



PARKES SHIRE COUNCIL

Our Mission: To Deliver Progress and Value to our Community

Our Communities Vision:

In 2022 the Parkes Shire will be a progressive regional centre, embracing a national logistics hub with vibrant communities, diverse opportunities, learning and healthy lifestyles.

Ordinary Council Meeting AGENDA

Tuesday, 15 February 2022

Notice is hereby given that an Ordinary Council Meeting of Parkes Shire Council will be held at the Parkes Shire Council Offices 2 Cecile Street Parkes, commencing at 2:00 PM for the purpose of considering the items included on the Agenda.

GENERAL MANAGER: KENT BOYD PSM

Ordinary Council Meeting Agenda

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- 1. PRAYER**
- 2. APOLOGIES**
- 3. CONFIRMATION OF PREVIOUS MINUTES**
- 4. DECLARATIONS OF INTEREST**
- 5. NOTICES OF MOTION / RESCISSION**
- 6. LATE BUSINESS**

7. MAYORAL MINUTES

7.1. Mayoral Minute - Functions attended by Mayor and Councillors

Executive Summary

A report on functions recently attended by the Mayor, Councillors or Senior Staff in relation to community events or civic matters.

Social distancing restrictions implemented due COVID-19, has resulted in meetings being held electronically.

Recommendation

1. That the Report on functions attended by the Mayor, Councillors or Senior Staff be received and noted.

Report

Date	Function
Monday 24 January 2022	Peak Hill Community Consultative Committee Meeting Deputy Mayor NC Westcott, Councillor LA O'Leary, Councillor GS Wilson, Councillor WP Jayet and Councillor ME Applebee
Tuesday 25 January 2022	Postcards from Parkes Exhibition Mayor KJ Keith, Deputy Mayor NC Westcott, Councillor WP Jayet, Councillor JP Cass and Councillor ME Applebee
Wednesday 26 January 2022	2022 Australia Day celebrations Parkes - Mayor KJ Keith, Deputy Mayor NC Westcott, Councillor WP Jayet, Councillor ME Applebee, Councillor JP Cass, Councillor LA O'Leary, Councillor DR Weber and Councillor GS Wilson Walk and Breakfast - Mayor KJ Keith, Councillor ME Applebee, Councillor WP Jayet Trots & Yabby Races - Mayor KJ Keith, Councillor ME Applebee, Councillor WP Jayet Kite Flying - Councillor WP Jayet Car Display - Councillor GW Pratt Bowls - Councillor GW Pratt Peak Hill - Councillor LA O'Leary, Deputy Mayor NC Westcott Trundle - Councillor DR Weber and Councillor GS Wilson
Saturday 29 January 2022	Australia Day Celebrations Multicultural Dinner Mayor KJ Keith, Councillor ME Applebee and Councillor JP Cass
Tuesday 01 February 2022	Parkes Delivery Plus Workshop Mayor KJ Keith, Deputy Mayor NC Westcott, Cr JP Cass, Cr DR Weber, Cr ME Applebee, Cr WP Jayet, Cr LA O'Leary, Cr GS Wilson, Cr GW Pratt, Cr KM McGrath, General Manager K Boyd, Director Operations B Howard, Director Customer,

Date	Function
	Corporate Services & Engagement C Middleton, Director Infrastructure & Strategic Futures A Francis
Wednesday 02 February 2022	Parkes Forbes Community Housing Committee Councillor WP Jayet and Councillor ME Applebee
Thursday 03 February 2022	GMAC Meeting, Orange General Manager K Boyd
Thursday 2022 3 February 2022	Meeting with Sunrise Mayor KJ Keith
Thursday 2022 3 February 2022	Visit & Announcement by The Hon Michael McCormack MP Mayor KJ Keith, Deputy Mayor NC Westcott, Councillor JP Cass, Councillor ME Applebee, Councillor WP Jayet and Councillor GS Wilson
Saturday 05 February 2022	Hit The Ground Running webinar "Roles & responsibilities" Deputy Mayor NC Westcott, Councillor ME Applebee, Councillor GS Wilson and Councillor DR Weber
Monday 07 February 2022	Central NSW integrated Transport Group Mayor KJ Keith and General Manager K Boyd
Tuesday 08 February 2022	Newell Highway Taskforce Committee Meeting Mayor KJ Keith
Tuesday 08 February 2022	Community & Councillor Information sessions on Draft Central West & Orana Regional Plan 2041 Deputy Mayor NC Westcott, Councillor LA O'Leary, Councillor ME Applebee and General Manager K Boyd
Tuesday 08 February 2022	Parkes Sports Council Meeting Councillor LA O'Leary and Councillor JP Cass
Wednesday 09 February 2022	Traffic Committee Meeting Councillor KM McGrath
Wednesday 09 February 2022	Tullamore and District Community Consultative Committee Meeting Councillor WP Jayet, Councillor GS Wilson, Councillor ME Applebee and Councillor DR Weber
Wednesday 09 February 2022	Overture Committee Meeting Mayor KJ Keith, Deputy Mayor NC Westcott, Councillor WP Jayet and Councillor ME Applebee
Wednesday 09 February 2022	Energy from Waste webinar: Debunking the Myths Councillor WP Jayet, Councillor ME Applebee, Councillor GS Wilson, General Manager K Boyd, Director Infrastructure & Strategic Futures A Francis and Director Customer, Corporate Services & Economy C Middleton
Wednesday 09 February 2022	Parkes Community Arts Meeting Councillor WP Jayet
Wednesday 09 February 2022	Elvis Committee Meeting Mayor KJ Keith, Councillor ME Applebee and Councillor WP Jayet
Thursday 10 February 2022	Country Mayors Association Executive Meeting Mayor KJ Keith and General Manager K Boyd

Date	Function
Thursday 10 February 2022	Cultural, Education & Library Committee Meeting Deputy Mayor NC Westcott, Councillor WP Jayet, Councillor LA O'Leary and Councillor JP Cass
Thursday 10 February 2022	Energy from Waste: Debunking the Myth webinar Councillor ME Applebee, Councillor WP Jayet, Councillor GS Wilson, General Manager K Boyd, Director Infrastructure & Strategic Futures A Francis and Director Customer, Corporate Services & Economy C Middleton
Monday 14 February 2022	Marramarra Makerspace Launch Ceremony Mayor KJ Keith, Councillor WP Jayet and Councillor ME Applebee
Monday 14 February 2022	Bogan Gate Community Consultative Committee Councillor GW Pratt, Councillor WP Jayet, Councillor GS Wilson, Councillor DR Weber and Councillor ME Applebee
Tuesday 15 February 2022	Ordinary Council Meeting All Councillors & Senior Staff

Meetings prior:

Waste Facilities Committee Meeting
Mayor KJ Keith, Councillor KM McGrath, Councillor GW Pratt, Councillor LA O'Leary, Councillor ME Applebee, Councillor GS Wilson & Director Planning & Community Services B Hayes

Henry Parkes Centre Management Committee Meeting
Mayor KJ Keith, Councillor ME Applebee and Director Customer, Corporate Services and Economy C Middleton

Attachments

Nil

7.2. Mayoral Minute - Coming Known Events for Mayor and Councillors

Executive Summary

A report on the upcoming functions requiring the attendance of the Mayor, Councillors or Senior Staff in relation to community events or civic matters.

Social distancing restrictions implemented due COVID-19, has resulted in meetings being held electronically.

Council has also been assisting local community groups to hold their respective meetings electronically

Recommendation

1. That the report of upcoming functions for the Mayor, Councillors or Senior Staff be received and noted

Report

Date	Function
Tuesday 15 February 2022	Lachlan Health Council Meeting Mayor KJ Keith OAM and Councillor ME Applebee
Tuesday 15 February 2022	Community and Councillor information sessions on the draft Central West and Orana Regional Plan 2041 All Councillors invited
Wednesday 16 February 2022	Central West Lachlan Landcare Meeting Councillor ME Applebee and Councillor WP Jayet
Wednesday 16 February 2022	LGNSW Mayoral Meeting - ALGA Federal Election Campaign Mayor KJ Keith
Wednesday 16 February 2022	Lachlan Maternity Stakeholder Reference Group Mayor KJ Keith
Thursday 17 February 2022	Floodplain Risk Management Committee Meeting Councillor GW Pratt and Councillor GS Wilson
Saturday 19 February 2022	Saturday Sounds Family Friendly Event Mayor KJ Keith, Councillor WP Jayet and Councillor ME Applebee
Monday 21 February 2022	Meeting with Senator Fiona Nash Mayor KJ Keith
Thursday 24 February 2022	Central NSW Joint Organisation Board Meeting Mayor KJ Keith OAM and General Manager K Boyd
Thursday 24 February 2022	Trundle & District Progress Association Committee meeting Councillor WP Jayet, Councillor GS Wilson, Councillor ME Applebee
Saturday 26 February 2022	Centenary Birthday Celebrations Mayor KJ Keith OAM
Monday 28 February 2022	LGNSW Special Conference Mayor KJ Keith, Deputy Mayor NC Westcott and Councillor ME Applebee

Date	Function
Monday 28 February 2022	Peak Hill Community Consultative Committee meeting Councillor LA O'Leary
Wednesday 02 March 2022	Alectown Wind Farm Community Drop In Session All Councillors invited
Friday 04 March 2022	Parkes Potters Group Exhibition Celebrating 50 years - Opening Night Mayor KJ Keith, Councillor WP Jayet and Councillor ME Applebee
Sunday 06 March 2022	International Women's Day Event Councillor LA O'Leary
Tuesday 08 March 2022	Citizenship ceremony All Councillors invited
Tuesday 08 March 2022	Parkes Delivery Plus Workshop All Councillors and Senior Staff
	Meetings prior:
	Presentation by Neoen All Councillors and Senior Staff
Tuesday 08 March 2022	Lachlan Health Council meeting Mayor KJ Keith and Councillor ME Applebee
Wednesday 09 March 2022	Elvis Festival Committee meeting Mayor KJ Keith, Councillor ME Applebee and Councillor WP Jayet
Wednesday 09 March 2022	Tullamore and District Consultative Committee meeting Councillor GS Wilson
Saturday 12 March 2022	Installation of a new Minister The Reverend Ben Mackay & The Reverend Natalie Quince as Assistant Priest Councillor ME Applebee and Councillor WP Jayet
Monday 14 March 2022	Bogan Gate Community Memorial Hall Inc. Committee meeting Councillor GW Pratt
Tuesday 15 March 2022	Ordinary Council Meeting All Councillors and Senior Staff

Attachments

Nil

7.3. Mayoral Minute - Allied Health Student Boost

Executive Summary

On Thursday 3 February 2022, Federal Member for Riverina, the Hon. Michael McCormack MP was joined by State Member for Orange, Philip Donato and representatives from Charles Sturt University, Three Rivers Department of Rural Health, Parkes and Forbes Shire Councils and Country University Centre, Parkes to announce a \$1.8 million grant to provide local training and placement opportunities for students across a range of allied health disciplines.

Recommendation

1. That this report is received and noted.

Report

On Thursday 3 February 2022, Federal Member for Riverina, the Hon. Michael McCormack MP was joined by State Member for Orange, Philip Donato and representatives from Charles Sturt University, Three Rivers Department of Rural Health, Parkes and Forbes Shire Councils and Country University Centre, Parkes to announce a \$1.8 million grant to provide local training and placement opportunities for students across a range of allied health disciplines.

Federal Member for Riverina Michael McCormack MP said the ensuring people in rural NSW have access to high quality health care continued to be a priority for the Coalition Government. This investment enables Charles Sturt University to provide intensive, high-quality rural education experiences in Forbes and Parkes through its Three Rivers Department of Rural Health.

The program of work will also increase the opportunities for local clinicians to become involved in teaching, supervising and mentoring of students through rich rural health experiences.

Part of the funding will be allocated to purchasing a four-bedroom house in Forbes to provide accommodation for students when they arrive for their placements.

Attachments

1. Federal Member for Riverina, the Hon. Michael McCormack MP and State Member for Orange, Philip Donato MP, pictured with representatives from Charles Sturt University, Three Rivers Department of Rural Health, Parkes and Forbes Shire Councils and the Country Universities Centre.

Attachment 1 - Mayoral Minute - Allied Health Grant



From left to right: Country Universities Centre Manager Jacob Cass, Three Rivers Department of Rural Health Director Christine Howard, Mayor of Forbes Shire Council Cr Phyllis Miller, Mayor of Parkes Shire Cr Ken Keith OAM, Federal Member for Riverina Michael McCormack, State Member for Orange Philip Donato and Charles Sturt University Executive Dean Megan Smith.

8. COUNCILLORS' REPORTS

9. GENERAL MANAGER'S REPORT

9.1. (GM) Investments and Borrowings as at 31 January 2022

Prepared By:

Chief Financial Officer

Executive Summary

The carrying value of Council's cash & investments at 31 January 2022 was \$29,576,905 and the principal outstanding on Council's borrowings was \$18,639,399.

Background Information

In accordance with Clause 212 of the Local Government (General) Regulation 2005, the following details are provided for Council's investments under Section 625 of the Local Government Act, 1993. The carrying values of the investments outlined in this report have been those advised to Council by the arrangers, brokers, or custodian of those securities.

Legislative or Policy Implications

- Parkes Shire Council Investment Policy, Clause 212 of the Local Government (General) Regulation 2005 and Section 625 of the Local Government Act, 1993.
- DLG Circular 10-11 - Investment Policy Guidelines
- DLG Circular 11-01 Ministerial Investment Order

Project Delivery Implications

The resolution in this report will primarily affect all the Delivery Program Future Direction's.

Risk Assessment

An assessment of the challenge posed to Council implementing the action/s contained in this report, in the current environment with available resources: Low

Budget and Financial Implications

All returns on investments are included in Council's Operating Budget. Any amendment to budgeted interest income is effected through the Quarterly Budget Review process. Both the average level of funds invested, and the rate of return determine returns. In accordance with the Australian equivalent of International Accounting Standards, securities that are classified as held for trading are required to be valued at market value at each balance date. Investments in the form of cash or cash equivalents and held to maturity investments are valued at cost. Floating Rate Notes acquired on the secondary market are valued at cost. Where the purchase consideration is different to face value, the resulting premium or discount are amortised on a straight-line basis over the life of the Note.

Recommendation

1. That the information in relation to investments held and borrowings at 31 January 2022 be received and noted.

Report

Below is the Summary of Cash & Investments, Investment Register Portfolio Report and Summary of Borrowings for Parkes Shire Council as at 31 January 2022.

The movement in Cash & Investments for the month ending 31 January 2022 were as follows:

Opening Balance as at 1 January 2022	\$ 27,874,500
Net - Cash, Grants Received & Investments Redeemed	\$ 1,702,405
Closing Balance as at 31 January 2022	\$ 29,576,905

There was an increase recorded in the cash & investment holdings during January following an increase in actual cash received from grants and contributions along with significant income receipts from rates and water notices. Council is currently holding \$7.7m in pre-paid grants & contributions which is recognised as restricted cash and must only be used on the specific grant funded projects. It is paramount that council continues to place a strong emphasis on financial sustainability objectives to enable the organisation to work towards increasing unrestricted cash reserves.

The movement in Borrowings for the month ending 31 January 2022 were as follows:

Opening Balance as at 1 July 2021	\$ 19,195,731
<u>Plus</u> , New Borrowings Drawn down - July - January 2022	\$
<u>Less</u> , Borrowing Repayments - July - January 2022	(\$ 556,332)
Closing Balance as at 31 January 2022	\$ 18,639,399

Council currently has a total of 10 loans across various lenders. These loans were drawn to assist with funding significant capital expenditure projects across the shire, including the Parkes Regional Airport, Parkes Water & Sewer Treatment Plants.

Attachments

Parkes Shire Council Investment Register as at 31 January 2022						
ADI/Issuer	Reference	Investment Type	Principal	Yield	Settlement Date	Maturity Date
Bendigo & Adelaide Bank	1	Term Deposit	2,000,000	0.30	18/08/2021	18/03/2022
Bank of Queensland Ltd	2	Term Deposit	4,000,000	0.44	30/07/2021	29/04/2022
Suncorp Group Ltd	13	Floating Rate Note	503,265	1.01	16/08/2017	16/08/2022
AMP Bank Ltd	3	Term Deposit	500,000	0.75	18/08/2021	18/08/2022
NAB	4	Term Deposit	3,000,000	0.34	18/08/2021	18/08/2022
NAB	5	Term Deposit	1,000,000	0.62	6/01/2022	16/10/2022
AMP Bank Ltd	6	Term Deposit	3,500,000	1.10	20/01/2022	16/12/2022
NAB	7	Term Deposit	1,000,000	0.70	6/01/2022	6/01/2023
NAB	8	Term Deposit	1,000,000	0.70	6/01/2022	6/01/2023
Bank of Queensland Ltd	9	Term Deposit	500,000	3.45	2/01/2018	3/01/2023
Commonwealth Bank	14	Floating Rate Note	506,225	0.97	16/08/2018	16/08/2023
AMP Bank Ltd	10	Term Deposit	1,000,000	0.75	5/08/2021	8/08/2023
Rabobank Australia	11	Term Deposit	500,000	3.43	23/11/2018	22/11/2023
Bank of Queensland Ltd	12	Term Deposit	1,000,000	0.79	30/07/2021	30/07/2024
Commonwealth Bank	15	Floating Rate Note	1,502,415	0.77	11/01/2022	14/01/2027
Westpac Banking Group	16	Cash at Call - Maxi	8,065,000			At Call
Total			29,576,905			

Loan Movements 2021-22								
Borrower (by Purpose)	Lender	System Loan No.	Loan Term Years	Date of Maturity	Interest Rate	Original Amount Borrowed \$	Principal Repaid as at 31 January 2022	Principal Outstanding as at 31 January 2022
General Fund								
Airport Runway Rehabilitation	NAB	1	20	2030	8.21%	\$ 2,000,000	\$ 50,205	1,238,312.83
30 Welcome Street	NAB	3	20	2030	8.21%	\$ 500,000	\$ 12,551	309,578.21
Henry Parkes Centre	NAB	4	20	2030	8.01%	\$ 950,000	\$ 23,645	584,317.60
Parkes Swimming Pool Upgrade	ANZ	5	10	2022	5.60%	\$ 2,000,000	\$ 197,341	58,237.13
Renewable Energy	NAB	6	10	2022	3.922%	\$ 700,000	\$ 40,913	88,860.56
Parkes Regional Airport Redevelopment	CBA	8	10	2024	5.91%	\$ 1,000,000	\$ 53,081	310,209.98
Projects and IT	TCorp	10	10	2026	3.485%	\$ 2,220,000	\$ -	2,220,000.00
Transport Infrastructure	TCorp	11	10	2028	3.670%	\$ 3,000,000	\$ -	3,000,000.00
Total General Fund						\$ 12,370,000	\$ 377,737	7,809,516.31
Sewer Fund								
Parkes Sewer Treatment Plant	TCorp	7	10	2026	2.90	\$ 4,000,000	\$ -	4,000,000.00
Total Sewer Fund						\$ 4,000,000	\$ -	4,000,000.00
Water Fund								
Parkes Water Treatment Plant	TCorp	9	20	2036	3.045	\$ 8,500,000	\$ 178,595	6,829,882.90
Total Water Fund						\$ 8,500,000	\$ 178,595	6,829,882.90
Total All Funds						\$ 24,870,000	\$ 556,331	18,639,399.21

9.2. (GM) Quarterly Budget Review as at 31 December 2021

Prepared By:

Chief Financial Officer

Executive Summary

The quarterly budget review to 31 December 2021 is submitted for Council's consideration.

Background Information

In accordance with Clause 203 of the Local Government (General) Regulation 2005 not later than two months after the end of each quarter (except the June Quarter), the Responsible Accounting Officer must submit to Council a statement that shows by reference to the estimate of income and expenditure set out in the management plan that Council has adopted for the current year, a revised estimate of the income and expenditure for that year. The budget statement must include a note by the Responsible Accounting Officer as to whether or not he believes that the financial position of Council is satisfactory, having regard to the original estimate of income and expenditure.

Legislative or Policy Implications

Local Government (General) Regulation 2005 Clause 203.

The quarterly budget review monitors the progress of the 2021/22 operational budget, which programs the plan to achieve the actions, and strategic objectives set within Council's progressive delivery plan.

Budget and Financial Aspects

The quarterly budget review has been presented from a comparison between actuals vs. budget for each fund across council to 31 December 2021.

Recommendation

1. That the budget review report to 31 December 2021 be received and noted.
2. That council adopt the budget variations proposed in the quarterly budget review to 31 December 2021.

Report

During the half year (July - December 2021), council has recorded an operating result of \$5.5m which is an improvement compared to the original budget of \$669k. General fund recorded a reduced operating result of (\$155k) against the original budget, whereas water & sewer funds recorded favourable budget results of 242k & 582k respectively.

Council has recorded a reduction in operating income of (\$997k) in comparison to adopted budget. This decline in operating income is predominately associated with a reduction in water usage (residential & commercial), the extended periods of rainfall has seen customers less dependent on the town's water supply.

Council has also recorded a favourable reduction in operating expenditure compared to the budget across various reporting categories including, employee costs, external services & electricity whilst insurance costs have increased. The reduction in employee costs is associated with council having increased vacancies across the workforce during the last six months. The decreased water usage by end-users has resulted in a decline in water pumping electricity costs of (\$450k). Council is continuing to place a strong emphasis on cost reductions to ensure that favourable budget results can be achieved, internal management reporting and strengthened purchasing controls are assisting to deliver improved financial performance.

The below table outlines the proposed budget variations for the Quarterly Budget Review for quarter ending 31 December 2021.

Fund	Reporting Category	Budget Variation Amount	Reason for Proposed Variation
General	Insurance	\$200,000	Increase of insurance costs across a range of policies
Water	User Fees & Charges	(\$1,050,000)	Reduction in water consumption due to increased rainfall (Residential & Commercial Customers)
Water	Water, Electricity & Statutory	(\$450,000)	Reduction in electricity usage following the decline in water pumping volumes

Statement by Responsible Accounting Officer

The following statement is made in accordance with Clause 203(2) of the Local Government (General) Regulation 2005:

It is my opinion that the quarterly budget review statement for Parkes Shire Council for the quarter ended 31 December 2021 indicates that Council's projected financial position at 30 June 2022 will be consistent with the original adopted budget. Council must continue to place a strong focus on the containment of operating expenditure and council funded capital expenditure. It is paramount that controls are implemented in these areas to ensure improved financial sustainability and replenishment of cash reserves.

Attachments

1. Income Statement for the quarter ending 31 December 2021 (Actuals v Budget - YTD)

PSC Income Statement - Consolidated & Entity View									
2021/22									
Quarterly Budget Review - Q2									
	Consolidated			General Fund		Water Fund		Sewer Fund	
	Actuals YTD \$'000	Original Budget YTD \$'000	Variance \$'000	Actuals YTD \$'000	Original Budget YTD \$'000	Actuals YTD \$'000	Original Budget YTD \$'000	Actuals YTD \$'000	Original Budget YTD \$'000
Income									
Rates and annual charges	19,781	18,994	787	17,306	16,734	754	550	1,721	1,709
User charges and fees	6,099	6,756	(656)	1,884	1,579	4,030	5,117	185	60
Interest and investment revenue	136	75	61	113	58	23	15	-	2
Other revenues	504	353	151	493	336	3	10	8	7
Grants and contributions provided for opex	4,083	5,423	(1,339)	4,083	5,423	-	-	-	-
Total income from continuing operations	30,604	31,601	(997)	23,880	24,129	4,811	5,692	1,914	1,779
Expenses									
Employee Cost	8,136	9,659	(1,524)	6,893	7,672	849	1,227	393	760
Materials & Consumables	1,610	1,588	22	1,441	1,345	86	151	83	91
External Services	4,832	5,445	(613)	4,595	5,008	148	325	89	112
Water, Electricity & Statutory	1,405	1,700	(295)	838	734	467	917	100	49
IT & Communications	82	131	(49)	80	128	-	-	2	2
Insurance	748	545	203	748	545	-	-	-	-
Administration	1,837	1,650	186	1,670	1,488	151	147	16	15
Travel & Entertainment	15	6	9	14	6	-	-	0	-
Financials	77	89	(12)	77	87	-	3	-	-
Internal Charges	(627)	(626)	(1)	(1,691)	(1,688)	887	894	177	168
Interest Paid	367	388	(21)	203	216	106	111	58	60
Cost of Assets Sold	82	181	(100)	82	181	-	-	-	-
Sale Proceeds of Assets	(235)	(669)	434	(235)	(669)	-	-	-	-
Total expenses from continuing operations	18,328	20,087	(1,759)	14,715	15,055	2,694	3,776	919	1,256
Cash profit for the year	12,276	11,514	762	9,165	9,075	2,117	1,916	995	523
Depreciation of fixed assets	6,743	6,650	94	4,507	4,262	1,517	1,558	719	829
Net Operation result as at 31 December 2021	5,532	4,864	669	4,658	4,813	600	358	276	(307)

10. DIRECTOR CUSTOMER, CORPORATE SERVICES & ECONOMY

10.1.(DCCSE) Councillor Representation on Council Committees, Community Committees, Community Groups and Organisations 2022

Prepared By:

General Manager

Executive Summary

Council normally reviews membership annually in September. The Covid delays to the Local Government election has affected the normal cycle requiring membership to now be established following the 4 December 2021 Local Government election. Pursuant to Resolution 22 - 019, membership has now been determined at a workshop held prior to the 18 January 2022 Ordinary Council Meeting and published in the report below.

Background Information

Nil

Legislative or Policy Implications

Nil

Budget and Financial Aspects

Nil

Recommendation

1. That the information be received and noted.

Report

Councillors are appointed as a delegate or representative to the various committees under Council resolution. Council Committees have been referenced to the Strategic Objective in the Community Strategic Plan 2030. Parkes Shire Council's Code of Meeting Practice provides that Council may appoint or elect Committees as it considers necessary with Council reviewing all appointments annually in September. Council must specify the functions of each of its Committees when the Committee is appointed or elected but may from time to time amend those functions.

In relation to the operation of the Committees, Council may: (a) decide the number of Councillors on the Committee. (b) decide the quorum (otherwise the quorum is a majority of members) (c) determine the Chairman* (otherwise the Committee determines the Chairman)
* The Mayor may choose to be the Chairman.

The Mayor is a member of each Committee of the Council.

All Councillors are entitled to attend any Committee meeting with meeting notices forwarded to all Councillors calendars and agenda's will be provided to all Councillors although a Councillor who is not an appointed member of the Committee is not entitled to vote at a meeting of the Committee. Councillors are reminded that the disclosure requirements contained in the Code of Conduct and Section 17 of Council's Meeting Procedures relate to Committee Members (including community representatives on Council (Committees)).

Councillors should also be aware that under Council's Code of Meeting practice all meetings of Council Committees which comprise only of Councillors as members - i.e. this does not include committee meetings where Council staff or community members are members of the committee, must be webcast on Councils' website: Definition of webcast - "A video or audio broadcast of a meeting transmitted across the internet either concurrently with the meeting or at a later time" This does not apply to parts of a meeting that have been closed to the public under section 10A of the Act.

Attachments

Nil

Attachment 1 - Councillor Representation on Council Committees Community Committees Community Groups and Organisations 2022 meeting

Council Committee - Councillor Only (Minutes of these Committee Meetings must be tabled at Council meetings)				
COMMITTEE NAME	REPRESENTATIVES TERM 2022/2023	ADMIN LEAD	STRAT EGIC OBJEC TIVE	FREQUENCY
1. Parkes Pool Planning Committee	All Councillors	Operations (Business Support)	6.3	Meets as required
2. Plant Procurement and Replacement Committee	Deputy Mayor NC Westcott, Councillors KM McGrath, GW Pratt and GS Wilson	Operations (Business Support)	F6 F7	Meets as required
3. Road Naming Committee	Councillors KM McGrath, LA O'Leary, WP Jayet and DS Weber	Operations (Business Support)	8	Meets as required
4. Senior Staff Committee**	Deputy Mayor NC Westcott and Councillor LA O'Leary** (Mayor KJ Keith Chairs this Committee)	Office of Mayor	F2	Once a year

**** Mayor, Deputy Mayor and a Councillor nomination made by the General Manager.**

The General Manager nominated Councillor LA O'Leary for the term 2022/2023.

Sec 355 Committees (Minutes of these Committee Meetings must be tabled at Council meetings)				
COMMITTEE NAME	REPRESENTATIVES TERM 2022/2023	ADMIN LEAD	STRAT EGIC OBJEC TIVE	FREQUENCY
5. Elvis Festival Committee	Mayor KJ Keith and Councillor ME Applebee (Councillor WP Jayet as Alternate)	Customer, Corporate Services & Economy (Visitor Economy)	6	Eight meetings scheduled in 2022
6. Henry Parkes Centre Management Committee	Mayor KJ Keith and Councillor ME Applebee (Councillor Jayet as Alternate)	Customer, Corporate Services & Economy (Visitor Economy)	6 & 8	Meets as required
7. Little Theatre Management Committee	Deputy Mayor NC Westcott and Councillors WP Jayet and DR Weber	Planning & Community Services (Cultural Education & Library)	6 & 8	Meets as required
8. Parkes Sports Council	Councillor LA O'Leary (Councillor JP Cass as Alternate)	Customer, Corporate Services & Economy (Corporate Services)	6 & 8	Monthly

Council Committee - Councillor with Invited Community Members (Minutes of these Committee Meetings must be tabled at Council meetings)					
COMMITTEE NAME	REPRESENTATIVES TERM 2022/2023	ADMIN LEAD	STRATEGIC OBJECTIVE	FREQUENCY	
1. Access Committee	Councillors KM McGrath, GW Pratt and JP Cass	Operations (Business Support)	3.5	Meets as required	
2. Audit, Risk and Improvement Committee	This committee subject to change - Report to future meeting	Customer, Corporate Services & Economy (Corporate Services)	F4	Quarterly	
3. Climate Change Response/Planning/Environment Committee	Deputy Mayor NC Westcott, Councillors WP Jayet, ME Applebee and LA O'Leary	Customer, Corporate Services & Economy (Economy & Customer Engagement)	7	Meets as required	
4. Economic Development Committee (Includes Sub-Committees - Airport Development, Business Advisory and CBD Vibrancy)	Mayor KJ Keith is the Chair of ED Committee Chair of Airport Development Committee is Deputy Mayor NC Westcott Deputy Mayor NC Westcott, Councillors WP Jayet, JP Cass, M Applebee and GS Wilson	Customer, Corporate Services & Economy (Economy & Customer Engagement)	5.1	Meets as required	
5. Elders Advisory Committee	Councillors KM McGrath, LA O'Leary and ME Applebee	Planning & Community Services (Cultural Education & Library)	3.5	Three or four times a year on average	
6. Floodplain Management Committee	Councillors GW Pratt and ME Applebee (Councillor GS Wilson as Alternate)	Infrastructure & Strategic Futures	7 & 8	Meets as required	
7. Heritage Advisory Committee	Councillors WP Jayet and LA O'Leary	Planning & Community Services (Planning & Compliance)	6	Meets as required	
8. Parkes Multipurpose Centre Inaugural Performance Committee (Sunset)	Councillor WP Jayet (Chair), Mayor KJ Keith and Deputy Mayor NC Westcott	Customer, Corporate Services & Economy (Visitor Economy)	6	Meets as required	
9. Parkes Pool Management Committee	Councillors WP Jayet, JP Cass and ME Applebee	Operations (Business Support)	10	Meets as required	
10. Parkes Shire Christmas Committee	Councillors WP Jayet, LA O'Leary and JP Cass	Customer, Corporate Services & Economy (Economy & Customer Engagement)	6	Meets as required From March	
11. Parkes Shire Cultural, Education & Library Committee (Includes Sub-Committee - Parkes Advisory Arts Council)	Deputy Mayor NC Westcott, Councillors LA O'Leary, WP Jayet and JP Cass Deputy Mayor NC Westcott, Councillors WP Jayet, and JP Cass	Planning & Community Services (Cultural Education & Library)	6.3	Four or five times a year on average	

Council Committee - Councillor with Invited Community Members <i>(Minutes of these Committee Meetings must be tabled at Council meetings)</i>					
COMMITTEE NAME		REPRESENTATIVES TERM 2022/2023	ADMIN LEAD	STRATEGIC OBJECTIVE	FREQUENCY
12.	Parkes Traffic Committee	Councillor KM McGrath (Councillor GW Pratt as Alternate)	Operations (Business Support)	8.2	Quarterly
13.	Sporting Facilities Development Committee	Deputy Mayor NC Westcott, Councillors LA O'Leary, WP Jayet, JP Cass and GS Wilson.	Customer, Corporate Services & Economy (Corporate Services)	6.3	Meets as required
14.	Waste Facilities Committee	Councillors KM McGrath, GW Pratt, LA O'Leary, ME Applebee and GS Wilson	Planning & Community Services	7.3	Three or four times a year on average
15.	Rural Roads Advisory Committee	Deputy Mayor NC Westcott (Councillor GS Wilson as Alternate)	Director Operations		Quarterly

Councillor Representative or Delegate to External Organisation or Committee					
ORGANISATION		REPRESENTATIVES TERM 2022/2023	STRATEGIC OBJECTIVE	FREQUENCY	
16.	Alectown Community Inc.	Deputy Mayor NC Westcott (Councillor LA O'Leary as Alternate)	3.3.1	Meets as required	
17.	Australian Airports Association	Deputy Mayor NC Westcott and Director Operations	4.4.2	Meets as required	
18.	Australia Day Committee Award Assessment Committee (Confidential)	Parkes - Mayor KJ Keith, Deputy Mayor NC Westcott, Councillors JP Cass, ME Applebee and WP Jayet. Peak Hill - Councillor LA O'Leary Councillor KM McGrath	6.3.10	Meets as required	
19.	Bogan Gate Memorial Hall and Community Consultative Committee	Councillor GW Pratt (Councillor ME Applebee as Alternate)	3.3.1	Meets on the second Monday of each month	
20.	Bush Fire Management Committee	Councillors DR Weber (Councillor GS Wilson as Alternate)	2.5.4	Twice a year <i>May & October</i>	
21.	Central NSW Joint Organisation	Mayor KJ Keith and General Manager (Deputy Mayor NC Westcott as Alternate)	3	Quarterly	
22.	Central West Lachlan Landcare	Councillor WP Jayet (Deputy Mayor NC Westcott as Alternate)	7.4.1	Meets as required	
23.	Community Safety Precinct Committee	Mayor KJ Keith and General Manager (Deputy Mayor NC Westcott as Alternate)	2.5	Quarterly	
24.	Country Mayor's Association	Mayor KJ Keith and General Manager (Deputy Mayor NC Westcott as Alternate)	3 & 6	Meets bi- monthly	
25.	Country Universities Centre	Mayor KJ Keith and Deputy Mayor NC Westcott	2.2.1	Monthly	
26.	Lachlan Health Council	Councillor ME Applebee (Mayor KJ Keith as Alternate)	2.1	Monthly.	

Councillor Representative or Delegate to External Organisation or Committee				
ORGANISATION		REPRESENTATIVES TERM 2022/2023	STRATEGIC OBJECTIVE	FREQUENCY
27.	Lachlan Valley Noxious Weeds Advisory Committee	Councillor DR Weber	7.4.1	Meets as required
28.	Life Education Centre Committee	Councillors WP Jayet and JP Cass	2.2.1	Bi monthly meeting
29.	Liquor Accord	Councillor GW Pratt (Councillor KM McGrath as Alternate)	2.5.3	Quarterly
30.	Meals On Wheels Committee	Cr GS Wilson (Former Cr PJ Smith will continue on this committee)	3.5.3	Meets on the fourth Tuesday of each month
31.	Mining Related Councils	Often General Manager role	4.1	Quarterly
32.	Newell Highway Taskforce	Mayor KJ Keith (Chair) (Councillors GW Pratt and GS Wilson as Alternates)	5.5.2	Quarterly
33.	Northparkes Mine Community Consultative Committee	Mayor KJ Keith and Councillors WP Jayet (Councillors JP Cass and GS Wilson as Alternates)	4.1	Meets as required
34.	Parkes Chamber of Commerce	Deputy Mayor NC Westcott (Councillors GS Wilson and JP Cass as Alternate)	3.3.1	Monthly
35.	Parkes Early Childhood Centre Committee	Councillor WP Jayet	1.3.3	Meets bi-monthly
36.	Parkes Community Arts Inc	Councillor WP Jayet	6	Meets as required
37.	Parkes/Forbes Community Tenancy Scheme	Councillors WP Jayet and ME Applebee (Councillor JP Cass as alternate)	3.5.3	Meets on the fourth Wednesday every two months
38.	Parkes/Forbes/Lachlan Road Safety Steering Committee	Councillor GW Pratt (Councillor KM McGrath as Alternate)	2.5	One meeting per year in each Shire
39.	Parkes & District Neighbourhood and Community Information Centre Inc.	Councillor JP Cass (Councillor ME Applebee as Alternate)	3.5.3	Monthly
40.	Peak Hill Business and Tourism Inc.	Councillor LA O'Leary (Deputy Mayor NC Westcott as Alternate)	3.3.1	Monthly
41.	Peak Hill Community Consultative Committee	Councillor LA O'Leary (Deputy Mayor NC Westcott as Alternate)	3.3.1	Meets on the fourth Monday of each month
42.	Rural Fire Service Senior Management Liaison Committee	Councillor DR Weber (Councillor GS Wilson as Alternate)	2.5.10	Twice a year

Councillor Representative or Delegate to External Organisation or Committee				
ORGANISATION		REPRESENTATIVES TERM 2022/2023	STRATEGIC OBJECTIVE	FREQUENCY
43.	Skillset	Former Councillor AJ Ward has agreed to continue as Board member for remainder of term (2 years) Councillor JP Cass will be on the next board term	1	Monthly
44.	Transport NSW Regional Consultative Committee Formerly RMS	Mayor KJ Keith and Director Operations		Meets as required
45.	Trundle Community Consultative Committee	Councillor GS Wilson (Councillors LA O'Leary, WP Jayet and ME Applebee as Alternates)	3.3.1	Meets on the fourth Thursday of each month
46.	Tullamore and District Community Consultative Committee	Councillor Wilson (Councillors ME Applebee, LA O'Leary and WP Jayet as Alternates)	3.3.1	Meets on the second Wednesday of each month
47.	Western Regional Joint Planning Panel	Mayor KJ Keith and Deputy Mayor NC Westcott	3	Meets as required
48.	Youth Committee	Councillors KM McGrath, JP Cass, LA O'Leary and DR Weber	3.5	Meets as required

10.2. (DCCSE) Declaration of Public Holiday Dates for Annual Parkes Shire Shows for 2022 and 2023

Prepared By:

Director Customer, Corporate Services and Economy

Executive Summary

The NSW Government - Department of Premier and Cabinet has advised of the gazettal of the following dates as local public holidays for Parkes Shire District Agricultural Shows in 2022 and 2023.

The Order under the Public Holidays Act 2010 was published on the NSW legislation website on 17 December 2021.

Place	Time	Date
Town of Trundle	Part Day 9am - 5pm	Wednesday 17 August 2022
	Part Day 9am - 5pm	Wednesday 16 August 2023
Town of Peak Hill	Part Day 9am - 5pm	Wednesday 24 August 2022
	Part Day 9am - 5pm	Wednesday 23 August 2023
Town of Parkes	Part Day 12 midday - 5pm	Tuesday 30 August 2022
	Part Day 12 midday - 5pm	Tuesday 29 August 2023

Background Information

The NSW Government - Premier & Cabinet invites Councils to submit dates to be observed as public holidays and half holidays within respective Council areas for two consecutive years. All local holidays in New South Wales for the two-year period are then considered and appointed by the Minister in the one Government Gazette notice.

Council resolved at its meeting of 19 October 2021 to make application for the gazettal of public holidays and half holidays for the Shows in the Parkes district for 2022 and 2023 as requested by the various P A & H Associations, with the respective times and boundaries defined as follows

Trundle

Public Holiday from 9.00am - 5.00pm Wednesday 17 August 2022 and Wednesday 16 August 2023 to be declared for Suburb of Trundle along with neighbouring Suburb of Bogan Gate and Suburb Bruie Plains. As per boundaries detailed on the Parkes Shire Council website.

Peak Hill

Public Holiday from 9.00am - 5.00pm Wednesday 24 August 2022 and Wednesday 23 August 2023 to be declared for Suburb of Peak Hill. As per boundaries detailed on the Parkes Shire Council website.

Parkes

Public Holiday from 12 noon - 5.00pm Tuesday 30 August 2022 and Tuesday 29 August 2023 to be declared for Parkes Suburb, Suburb Tichborne, Suburb Nelungaloo, Suburb Gunningbland, Suburb Cooks Myall, Suburb Goonumbla, Suburb Alectown: along with neighbouring part Suburb Mandagery and part Suburb Cookamidgera within the Parkes Local Government Area. As per boundaries detailed on the Parkes Shire Council website.

Legislative or Policy Implications

Public Holidays Act 2010
Public Holidays Amendment Order 2019

Project Delivery Implications

COUNCIL+ *Council*

Risk Assessment

An assessment of the challenge posed to Council implementing the action/s contained in this report, in the current environment with available resources: Low

Budget and Financial Implications

Nil.

Recommendation

1. That the information be received and noted.
2. That the Declaration along with the Parkes Shire District Show boundaries be published on the Council website for the information of the community.

Attachments

1. Signed correspondence - Local Public holiday for Parkes District Agricultural Shows in 2022 and 2023
2. Signed Order - Local Public holiday for Parkes District Agricultural Shows in 2022 and 2023

Attachment 1 - A5253180 - Parkes Shire Council - Signed ED correspondence re public holidays 2022 and 2023 (002) 9

OFFICIAL



Reference: A5253180

Mr Kent Boyd PSM
General Manager
Parkes Shire Council
PO Box 337
PARKES NSW 2870

shona.henry@parkes.nsw.gov.au

Dear Mr Boyd

Local public holiday for the Parkes district agricultural shows in 2022 and 2023

I refer to correspondence of 21 October 2021 seeking the approval of the Hon Don Harwin MLC, former Minister for the Public Service and Employee Relations, for the declaration of the particular dates specified in the following table to be observed as part-day public holidays for 2022 and 2023 within the respective localities.

Locality	Dates	Event
Trundle, Bogan Gate and Bruie Plains (suburbs), as shown edged red on the map marked "Trundle Show Boundaries" deposited in the office of Parkes Shire Council.	Part-day from 9am to 5pm on 17 August 2022 and 16 August 2023	Trundle Show
Peak Hill (suburb), as shown edged blue on the map marked "Peak Hill Show Boundaries" deposited in the office of Parkes Shire Council.	Part-day from 9am to 5pm on 24 August 2022 and 23 August 2023	Peak Hill Show
Parkes, Tichborne, Nelungaloo, Gunningbland, Cooks Myall, Goonumbla, Alectown, part of Mandagery and part of Cookamidgera (suburbs), as shown edged pink on the map marked "Parkes Show Boundaries" deposited in the office of Parkes Shire Council.	Part-day from midday to 5pm on 30 August 2022 and 29 August 2023	Parkes Show

I am pleased to advise that the former Minister has declared the requested local public holidays and the necessary Order under the *Public Holidays Act 2010* (copy attached) was published on the NSW legislation website on 17 December 2021.

Yours sincerely

Charlie Heuston
Executive Director - Employee Relations

24/12/2021

OFFICIAL

Attachment 2 - A5238186 - Signed Order -Public Holidays Amendment Order (No 2) 2021



New South Wales

Public Holidays Amendment Order (No 2) 2021

under the
Public Holidays Act 2010

I, the Special Minister of State, Minister for the Public Service and Employee Relations, Aboriginal Affairs, and the Arts, make the following Order under the *Public Holidays Act 2010*, sections 5(1) and 8(1).

Dated 9.12.2021.

A handwritten signature in blue ink, appearing to read 'Jon Harwin'.

Special Minister of State, Minister for the Public Service and Employee Relations, Aboriginal Affairs, and the Arts

Explanatory note

The object of this Order is to declare additional public holidays and local event days in particular areas of the State in 2022 and 2023.

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Public Holidays Amendment Order (No 2) 2021 [NSW]

Public Holidays Amendment Order (No 2) 2021

under the

Public Holidays Act 2010

1 Name of Order

This Order is the *Public Holidays Amendment Order (No 2) 2021*.

2 Commencement

This Order commences on the day on which it is published on the NSW legislation website.

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Public Holidays Amendment Order (No 2) 2021 [NSW]
Schedule 1 Amendment of Public Holidays Order 2011

Schedule 1 Amendment of Public Holidays Order 2011

[1] Clause 4 Public holidays for a specified part of the State

Omit the table. Insert instead—

Column 1	Column 2
Walcha local government area	Part-day from midday to 6pm on 4 February 2022
The Parish of Cambewarra and the parts of the Parishes of Bugong, Burrawang, Wallawa and Yarrawa within the County of Camden that are also within the City of Shoalhaven local government area	Part-day from 9am to 5pm on 11 February 2022
City of Albury local government area	Half-day from midday on 25 March 2022
Muswellbrook local government area	Half-day from midday on 1 April 2022
Police Patrol Districts of Iluka, Maclean and Yamba within the Clarence Valley local government area	Part-day from midday to 5pm on 4 May 2022
Aberdeen, Blandford, Bunnan, Ellerston, Gundy, Moonan Brook, Moonan Flat, Murrurundi, Parkville, Rouchel, Scone, Timor and Wingen within the Upper Hunter Shire local government area	Half-day from midday on 13 May 2022
The part of Yeoval within the Cabonne local government area	Part-day from 8.30am to 7pm on 17 May 2022
Coonamble local government area	1 June 2022
Grafton City within the Clarence Valley local government area	Part-day from 1pm to 5pm on 13 July 2022
Grafton City within the Clarence Valley local government area	Part-day from 1pm to 5pm on 14 July 2022
City of Coffs Harbour local government area	Part-day from midday to 5.30pm on 4 August 2022
Bogan Gate, Bruie Plains and Trundle, as shown edged red on the map marked "Trundle Show Boundaries" deposited in the office of Parkes Shire Council	Part-day from 9am to 5pm on 17 August 2022
Peak Hill, as shown edged blue on the map marked "Peak Hill Show Boundaries" deposited in the office of Parkes Shire Council	Part-day from 9am to 5pm on 24 August 2022
Alectown, Cooks Myall, Goonumbra, Gunningbland, Nelungaloo, Parkes, Tichborne, part of Cookamidgera and part of Mandagery, as shown edged pink on the map marked "Parkes Show Boundaries" deposited in the office of Parkes Shire Council	Part-day from midday to 5pm on 30 August 2022
Town improvement districts of Tallimba, West Wyalong and Wyalong, as shown edged black on the maps marked "Town Improvement District Tallimba" and "Town Improvement District Wyalong/West Wyalong" deposited in the office of Bland Shire Council	Part-day from midday to 6pm on 7 September 2022

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Public Holidays Amendment Order (No 2) 2021 [NSW]
 Schedule 1 Amendment of Public Holidays Order 2011

Column 1	Column 2
Grafton City within the Clarence Valley local government area	Part-day from 1pm to 5pm on 3 November 2022
Walcha local government area	Part-day from midday to 6pm on 3 February 2023
The Parish of Cambewarra and the parts of the Parishes of Bugong, Burrawang, Wallawa and Yarra within the County of Camden that are also within the City of Shoalhaven local government area	Part-day from 9am to 5pm on 17 February 2023
City of Albury local government area	Half-day from midday on 24 March 2023
Aberdeen, Blandford, Bunnan, Ellerston, Gundy, Moonan Brook, Moonan Flat, Murrurundi, Parkville, Rouchel, Scone, Timor and Wingen within the Upper Hunter Shire local government area	Half-day from midday on 12 May 2023
Coonamble local government area	24 May 2023
Bogan Gate, Bruie Plains and Trundle, as shown edged red on the map marked "Trundle Show Boundaries" deposited in the office of Parkes Shire Council	Part-day from 9am to 5pm on 16 August 2023
Peak Hill, as shown edged blue on the map marked "Peak Hill Show Boundaries" deposited in the office of Parkes Shire Council	Part-day from 9am to 5pm on 23 August 2023
Alectown, Cooks Myall, Goonumbla, Gunningbland, Nelungaloo, Parkes, Tichborne, part of Cookamidgera and part of Mandagery, as shown edged pink on the map marked "Parkes Show Boundaries" deposited in the office of Parkes Shire Council	Part-day from midday to 5pm on 29 August 2023

[2] Clause 5 Local event days

Omit the table. Insert instead—

Column 1	Column 2
City of Lake Macquarie local government area	4 March 2022
City of Newcastle local government area	4 March 2022
Kempsey local government area	Part-day from 1pm to 6pm on 27 April 2022
Kempsey local government area	Part-day from midday to 6pm on 4 November 2022

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11. DIRECTOR PLANNING AND COMMUNITY SERVICES

11.1. (DPCS) Major Projects & Current Works - Progress Report as at 15 February 2022

Prepared By:

Director Planning & Community Services

Executive Summary

This report presents an update on the current major projects within the Shire being managed or undertaken by Council's Planning & Community Services Department. The report outlines work that has been carried out over the past month and is provided for the information of Councillors.

Background Information

Monthly status report to keep Councillor's abreast of projects being undertaken within the Shire

Project Delivery Program Implications

The resolution in this report will primarily affect the Delivery Program Future Direction relating to: COUNCIL+ *Council*

Risk Assessment

An assessment of the challenge posed to Council implementing the action/s contained in this report, in the current environment with available resources: Low

Budget and Financial Aspects

Projects have been allocated funding either from grants or Council funds as provided in the Operational Budget.

Recommendation

1. That the information be received and noted.

Report

Location	Project Description	Due Date	Budget	Forecast	Status	Comment
Parkes	Community Recycling Centre	30/4/22	150,000	150,000	In progress	Signage and Design requirements amended; EPA have been requested to inspect the facility; awaiting confirmation.
Parkes	Coventry Room Cultural Space	1/4/22	100,000	100,000	In progress	Currently awaiting final costings on lighting upgrade and scope of work for electrician
Parkes	Wiradjuri Keeping Place Project	1/4/22	85,000	85,000	In progress	Final curatorium approvals for design layout and interpretive panels/signage underway

Attachments

Nil

11.2. (DPCS) Development Activity Report - January 2022

Executive Summary

During the month of January 2022 there were eleven (11) Development Applications received totalling \$1,546,203.00 and three (3) consents were issued. One (1) Complying Development Certificate was received totalling \$15,000.00 and one (1) Complying Development Certificate was approved.

Recommendation

1. For the information of Council.

Report

The figures shown in the table below are for Development Applications received during January 2022 with respect to the specified building types and a comparison to the January 2021 figures.

Development Category	January 2022		January 2021	
	No.	Estimated Value	No.	Estimated Value
Commercial	-	-	1	\$0.00
Community Facilities	-	-	-	-
Industrial	-	-	-	-
Infrastructure	-	-	1	\$330,000.00
Tourist Development	1	\$10,000.00	-	-
Single Dwelling-house	1	\$810,000.00	1	\$409,800.00
Residential Alterations and Additions <u>inc</u> ancillary / outbuildings	6	\$121,853.00	6	\$200,986.18
Residential Other	-	-	-	-
Multi-Residential	-	-	-	-
Seniors Living	-	-	-	-
Subdivision only	1	\$10,000.00	2	\$0.00
Secondary Dwelling	1	\$591,350.00	-	-
Other <u>inc</u> demolition, earthworks, advertising structure	1	\$3,000.00	-	-
Mixed Development	-	-	-	-
Totals	11	\$1,546,203.00	11	\$940,786.18
FYTD Totals	96	\$21,325,008.34	78	\$13,208,804.39

The following list of Development Consents were issued in the month of January 2022.

Application No.	Address	Description
DA2021/0170	35 Reid Street, Parkes	Dwelling - House
DA2021/0173	29 Orange Street, Parkes	Outbuilding - Shed
DA2021/0179	1 Clancy Place, Parkes	Outbuilding - Shed

The figures shown in the table below are for Complying Development Certificates received during January 2022 with respect to the specified building types and a comparison to the January 2021 figures.

Development Category	January 2022		January 2021	
	No.	Estimated Value	No.	Estimated Value
Commercial	-	-	-	-
Community Facilities	-	-	-	-
Industrial	-	-	-	-
Infrastructure	-	-	-	-
Tourist Development	-	-	-	-
Single Dwelling-house	-	-	-	-
Residential Alterations and Additions ancillary/outbuildings <u>inc</u>	1	\$15,000.00	-	-
Residential Other	-	-	-	-
Multi-Residential	-	-	-	-
Seniors Living	-	-	-	-
Subdivision	-	-	-	-
Secondary Dwelling	-	-	-	-
Other <u>inc</u> demolition, earthworks, advertising structures	-	-	-	-
Totals	1	\$15,000.00	-	\$0.00
FYTD Totals	17	\$2,434,597.00	30	\$4,670,468.00

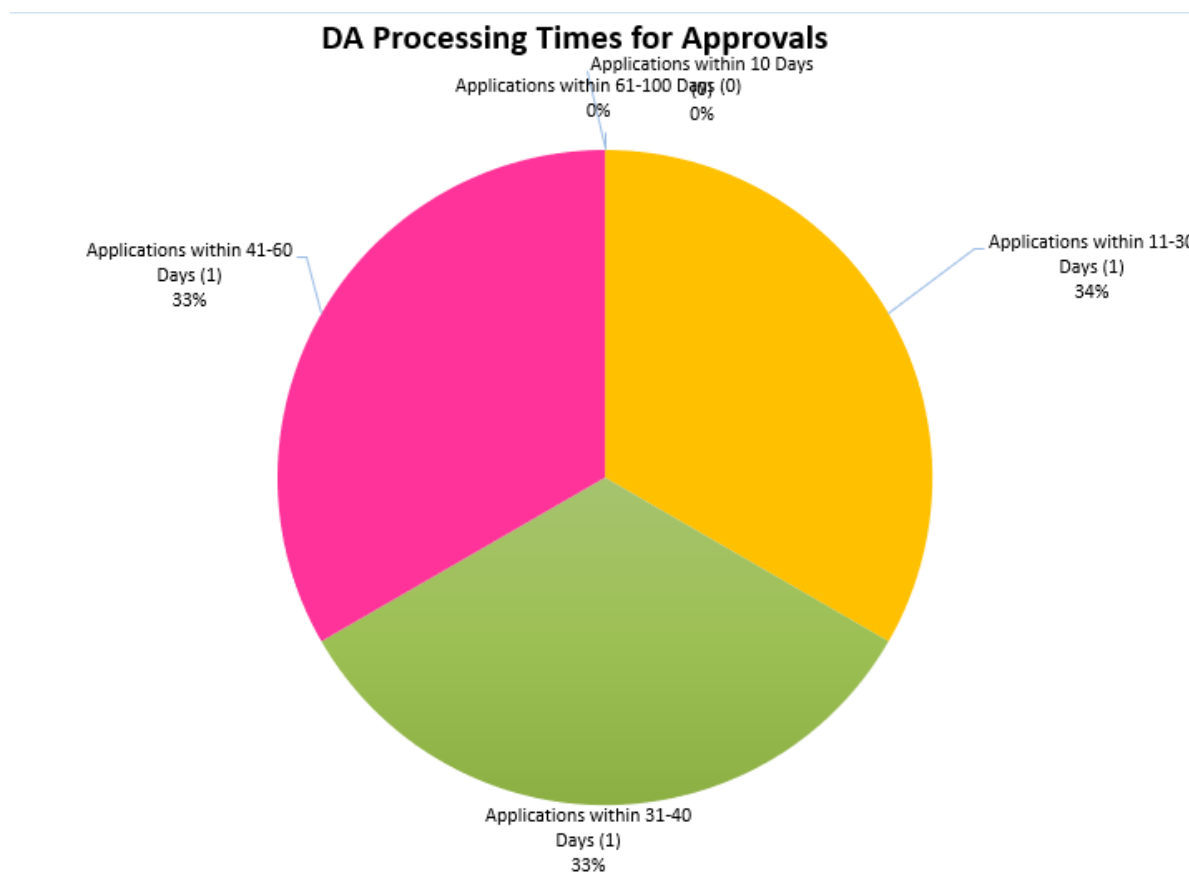
The following list of Complying Development Certificates were issued in the month of January 2022.

Application No.	Address	Description	Certifying Authority
CDC2021/0032	21 Coronation Avenue, Parkes	Alterations to Dwelling - Gable Patio	PSC

DA Processing Times for Approvals

The information shown in the pie chart below is Development Application approvals issued for the period 1 January 2022 to 31 January 2022.

It should be noted that a total of three (3) Development Applications have been approved with an average of 41.81 days.



Attachments

1. Development Activity report - January 2022

Attachment 1 - DEVELOPMENT ACTIVITY REPORT - JANUARY 2022

DEVELOPMENT ACTIVITY REPORT - JANUARY 2022

Development Applications and Complying Development Certificates lodged and approved by Parkes Shire Council



LODGED

11 Development Applications
1 Complying Development Certificates



DETERMINED

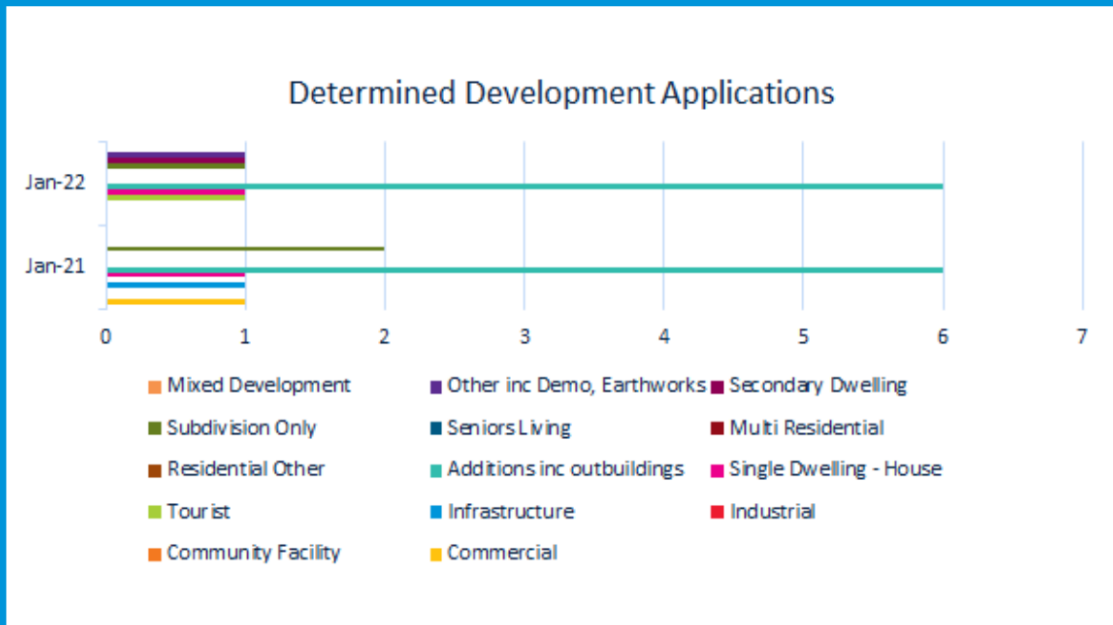
3 Development Applications
1 Complying Development Certificates



AVERAGE DEVELOPMENT APPLICATION PROCESSING TIME
THIS MONTH
41.81 DAYS



VALUE OF APPLICATIONS RECEIVED \$1,546,203.00



11.3. (DPCS) Rangers Quarterly Report October to December 2021

Prepared By:

Director Planning and Community Services

Executive Summary

A summary of Ranger activities for the quarter ending December 2021 is provided for Council's information.

Background Information

Nil

Legislative or Policy Implications

Activities are carried out within legislative and Council policy.

Project Delivery Implications

COMMUNITY+ *Wellbeing*

Risk Assessment

An assessment of the challenge posed to Council implementing the action/s contained in this report, in the current environment with available resources: Moderate

Budget and Financial Implications

Activities are carried out within annual operation budget.

Recommendation

1. That this report be received and noted.

Report

Council responsibilities carried out by Ranger staff have been discharged effectively during the quarter.

An overview of the activities carried out by the Rangers is provided for Council's information.

Companion Animals Act

The table provides a breakdown of the companion animal impounding activities over the quarter. Please note that some animals seized in this quarter may be released in the following quarter.

DOGS								
	Parkes	Peak Hill	Tullamore	Trundle	Bogan Gate	Alectown	Cookamungah	TOTAL
Seized	25	5		6				36
Dumped at Pound	49	1						50
Surrendered by owner		4						4
Released to owner	36			5				41
Euthanised	24	10		1				35
Sold								
Released for rehoming	12							12
Died at Pound								
Stolen/escaped								
Holding pending Court								
Still in Pound	2							2

CATS								
	Parkes	Peak Hill	Tullamore	Trundle	Bogan Gate	Alectown	Cookamundra	TOTAL
Seized	7	2						9
Dumped at Pound	34							34
Surrendered by owner								
Released to owner	2							2
Euthanised	25	2						27
Sold								
Released for rehoming	14							14
Died at Pound								
Stolen/escaped								
Holding pending Court								
Still in Pound								

Impounding Act

The table provides a breakdown of the large Impounding Act activities over the quarter.

Area Impounded								
	Parkes	Peak Hill	Tullamore	Trundle	Bogan Gate	Alectown	Cookamundra	Disposal Method
Cattle								
Sheep								
Horses								
Trolleys	11							

Shire Patrols Program

Small towns are regularly patrolled including both scheduled patrols and response to complaint actions.

The table provides a breakdown of small town patrols during the quarter.

Small Towns Patrolled								
	Yarrabandai	Peak Hill	Tullamore	Trundle	Bogan Gate	Alectown	Cookamundra	Gunningbland
Number of Patrols	1	15	4	9	9	19	4	7
Approx. kms travelled	116	1740	800	1494	864	1102	208	455

Parking

Parking patrols focussing on safety issue such as no stopping and school zones have been conducted during the period.

The table provides an overview of the patrols and Penalty Infringement Notices issued during the quarter.

Parking Patrol Parkes	
Full Day Patrols CBD & Disabled	
Random Number of Patrols CBD & Disabled	7
Number of Patrols School Zones	7
Number of Penalty Infringement Notices Issued	0
Number of Court Appeals	0

Overgrown Untidy Block Program

The table provides an overview of the complaints received during the quarter.

Overgrown/Untidy Blocks Program								
	Parkes	Peak Hill	Tullamore	Trundle	Bogan Gate	Alectown	Cookamundra	Gunningbland
Number of Complaints Received	45	4	3	1	1			
Number of Patrols and Monitoring of blocks (including previous complaints)	120	6	3	3	3			
Number of Blocks	40	4	0	1	1			

Overgrown/Untidy Blocks Program								
Mown during quarter								

Council's response to overgrown and untidy blocks has continued during the quarter, noting the high growth of the season. Planning & Community Services has referred four customer requests for mowing to Parks & Gardens for Council owned land which have been completed. Generally, a new approach to letters outlining specific timeframes for mowing has been very successful with a line of communication opened with many property owners. Particularly those that don't reside in the Shire but have bought investment properties that are untenanted. Reminders can then be issued when premises are seen to be becoming overgrown again on follow up inspection. Council currently (7.2.22) has issued an Order on a property in Parkes and Peak Hill.

Attachments

Nil

12. DIRECTOR OPERATIONS

12.1. (DO) Major Projects & Current Works - Progress Report as at 15 February 2022

Prepared By:

Director Operations Ben Howard

Executive Summary

This report presents an update on the current major projects within the Shire being managed or undertaken by Council's Operations Department. The report outlines work that has been carried out over the past month and is provided for the information of Councillors.

Background Information

Monthly status report to keep Councillor's abreast of projects being undertaken within the Shire

Project Delivery Program Implications

The resolution in this report will primarily affect the Delivery Program Future Direction relating to: COUNCIL+ *Council*

Risk Assessment

An assessment of the challenge posed to Council implementing the action/s contained in this report, in the current environment with available resources: Low

Budget and Financial Aspects

Projects have been allocated funding either from grants or Council funds as provided in the Operational Budget.

Recommendation

1. That the information be received and noted.

Report

Location	Project Description	Due Date	Budget	Forecast	Status	Comment
Parkes	Parkes Tennis Courts - Resurfacing Project	30/6/22	171,000	200,000	In progress	Rectification works plan has been completed and contractor secured to complete works. Awaiting confirmation of actual date of return however likely to be towards end Feb/early March due to competing projects with contractor. Geotechnical information has been completed with recommendations to be provided to Council in coming week. Council staff continually keeping Parkes Tennis Association informed of delays

Location	Project Description	Due Date	Budget	Forecast	Status	Comment
						and project program.
Parkes	Spicer Oval Amenities	20/12/22	2,534,216	321,266	In Progress	Earthworks , footings and blockwork completed and core filled to under slab. Electrical and hydraulic services sleeves installed, bulk filling has commenced and due for completion Tuesday 15 Feb. Detailed design for hydraulic, electrical and mechanical systems being undertaken and review for CC underway.
Peak Hill	Community Garden	20/6/2022	100,000	82,000	Commenced	Detailed design, soil sampling and consultation completed. Water services installed, contractor engaged and works commence

Location	Project Description	Due Date	Budget	Forecast	Status	Comment
						d Monday 7 Feb. Engagement of contractor for design and fabrication of entry gates underway and procurement items for shelter delivered to PSC.
Parkes	Currajong Street Roundabout	30/6/2022	865,000	122,000	Commenced	Design and consultation completed. Works commenced with temporary parking arrangements installed, gardens removed and kerb return 1 commenced.

Attachments

Nil

12.2. (DO) Acquisition of Crown Land within Cooke Park

Prepared By:

Director Operations

Executive Summary

The Cooke Park Pavilion was built over two lots of land- Lot 3 DP 507839 which is Council owned community land and Lot 701 DP101997 which is crown land. One of the conditions of consent for the building was that the lots had to be consolidated within two years of the interim occupation certificate being granted.

As a result of the requirement to consolidate the parcels, approval was sought from Crown Lands - Department of Planning & Environment which has been granted.

Background Information

In November 2021, Council considered a report regarding the necessity to consolidate the land parcels in Cooke Park to comply with the Development Consent for the Pavilion.

Council engaged a valuer to do a valuation for Cooke Park to understand the value of the Crown land. The aim of the valuation was to give guidance to whether Council just purchased the small amount of Crown Land that the Pavilion touches or should Council consider the consolidation of ownership of the park into one lot.

Whilst this would be a more expensive option the consolidation of all of the lots in Cooke Park, it would make it easier to obtain approvals for ancillary activities in the park such as events, temporary food premises, market stalls and other activities. It would also reduce the complexity of the approval process in Cooke Park as we will not have to seek Crown's approval for events as Council would be the landowner. This would reduce the risks in terms of compliance and the conditions attached to DA approvals.

Legislative or Policy Implications

The acquisition process is to follow the Land Acquisition (Just Terms Compensation) 1991 guidelines set out by the Office of Local Government.

Project Delivery Implications

ACTIVITY+ *Active Recreation*
ACTIVITY+ *Passive Recreation*
COUNCIL+ *Council*
COMMUNITY+ *Wellbeing*
COMMUNITY+ *Culture*
ECONOMY+ *Marketing*

Risk Assessment

An assessment of the challenge posed to Council implementing the action/s contained in this report, in the current environment with available resources: Moderate

Budget and Financial Implications

In total, the acquisition should cost approximately \$95,000. The May 2021 Valuation of the subject land was \$75,000. Legal fees and survey will also be required which would equate to approximately \$20,000.

Recommendation

1. That Council acquire land identified as Lots 701 and 702 DP 1019977, being part of Crown Reserve 5374 for future consolidation of the land parcels of Cooke Park by compulsory process in accordance with the *Land Acquisition (Just Terms Compensation) Act 1991* and make the necessary application to the Minister and/or Governor.
2. That on acquisition, the land be classified as community.
3. That where required, the Seal of Council be applied to facilitate the acquisition.

Attachments

1. Letter of authority to commence acquisition processes from Crown Lands.
2. Valuation from Herron Todd White dated May 2021.

Attachment 1 - 632588 - Letter - No Objection to PAN - Parkes Shire Council Acquisition of Cooke Park

Department of Planning and Environment
www.dpie.nsw.gov.au/land

Reference: 22/00040
Your Ref: Cooke Park
Account: 632588

28 January 2022

Parkes Shire Council
Attn: Sharon Ross

By Email: sharon.ross@parkes.nsw.gov.au

Dear Sharon,

Proposed compulsory acquisition by Parkes Shire Council for Lots 701 and 702 in DP 1019977, PARKES.

The Department of Planning and Environment, Crown Lands (the department) refers to Parkes Shire Council's (the authority) proposed acquisition of Lots 701 and 702 in DP 1019977, as shown in the attached diagram, for the purpose of the consolidation of Cooke Park.

Registered owners interest

The department has no objection to receiving a proposed acquisition notice (PAN) from the authority to acquire the registered owners interest in the subject land, in accordance with the provisions of the *Land Acquisition (Just Terms Compensation) Act 1991* (LAJTCA).

Other interests

It is the authority's responsibility to resolve any and all interests in the land (not limited to those identified in this letter) before gazettal, in accordance with Section 12 of LAJTCA.

Further information about addressing interests in the land other than that of the registered owner is provided in Attachment A. Additional interested parties identified by the department as at the date of this letter are listed in Attachment B.

Compensation

The LAJTCA makes provision for compensation in relation to all parties' interests in the land to be agreed prior to the gazettal or determined at gazettal by the Valuer General.

Agreement to compensation prior to the gazettal of the acquisition provides authorities with internal accounting and planning benefits and can help avoid statutory interest accruing. **The authority must have resolved all other interests in the land prior to making an offer of compensation to the department and to contact the department in the first instance should it wish to consider negotiation of compensation.** Any offer must be supported by a recent valuation from a certified practicing valuer made in accordance with API practice guidelines.



Department of Planning and Environment
www.dpie.nsw.gov.au/land

Alternatively, the Office of the Valuer General will appoint a registered valuer to make a determination of compensation for the acquisition at gazettal.

The LAJTCA provides for payment to become due upon gazettal and as such, authorities should make payment upon gazettal or receipt of the determination from the Valuer General to minimise the amount of statutory interest payable. Payment of statutory interest is mandatory to comply with the Act.

A tax invoice for compensation will not be issued by the department without prior arrangement. Payment can be made via direct deposit to Crown Land account below.

Bank: Westpac
BSB: 032-001
Account: 112078
Name: Crown Lands
Reference number: **632588** (Crown Land acquisition account number)

Until such time as the acquisition has been finalised, entry upon or use of the Crown land for any purpose will require the acquiring authority to obtain a tenure or written consent from Crown Lands.

For any further enquiries or lodgement of the above, please contact the Acquisitions Team via email cl.acquisitions@crowmland.nsw.gov.au.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'Zoe Parsons'.

Zoe Parsons
Graduate
Strategic Sales & Disposal Unit – Customer & Systems
NSW Department of Planning and Environment – Crown Lands



Diagram:

Department of Planning and Environment
www.dpie.nsw.gov.au/land





Department of Planning and Environment
www.dpie.nsw.gov.au/land

ATTACHMENT A - ADDRESSING INTERESTS IN CROWN LAND SUBJECT TO COMPULSORY ACQUISITION

All parties with an interest in the Crown land that will be affected by the proposed acquisition are to be afforded the rights to be notified and claim compensation if appropriate, in accordance with Section 12 of LAJTCA. Such parties known to the department at the date of this letter are noted in Attachment B.

All interests must be addressed prior to the issue of a PAN to the impacted parties.

Aboriginal Land Claim

Where an undetermined Aboriginal Land Claims (ALC) affects the subject land, the authority is to contact the claimant Aboriginal Land Council in order to ensure any inchoate interests the relevant Aboriginal Land Council may hold are addressed.

An ALC may be lodged over the subject land at any time during the acquisition process. Authorities are encouraged to make their own enquiries of the Office of the Registrar - Aboriginal Land Rights Act 1983 (NSW), to ensure all claims are identified and appropriately dealt with before an acquisition proceeds to gazette notification.

Native title

Native title is presumed to exist over all Crown land until evidence of extinguishment is found or a determination is made in response to a Native Title Claim under the *Commonwealth Native Title Act 1993*. Authorities are to make their own enquiries to the Native Title Registrar to ensure all current claims are identified and appropriately dealt with before an acquisition proceeds to gazette notification.

Where evidence of native title extinguishment has not been identified for Crown land subject to a proposed acquisition, the authority is to issue a PAN to the Native Title Corporation (NTSCorp) in addition to any Native title claimant/s.

Further information on native title can be found at
<https://www.industry.nsw.gov.au/lands/what-we-do/our-work/native-title> .

Tenure holders and Crown land managers

The authority is requested to contact the identified tenure holders and Crown land managers regarding impact on their interests in the subject land.

Travelling stock reserve

Travelling Stock Reserves are managed by Local Land Services. The authority is requested to contact the manager of any Travelling Stock Reserves affected by the proposed acquisition.

Reserve for Trigonometrical purpose

Trigonometrical stations are managed by Surveyor General of NSW. The authority is requested to contact the Surveyor General of NSW – Department of Customer Services Spatial Services for any Reserves for trigonometrical purpose affected by the proposed acquisition.



Department of Planning and Environment
www.dpie.nsw.gov.au/land

ATTACHMENT B – OTHER INTERESTED PARTIES

Proposed compulsory acquisition by Parkes Shire Council for Lots 701 and 702 in DP 1019977, PARKES.

As at Friday 28 January 2022:

	Lot/DP	Reference number	Interested party
Native title presumed to exist	701 DP 1019977	-	Native Title Corporation (NTSCorp)
Native title presumed to exist	702 DP 1019977	-	Native Title Corporation (NTSCorp)

Attachment 2 - JB2350845_Part_Cooke_Park_Short_Street_Parkes_NSW_2870

Assessment of Compensation



Part "Cooke Park" Short Street, Parkes NSW 2870

As at 12 May 2021
Prepared for Parkes Shire Council
Our Ref JB2350845
Client Ref Short St Property Valuation

Bathurst

Herron Todd White (NAT Operations) Pty Ltd
ABN 96 632 595 692

219 Howick Street
P O Box 2160
Bathurst NSW 2795

Telephone 1300 784 899
region@nsw@htw.com.au

EXECUTIVE SUMMARY

INSTRUCTIONS

Property Address	Short Street, Parkes NSW 2870.
Instructing Party	Anna Wylie, Parkes Shire Council.
Prepared For	Parkes Shire Council.
Interest Being Valued	The interest being valued is the unencumbered fee simple with vacant possession, excluding plant and equipment and net of GST
Basis of Assessment	The matters to be considered in the determination of compensation are contained within Section 55 of the Land Acquisition (Just Terms Compensation) Act 1991. Our valuation has been prepared for Compulsory Acquisition purposes and may only be relied upon by Parkes Shire Council for their dealings with The State of New South Wales.
Purpose of Valuation	Our valuation has been prepared for compulsory acquisition purposes. The valuer is acting in the capacity of an expert and not as an advocate for the owner or the instructing party. If it is intended that any mortgagee rely upon this valuation for mortgage security purposes, they must seek an express written authorisation from Herron Todd White (NAT Operations) Pty Ltd. We will not accept any responsibility or liability for reliance upon this valuation without such an authorisation.
Purpose of Acquisition	Presently, the central park in Parkes NSW, Cooke Park, is in part owned by Parkes Shire Council and in part owned by The State of New South Wales. Parkes Shire Council are seeking to consolidate the ownership of the park. The aim is to allow for more efficient management of the park and organisation of community events that are held there, and with planning and building park infrastructure for expanded community use. We provide an assessment of compensation required for the acquisition of Crown land in order for Parkes Shire Council to consolidate the central park.
Acquiring Authority	Parkes Shire Council.
Dispossessed Owner	The State of New South Wales.
Date of Inspection and Valuation	12 May 2021.

TITLE AND STATUTORY DETAILS

Registered Owner	The State of New South Wales.
Real Property Description	Lots 701-702 DP1019977 and Lots 1-2 SEC 46 DP758827.
Statutory Land Value	For the entire Cooke Park, including both the portion owned by the Parkes Shire Council and the portion owned by The State of New South Wales, totalling 13,430 square metres, the statutory land value is:- \$174,000 as at 1 July 2020. This land value indicates a rate of \$12.95 per square metre.
Local Authority	Parkes Shire Council.
Zoning	The property is designated RE1 Public Recreation zone according to the Parkes LEP 2012 Planning Scheme that took effect on and from the 7 December 2012.



Part "Cooke Park" Short Street, Parkes NSW 2870
 Our Ref: JB2350845
 Date of Valuation: 12 May 2021

VALUATION SUMMARY

Property Description 'As Is'	The subject property comprises an approximately 5,603 square metre portion of the central park in Parkes NSW (Cooke Park), The subject is RE1 Public Recreation zoned. It is an irregular shaped parcel, with near level contour and extensive access.
Selling Period	Our principal assessment of market value 'as is' herein assumes an effective marketing campaign of up to nine months.
Last Sale	No sale recorded in the last five years.

The compensation to the owner of Lots 701-702 DP1019977 and Lots 1-2 SEC 46 DP758827, for the acquisition of a 5,602.93 square metre parcel of RE1 Public Recreation zoned Crown land within Cooke Park for the purposes of consolidating Cooke Park. is assessed to be:-

Total Compensation Assessment	\$75,000
	(Seventy Five Thousand Dollars)

Having regard to the heads of compensation we conclude the following values:

Section 55(a) Market value of the land to be acquired	\$75,000
Section 55(b) Special value to the owner	Not applicable
Section 55(c) Loss attributable to severance	Not applicable
Section 55(d) Loss attributable to disturbance	Nil
Section 55(e) Disadvantage resulting from relocation	Not applicable
Section 55(f) Increase or decrease in the value of other land	Not applicable
Total Compensation - Section 55(a) to 55(f)	\$75,000

Valuer


Craig Johnstone
AAPI / Certified Practising Valuer
API NO: 75757
Valuer



Patrick Lally
AAPI / Certified Practising Valuer
Quality Assurance Manager
API NO: 68272

Important

All data provided in this summary is wholly reliant on and must be read in conjunction with the information provided in the attached report. It is a synopsis only designed to provide a brief overview and must not be acted on in isolation.

This assessment is for the use only of Parkes Shire Council to whom it is addressed and for no other purpose. No responsibility is extended to any third party who may use or rely on the whole or any part of the content of this valuation. No responsibility will be accepted for photocopied signatures.

The Counter Signatory, Patrick Lally, has reviewed the report and is satisfied that the opinion of value contained in the report has been reached based on reasonable grounds. For the avoidance of doubt, the Counter Signatory has not inspected the property and as such (under the API Professional Practice) cannot be an author of this report, and is confirming prima facie that the methodology used by the author of the report (the prime signatory) is sound.

This valuation is subject to the assumptions and qualifications contained within and appended to this report.



Part "Cooke Park" Short Street, Parkes NSW 2870
Our Ref: JB2350845
Date of Valuation: 12 May 2021

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Part "Cooke Park" Short Street, Parkes NSW 2870
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1 INTRODUCTION

1.1 Instructions

We have been instructed by Anna Wylie, Parkes Shire Council, to assess the compensation payable for the acquisition of a 5,602.93 square metre portion of Cooke Park.

A copy of our instructions is annexed to this report.

1.2 Basis of Assessment

This determination has been prepared under the Land Acquisition (Just Terms Compensation) Act 1991.

Division 3 of Part 4 of the Land Acquisition (Just Terms Compensation) Act 1991, in particular Section 55, covers the matters that are considered when assessing payment for acquisition of the land. These are summarised as follows:

- Section 55(a) - Market value;
- Section 55(b) - Special value;
- Section 55(c) - Severance;
- Section 55(d) - Disturbance;
- Section 55(e) - Disadvantage resulting from relocation;
- Section 55(f) - Any increase or decrease in the value of adjoining or severed land.

The interest being valued is the unencumbered fee simple with vacant possession, and net of GST.

1.3 Purpose of Report

Presently, the central park in Parkes NSW, Cooke Park, is in part owned by Parkes Shire Council and in part owned by The State of New South Wales. Parkes Shire Council are seeking to consolidate the ownership of the park. The aim is to allow for more efficient management of the park and organisation of community events that are held there, and with planning and building park infrastructure for expanded community use.

The purpose of this report is to provide an assessment of compensation required for the acquisition of the Crown land portion in order for Parkes Shire Council to consolidate the central park.

Accordingly, a determination of compensation is required.

1.4 Definitions Within the LAJTC Act

This valuation has been undertaken in accordance with the following definitions listed in the Land Acquisition (Just Terms Compensation) Act 1991.

Market Value

Under the Act "market value of land at any time means the amount that would have been paid for the land if it had been sold at that time by a willing, but not anxious, seller, to a willing, but not anxious, buyer, disregarding (for the purpose of determining the amount that would have been paid):

1. any increase or decrease in the value of the land caused by the carrying out of, or the proposal to carry out, the public purpose for which the land is acquired, and
2. any increase in the value of the land caused by the carrying out by the Authority of the State, before the land is acquired, of improvements for the public purpose for which the land is to be acquired, and



Part "Cooke Park" Short Street, Parkes NSW 2870
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3. any increase of the value of the land caused by its use in a manner or for a purpose contrary to law.”

When assessing the market value of land for the purpose of paying compensation to a number of former owners of the land, the sum of the market values of each interest and the land must not (except with the approval of the minister responsible for the Authority of the State) exceed the market value of the land at the date of acquisition.

Special Value

“special value of land means the financial value of any advantage, in addition to market value, to the person entitled compensation, which is incidental to the person’s use of the land”.

Severance

“loss attributed to severance of land means the amount of any reduction in the market value of any other land of the person entitled to compensation which is caused by that other land being severed from other land of that person”.

Disturbance

“loss attributable to disturbance of land means any of the following:

Legal costs reasonably incurred by the persons entitled to compensation in connection with the compulsory acquisition of the land,

Valuation fees of a qualified valuer reasonably incurred by those persons in connection with the compulsory acquisition of the land (but not fees calculated by reference to the value, as assessed by the valuer, of the land),

Financial costs reasonably incurred in connection with the relocation of those persons (including legal costs but not including stamp duty or mortgage costs),

Stamp duty costs reasonably incurred (or that might reasonably be incurred) by those persons in connection for the purchase of land for re-location (but not exceeding the amount that would be incurred for the purchase of land of equivalent value to the land compulsory acquired),

Financial costs reasonably occurred (or that might reasonably be incurred) by those persons in connection with the discharge of a mortgage and the execution of a new mortgage resulting from the relocation (but not exceeding the amount that would be incurred with the new mortgage secured the repayment of the balance owing in respect of the discharge mortgage),

Any other financial costs reasonably incurred (or that might reasonably be incurred), relating to the actual use of the land, as a direct or natural consequence of the acquisition”.

Disadvantage resulting from relocation

“in this act disadvantage resulting from relocation means non-financial disadvantage resulting from the necessity of the person entitled to compensation to relocate the person’s principal place of residence as a result of the acquisition”.

Any increase or decrease in the value of other land

“any increase or decrease in the value of any other land owned by the former land owner at the date of acquisition, which adjoins or is severed from the acquired land by reason of the carrying out of, or the proposal to carry out, the public purpose for which the land was acquired”.

1.5 Other Definitions

Highest and Best Use

The use of an asset that maximises its potential and that is physically possible, legally permissible and financially feasible.



Part "Cooke Park" Short Street, Parkes NSW 2870
Our Ref: JB2350845
Date of Valuation: 12 May 2021

2 TITLE AND STATUTORY DETAILS

2.1 Title Details

A summary of the title details for the subject allotment are as follows:

Search Date	8 April 2021.
Real Property Description	Lots 701-702 DP1019977 and Lots 1-2 SEC 46 DP758827.
Title Reference	<ul style="list-style-type: none"> • 701/1019977 (3,543.37 sqm); • 702/1019977 (424.49 sqm); • ,1/46/758827 (1,010.53 sqm); • 2/46/758827 (624.54 sqm).
Registered Proprietor	The State of New South Wales.

Title searches have been carried out by Herron Todd White and these are these are attached in the annexures of this report.

Any easements or encumbrances on the above noted titles have not been individually searched nor a legal opinion obtained regarding their precise impact on the land.

This valuation is subject to there being no easements or encumbrances which may have an adverse effect on our valuation. Should any such easement or encumbrance become apparent, we reserve the right to review our valuation.

2.2 Encumbrances / Title Discussion

The following easements, encumbrances and restrictions are noted on title:-

LOTS 701-702 DP1019977

- 1 THE LAND IS A RESERVE WITHIN THE MEANING OF PART 5 OF THE CROWN LANDS ACT 1989 AND THERE ARE RESTRICTIONS ON TRANSFER AND OTHER DEALINGS IN THE LAND UNDER THAT ACT, WHICH MAY REQUIRE CONSENT OF THE MINISTER.
- 2 LIMITED TITLE. LIMITATION PURSUANT TO SECTION 28T(4) OF THE REAL PROPERTY ACT, 1900. THE BOUNDARIES OF THE LAND COMPRISED HEREIN HAVE NOT BEEN INVESTIGATED BY THE REGISTRAR GENERAL.
- 3 THE PLAN DEFINING THE LAND IN THIS FOLIO WHICH WAS PREPARED FOR IDENTIFICATION PURPOSES IS NOW SUITABLE FOR TITLE ISSUE. IT IS NOT A CURRENT PLAN IN TERMS OF SECTION 7A OF THE CONVEYANCING ACT 1919.

LOTS 1-2 SEC 46 DP758827

- 1 THE LAND IS A RESERVE WITHIN THE MEANING OF PART 5 OF THE CROWN LANDS ACT 1989 AND THERE ARE RESTRICTIONS ON TRANSFER AND OTHER DEALINGS IN THE LAND UNDER THAT ACT, WHICH MAY REQUIRE CONSENT OF THE MINISTER.
- 2 LIMITED TITLE. LIMITATION PURSUANT TO SECTION 28T(4) OF THE REAL PROPERTY ACT, 1900. THE BOUNDARIES OF THE LAND COMPRISED HEREIN HAVE NOT BEEN INVESTIGATED BY THE REGISTRAR GENERAL.



Part "Cooke Park" Short Street, Parkes NSW 2870
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Title Discussion

Note, the land is a Reserve within the meaning of Part 5 of the Crown Lands Act 1989, and the consent of the Minister is required for any sale, lease, easement, mortgage or licence of the property.

Limited Title is noted on all lots. This encumbrance does not usually have an adverse impact on the value of the land but, like all title/legal matters, it may be prudent to consult your legal adviser prior to lending.

Limited Title - Refers to a Title, which was converted to Torrens Title from an Old System Title, without the benefit of a full survey plan. The boundaries in effect have not been investigated by the Registrar-General or been subject to survey during the conversion process from "Old Systems" to "Torrens" title, indicating some uncertainty regarding the precise boundaries. The Limited Title qualification can only be removed by lodging a Primary Application and a full survey plan. This can be an expensive and time consuming exercise depending on the property. Please note we have assumed that a satisfactory survey and Primary Application can be presented to the Land Titles Office and the Limited Qualification can be removed.

2.3 Cadastral Map

The following cadastral images illustrate the subject property.



Source: Google Maps

Source: Google Maps



Part "Cooke Park" Short Street, Parkes NSW 2870
 Our Ref: JB2350845
 Date of Valuation: 12 May 2021

3 TOWN PLANNING AND APPROVALS

3.1 Town Planning Summary

Local Authority	Parkes Shire Council.
Planning Scheme	Parkes Local Environmental Plan 2012.
Zoning	RE1 Public Recreation.
Minimum Allowable Subdivision Size	Not specified.
Overlays	Nil.
Permitted Use	The current use as a park is considered a permitted use under the current planning guidelines.
Development Approvals	Unknown.
Heritage	We have searched the NSW heritage register. The subject is not listed on the Heritage Act register, nor on the register of items listed by Local Government and state Agencies.

A copy of the land use table for the subject zoning is reproduced below:

Zone RE1 Public Recreation

1 Objectives of zone

- To enable land to be used for public open space or recreational purposes.
- To provide a range of recreational settings and activities and compatible land uses.
- To protect and enhance the natural environment for recreational purposes.

2 Permitted without consent

Environmental protection works; Roads

3 Permitted with consent

Aquaculture; Boat launching ramps; Boat sheds; Building identification signs; Business identification signs; Camping grounds; Caravan parks; Charter and tourism boating facilities; Community facilities; Environmental facilities; Flood mitigation works; Heliports; Information and education facilities; Jetties; Kiosks; Markets; Recreation areas; Recreation facilities (indoor); Recreation facilities (major); Recreation facilities (outdoor); Water recreation structures; Water recycling facilities; Water supply systems

4 Prohibited

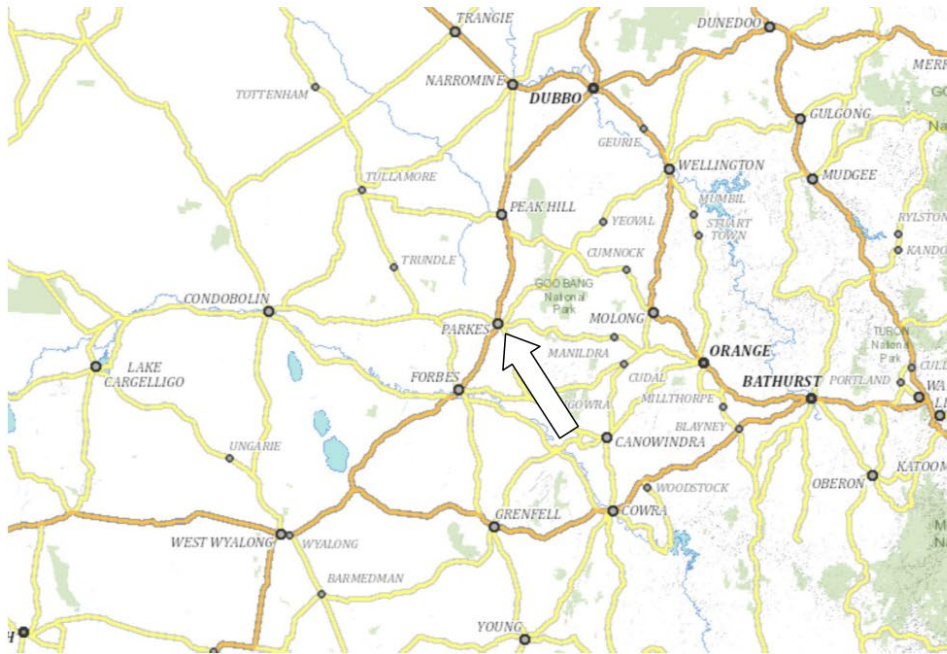
Any development not specified in item 2 or 3



Part "Cooke Park" Short Street, Parkes NSW 2870
 Our Ref: JB2350845
 Date of Valuation: 12 May 2021

4 THE LAND

4.1 Location Details



Source: Google Maps

Locality	<p>The subject property is located in the New South Wales regional city of Parkes.</p> <p>Parkes is a rural service town (approximate population 9,500) located approximately 104 km south-west of the regional city of Dubbo (population 38,500) and 358 km west of Sydney. The Parkes economy is influenced by both the rural and mining sectors.</p>
Situation	<p>The subject parcel is situated on the north-eastern side of the Short Street / Welcome Street intersection, near the centre of Parkes.</p>
Surrounding Development	<p>Surrounding development comprises a post office, Council Chambers, an RSL, Masonic hall, bowling greens, and railway station, along with a mix of various commercial businesses including a motel, carwash, café and offices.</p> <p>The existing use as a park is considered to be consistent with the surrounding development.</p>



Part "Cooke Park" Short Street, Parkes NSW 2870
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4.2 Land Description

Area Summary	The subject parcel is 5,602.93 square metres in size.
Description	<p>The subject comprises an irregular shaped, approximately 5,603 square metre portion of the central park in Parkes NSW (Cooke Park).</p> <p>The land is near level in contour.</p> <p>Timber on the property comprises typical ornamental park trees suited to the local area including Silky Oak, Chinese Elm, Kurrajong, Elm and Oak trees.</p>
Utility	The subject land comprises portion of a RE1 Public Recreation zoned central park and is located in the town centre. It has a community park utility.

4.3 Aerial Image

The subject allotment is identified as the yellow shaded area.



Source: Six Maps



Part "Cooke Park" Short Street, Parkes NSW 2870
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4.4 Photographs of Land



Looking Across Subject



Looking Across Subject



Looking Across Subject



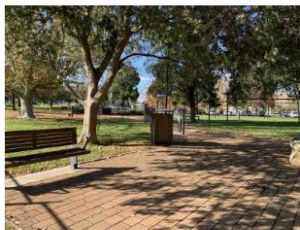
Looking Across Subject



Looking Across Subject



Looking Across Subject



Looking Across Subject



Looking Across Subject



Looking Across Subject



Looking Across Subject



Looking Across Subject



Looking Across Subject



Part "Cooke Park" Short Street, Parkes NSW 2870
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4.5 Access & Services



Short Street Looking East



Welcome Street Looking South



Pholeros Lane

Road System Access to the property is off Short Street and Welcome Street which front the subject, along with Pholeros Lane and Lowing Lane which provide access to the north-eastern point of the subject. All are sealed roads.

Access to the parent parcel is easy and direct.

Services Services available comprise electricity, telephone, town water and sewer.

Street lighting, sidewalks, kerb and guttering are also available. Parallel and 45° parking are available adjacent to the park.



5 ENVIRONMENTAL ISSUES

Site Issues	Any indication of previous noxious or potentially contaminating use?	No
	Subject to an environmental planning overlay that could constrain land use and development?	No
	Adjoining land subject to an overlay that indicates adjoining land could be contaminated?	Unknown
	Based on visual inspection to the extent that it is reasonably possible, are there adjoining sites that appear to or are known to have or have had noxious or potentially contaminating uses?	No
	Identified industrial processes onsite that involve the use of chemicals or hazardous materials?	No
	Identified past or present underground storage of fuels, chemicals or hazardous materials at the property?	No
	Included in the current register of contaminated sites?	No
	Do operations require environmental licensing, resource consent or equivalent?	Unknown

Our visual site inspection and property searches/enquiries indicate that the site is not (or has not been) occupied by an undertaking which, having regard to the nature of process or chemicals used or stored, has the potential to cause site contamination.

Our valuation is based upon the assumption that the property is not contaminated or impacted by environmental issues that will affect the marketability or value of the property. It should be noted that environmental matters are outside of our expertise and that this valuation has been prepared without the benefit of soil tests or any other environmental studies.

We recommend that any party who has the right to rely upon this valuation report satisfy themselves in relation to any environmental risks or contamination issues, prior to reliance upon this valuation. Should any such issues become apparent, this valuation is not to be relied upon and the report must be returned to the valuer for review and comment.

It should be noted that environmental matters are beyond the scope of our expertise and as such, we would recommend that anyone relying on our valuation for investment or finance purposes satisfy themselves in relation to any environmental risks or contamination issues. Should any such problem become apparent, we would reserve the right to review our valuation.

The environmental checklist has been completed subject to the limitations of our site inspection and in the absence of specialist reports. Whilst we have provided broad commentary on the above questions, we advise that these matters are outside of our area of expertise and if doubt exists, specialist advice should be sought and if relevant, referred to the valuer for comment prior to relying upon the valuation.

Contaminated Land Search

The EPA Record of Notices only if the EPA has issued a regulatory notice in relation to the site under the Contaminated Land Management Act 1997. The EPA determines whether contamination is significant enough to warrant regulation under the CLM Act. In making this decision, it considers a range of factors, including those listed in section 12 of the CLM Act.

[Home](#) [Public registers](#) [Contaminated land record of notices](#)

Search results

Your search for: Suburb: PARKES

Matched 1 notice relating to 1 site.

[Search Again](#) [Refine Search](#)

Suburb	Address	Site Name	Notices related to this site
PARKES	129 Woodward Street and land within the Parkes railway CORRIDOR	Former Parkes Gas Works (including Rail Corridor and offsite land)	1 current

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8 April 2021

Source NSW EPA



Part "Cooke Park" Short Street, Parkes NSW 2870
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6 IMPROVEMENTS

Improvements on the subject land comprise typical park items, including park seating, garbage bins, bubblers, brick paved paths, park lighting, ornamental trees, lawns and garden beds, along with a brick and cast iron constructed ornamental park gateway, a marble war memorial, antique cannon, a disused fountain (now garden bed), a steel frame, concrete path and modern shade sail awning.

We have been advised that all the subject improvements have been installed by Parkes Shire Council are not owned by the Crown. Accordingly, our assessment excludes the improvements on the subject.



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7 EFFECT OF ACQUISITION / ASSESSMENT OF COMPENSATION

7.1 Introduction

In determining the compensation payable we have considered the effects of the acquisition under the following headings. These headings comprise the Heads of Compensation as defined in Section 55 of the Land Acquisition (Just Terms Compensation) Act 1991:

- Section 55(a) - Market value;
- Section 55(b) - Special value;
- Section 55(c) - Severance;
- Section 55(d) - Disturbance;
- Section 55(e) - Disadvantage resulting from relocation;
- Section 55(f) - Any increase or decrease in the value of other land.

Market Value of the Land to be Acquired - 55(a)

We consider that a claim for compensation regarding this head of compensation is relevant.

In determining the value of the 5,602.93 m² area of land to be acquired we have had regard to the Direct Comparison approach to valuation.

Our determination of compensation for this Head of Compensation is detailed in Section 8.5 of this report.

Disturbance - 55(d)

Disturbance can be defined to include all consequential losses suffered by the dispossessed owner as a natural reasonable consequence of the acquisition.

In this process, an owner is entitled to be reimbursed for personal loss over and beyond the loss in respect of the land taken. In addition, reasonable consultant fees (legal, valuation fees, etc) associated with the preparation of a claim.

We make the reasonable assumption that the disturbance costs (legal, valuation fees, surveyor's fees, etc) that go on to arise from the acquisition of the subject will be covered by the acquiring party or the dispossessed owner, and we don't make an attempt to assess or forward cost disturbance items in this case.

Special Value - 55(b), Severance - 55(c), Disadvantage Resulting From Relocation - 55(e), Any Increase or Decrease in the Value of Adjoining or Severed Land - 55(f)

We are of the opinion that a claim regarding these remaining heads of compensation does not arise in this case.



8 ASSESSMENT OF COMPENSATION

8.1 Highest and Best Use

We consider the Highest and Best Use of the subject is as a central park providing a recreational space for community use.

8.2 Compensation Methodology

Given the nature of the subject parcel of land to be acquired this compensation assessment will rely on the Piecemeal compensation valuation methodology to determine the compensation payable for the proposed acquisition.

We have adopted the Direct Comparison Approach to assist the valuer in determining the market value of the land to be acquired. Using this approach the subject parcel is compared to the available market evidence on a \$ per square metre basis and adjustments are made for points of difference between subject and sales. An appropriate \$ per square metre rate is adopted and applied.

We have had the greatest regard to the subject's RE1 Public Recreation zoning in making our assessment, and have relied on sales evidence of properties that have the same recreational zoning.

This is a thinly traded market. We are unaware of any RE1 Public Recreation zoned land being sold within Parkes. We have extended our search to include sales of such properties within similar other larger townships in Central West NSW. We have also extended our search to include any RE2 Private Recreation zoned sold properties, noting that we consider RE2 zoning to provide a slightly superior valued utility.

The sales utilised are recreational zoned and have a recreational /community service utility.

The sales shown on the following pages are considered the best available sales for use in determining our valuation of the land to be acquired.



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Our Ref: JB2350845
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8.3 Sales Evidence

1. Address	Sale Date	Sale Price	Area (sqm)	Improvements Value	Land Value (Ex structures)	
					Site Value	\$/ sqm
28 Lachlan Street Young NSW 2594	16/06/20	\$110,000	2,428	\$80,000	\$30,000	\$12.36
Comments:	<p>An improved, rectangular shaped 2,428 sqm block located approximately 900 metres south-east of the Young town centre. The property is RE1 Public Recreation zoned. The site was occupied by a sporting clubhouse building that services adjacent sporting fields. Contour is near level. The surrounding neighbourhood includes residences, a PCYC building, a school, and sporting fields. Services include electricity, town water, sewer, kerb and guttering. Access is off sealed Lachlan Street.</p> <p>Improvements on the property include a circa 1990 brick veneer constructed clubhouse style building in fair only condition, including a sports clubhouse with kitchen, male and female bathrooms, and awning.</p> <p>Vendor: Young Rugby Union Football Club; Purchaser: Young Muslim Association. Sold by Ray White Young. Apportionment of Sale: Improvements \$80,000; Land \$30,000 (\$12.36/m²).</p>					
Comparison:	<p>Smaller size / overall inferior location though equally well suited to a recreational purpose / comparable RE1 Public Recreation zoning / comparable town services / inferior access. Overall inferior on a \$ per square metre excluding buildings basis.</p>					

2. Address	Sale Date	Sale Price	Area (sqm)	Improvements Value	Land Value (Ex structures)	
					Site Value	\$/ sqm
2/19 Parkes Road Forbes NSW 2871	29/03/19	\$35,000	1,958	\$0	\$35,000	\$17.88
Comments:	<p>Comprises a vacant, slightly irregular shaped 1,958 sqm block located approximately 1 km north-east of the Forbes town centre. The property is RE2 Private Recreation zoned, and adjoins the Forbes Squash Court and Forbes Golf Club and is within the golf club's recreational precinct. Contour is level, was previously a bowling green. Surrounding development comprises a mix of special uses, industrial and commercial properties. Services include electricity, town water, sewer, street lighting, kerb and guttering. The land is within a flood planning zone, with any non-recreational development of the site subject to the objectives and condition of the Flood Planning constraints. Sealed access.</p> <p>Nil improvements.</p> <p>Vendor and purchaser unknown. Apportionment of Sale: Land \$35,000 (\$17.88/m²).</p>					
Comparison:	<p>Smaller size / overall inferior location though equally well suited to a recreational purpose / superior RE2 Private Recreation zoned rather than RE1 Public Recreation zoned / comparable town services / inferior access. Overall superior on a \$ per square metre excluding buildings basis.</p>					

3. Address	Sale Date	Sale Price	Area (sqm)	Improvements Value	Land Value (Ex structures)	
					Site Value	\$/ sqm
41A Kite Street Cowra NSW 2794	06/07/18	\$140,250	3,036	\$20,000	\$120,250	\$39.61
Comments:	<p>This is an improved, rectangular shaped 3,036 sqm block located approximately 1.6 km north-west of the Cowra town centre. The property is RE1 Public Recreation zoned. The site was occupied by an older style community hall with an adjacent clay tennis court. Contour is near level. Surrounding neighbourhood includes dwellings and light industrial properties. Fencing comprises tall chain mesh fencing. Services include electricity, town water, sewer, street lighting, kerb and guttering. Access is off sealed Kite Street.</p> <p>Improvements on the property include a circa 1940-50 timber frame and corrugated metal clad older style community hall along with disused tennis courts.</p> <p>Vendor: Cowra Shire Council; Purchaser: NSW Health. The property was sold to NSW Health as the site for a proposed new Cowra Ambulance Station as part of a programme by the state government to develop rural and regional ambulance stations. The site had been proposed by Cowra Council to rezone to R1 General Residential to allow for the development of the ambulance station.</p> <p>Apportionment of Sale: Improvements \$20,000; Land \$120,250 (\$39.61/m²).</p>					
Comparison:	<p>Smaller size / overall inferior location though equally well suited to its purpose / comparable RE1 Public Recreation zoning / comparable contour / comparable town services / inferior access. Overall superior on a \$ per square metre excluding buildings basis.</p>					



Part "Cooke Park" Short Street, Parkes NSW 2870
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8.4 Sales Conclusion

We note that the subject's recreational zoned, central park / community space type market class is relatively thinly traded. We have relied upon several recreational zoned sales from within similar other larger townships in the Central West NSW.

The sales indicate site values excluding buildings ranging between \$30,000 and \$120,250.

The sales indicate a range in \$ per square metre excluding buildings rates as follows:

- RE1 Public Recreation (and RE2 Private Recreation) zoned land: **\$12.36, \$17.88** and **\$39.61** per square metre.

We have adopted a \$ per square metre excluding buildings rate for the subject land as follows:

- RE1 Public Recreation zoned land: **\$13.50** per square metre.

We have adopted a rate from the lower end of the demonstrated range due in-part to the larger size of the subject (with greater size conferring lower \$ per square metre rates).

8.5 Valuation Calculations

Given the nature of the subject land to be acquired, the characteristics of the land and the market for such land, we consider the most appropriate method to determine compensation is the Piecemeal Approach.

With regard to the land to be compulsorily acquired, our valuation calculations are as follows:

Subject Parcel to be Acquired (Market Value):-			
Land	Area (sqm)	Rate (\$/sqm)	Value(\$)
Land to be Acquired	5,602.93	13.50	75,640
Rounded			75,000

Having regard to the heads of compensation we conclude the following values:

Section 55(a) Market value of the land taken	\$75,000
Section 55(b) Special value to the owner	Not applicable
Section 55(c) Loss attributable to severance	Not applicable
Section 55(d) Loss attributable to disturbance	Nil
Section 55(e) Disadvantage resulting from relocation	Not applicable
Section 55(f) Increase or decrease in the value of other land	Not applicable
Total Compensation - Section 55(a) to 55(f)	\$75,000



9 DETERMINATION

The compensation to the owner of Lots 701-702 DP1019977 and Lots 1-2 SEC 46 DP758827 for the acquisition of a 5,602.93 square metre portion of Cooke Park in order to consolidate the park, is assessed to be:-

Total Compensation Assessed	\$75,000
------------------------------------	-----------------

(Seventy Five Thousand Dollars)



Part "Cooke Park" Short Street, Parkes NSW 2870
Our Ref: JB2350845
Date of Valuation: 12 May 2021

10 ASSUMPTIONS, QUALIFICATIONS AND DISCLAIMERS

Accuracy of Information	We advise that any objective information, data or calculations set out in the Valuation Report will be accurate so far as is reasonably expected from a qualified and experienced valuer, reflecting due skill, care and diligence. However, we have not independently verified third party information, adopted it as our own, or accepted its reliability. If any of the information provided by others and referred to in the Valuation Report is incorrect, it may have an impact on the valuation. The valuation is provided on the proviso that the reliant party accepts this risk.
API Standards	This valuation has been prepared in accordance with the current Australian Property Institute's Valuation Practice Standards.
Boundary Fencing	It is not practical to identify all the boundaries of large area rural properties and it is often the case that encroachments of fences exist either way. In most instances this has limited to no effect on productivity, marketability or value. While there do not appear to be any major encroachments, valuers are not surveyors and no warranty can be given without the benefit of an identification survey.
Chemical Residue	The valuation assumes the property to have clear chemical residue status. If this is not the case and there is a cost to rectify, such may affect marketability and value and the valuation should be returned for reconsideration or reassessment.
Conflict of Interest	Neither the valuer, nor to the best of their knowledge, any member of this firm, has any conflict of interest, or direct, indirect or financial interest in relation to this property that is not disclosed herein.
Coronavirus (COVID-19) Pandemic	<p>The market is being impacted by the uncertainty caused by the COVID-19 pandemic. As at the date of valuation we consider that there is market uncertainty resulting in significant valuation uncertainty. This valuation is therefore reported on the basis of 'significant valuation uncertainty'. As a result, less certainty exists than normal and a higher degree of caution should be attached to our valuation than normally would be the case. Given the unknown future impact that COVID-19 might have on markets, we recommend that any party authorised to rely on this report review this valuation periodically.</p> <p>This valuation is current at the date of valuation only. The value assessed herein may change significantly and unexpectedly over a relatively short period of time (including as a result of factors that the Valuer could not reasonably have been aware of as at the date of valuation). We do not accept responsibility or liability for any losses arising from such subsequent changes in value.</p>
Encroachments	We have physically identified the boundaries upon inspection and there do not appear to be any encroachments. However, we are not surveyors and no warranty can be given without the benefit of an identification survey.
Excluded Searches	The following searches have not been undertaken: Flood, Land Survey Plan and Contaminated Land Register. Our valuation assumes such searches would identify no issues that may affect the value and/or liquidity of the property. Should any person relying on the contents of this report be aware or become aware of an issue that may affect value and/or liquidity then the searches should be referred to the Valuer for comment.
Goods and Services Tax (GST)	We stress we are not experts in assessment of GST. We are not privy to the financial circumstances of the owner(s), any agreements executed (or to be executed) between the parties or the previous transactions relating to the property which may impact upon the status of the property for GST. We recommend any party relying upon this valuation seek independent advice in regard to any GST liabilities which may attach to the property.
Land not Affected	Unless identified within the body of this report, we assume, the land is not affected by unstable, hazardous, or toxic soil material; however, no professional expert advice has been sought in this regard. This valuation assumes that there are no problems, however, should any such issues arise; then this matter should be referred to the Valuer for further comment.
Limited Liability	Liability limited by a scheme approved under professional standards legislation.
Market Movement	This valuation is current as at the date of valuation only. The value assessed herein may change significantly and unexpectedly over a relatively short period (including as a result of general market movements or factors specific to the particular property). We do not accept liability for losses arising from such subsequent changes in value. Without limiting the generality of the above comment, we do not assume any responsibility or accept any liability where this valuation is relied upon after the expiration of 90 days from the date of the valuation, or such earlier date if you become aware of any factors that have any effect on the valuation. However, it should be recognised that the 90 day reliance period does not guarantee the value for that period; it always remains a valuation at the date of valuation only.
Native Title	The title search(es) for the subject property indicate(s) that tenure to the subject property is freehold and, as such, it is likely that any native title claim over the subject property has been extinguished.
No Compliance Certificate	No Compliance Certificate/Certificate of Classification has been obtained. This valuation is subject to the building(s) complying in all material respects with any restrictive covenants affecting the site. Furthermore, it is assumed that the site improvements have been built, occupied and operated in full compliance with all requirements of law, including all zoning, land-use classifications, building, planning, fire and health by-laws (including asbestos and legionnaires disease), rules, regulations, orders and codes of all authorities, and that there are no outstanding requisitions.
No Pecuniary Interest	The valuer has no pecuniary interest in the subject property either past, present or prospective at the date of preparing this report and the opinion expressed is free of any bias in this regard.



Part "Cooke Park" Short Street, Parkes NSW 2870
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Not to be Reproduced Without Permission	Neither the whole nor any part of this valuation or any reference thereto may be included in any published documents, circular or statement, nor published in part or full in any way, without written approval of the form and context in which it may appear.
Other Taxation Implications	Herron Todd White are not taxation experts and we provide our valuation assessment and any associated sales, rental or feasibility analysis, independent of any consideration of income tax, capital gains tax or any other property related tax implications that may be associated directly or indirectly with the subject property.
Photographs	All photographs in this report were taken on the date of inspection, 12 May 2021.
Reliance and Disclosure	The Report has been prepared for the private and confidential use by the party to whom it is addressed. This valuation is for the use of and may be relied upon only by the party/parties to whom it is addressed. No other parties are entitled to use or rely upon it and Herron Todd White does not assume any liability or responsibility to any other party who does so rely upon the valuation without the express written authority of Herron Todd White. The whole Report must be read and any failure to do so will not constitute reliance by such party asserting reliance on the Report. Neither the whole nor any part of this valuation or any reference thereto may be included in any published documents, circular or statement, nor published in part or full in any way, without the written approval from Herron Todd White including the form and context in which it may appear.
Structural Survey	This valuation report does not purport to be a site or structural survey of the land or improvements thereon, and any advice provided is not given in the capacity as an expert.
Town Planning	A search has not been provided or obtained and therefore this valuation has been undertaken on the basis that all necessary and appropriate town planning and/or building, consents, approvals and certifications have been issued for the use of occupation of the improvements as more fully described in this report.



Part "Cooke Park" Short Street, Parkes NSW 2870
 Our Ref: JB2350845
 Date of Valuation: 12 May 2021

Annexure 1 Instructions

INSTRUCTION FORM – INDEPENDENT PROPERTY VALUATION

In order to proceed with the valuation please complete the required information and return this instruction form to the relevant office as detailed below.

Office:	Herron Todd White (NAT Operations) Pty Ltd
Postal address:	PO Box 2160 Bathurst NSW 2795
Fax:	1300 784 288
Email:	western.nsw@htw.com.au

Short Street, Parkes NSW 2870 (LOT 701-702 DP1019977 LOTS 1-2 SEC 46...)	
Purpose/Approach	Acquisition / Resumption (Market Value/As Is)
Reporting Contact	Parkes Shire Council
Type of property	Commercial-Other Specialised-Other Vacant Commercial Allotment
Servicing Office	Bathurst Ph: 02 6334 4650
Full RPD	LOT 701-702 DP1019977 LOTS 1-2 SEC 46 DP758827
Access arrangements	
Contact Person	Parkes Shire Council
Contact Details	
Total Fee (incl GST)	\$3,575.00

Information required by Herron Todd White to complete the valuation include
• At this time no additional information is required
Special instructions for Herron Todd White in respect of the valuation
Upon completion of the valuation report please provide it by
• Email
Turnaround comments
We anticipate a period of 17 working days from the date of instruction and receipt of all required documentation from the client to complete the valuation. This includes inspection and finalisation of the report.
17



Annexure 1 Instructions

AUTHORISATION - INDEPENDENT PROPERTY VALUATION

Authorisation

I hereby accept the conditions of engagement for services (below) and confirm engagement of to perform the services as detailed.

Signed: _____ Date: _____

I authorise Herron Todd White (NAT Operations) Pty Ltd to provide an independent valuation as detailed.

My details are as follows	
Name	Anna Wylie, Parkes Shire Council
Postal address	2 Cecile Street Parkes NSW 2870
Contact telephone	(02) 6861 2333
Mobile	0409 739 001
Email	Anna.Wylie@parkes.nsw.gov.au
Properties to be valued	
<input type="checkbox"/> Short Street, Parkes NSW 2870 (LOT 701-702 DP1019977 LOTS 1-2 SEC 46...)	
Valuation Fee	\$3,575.00
Total	\$3,575.00
Total Fee (Incl GST)	\$3,575.00



Annexure 2 Title Searches



NEW SOUTH WALES LAND REGISTRY SERVICES - TITLE SEARCH

FOLIO: 701/1019977

SEARCH DATE	TIME	EDITION NO	DATE
8/4/2021	11:16 AM	-	-

CERTIFICATE OF TITLE HAS NOT ISSUED

LAND

LOT 701 IN DEPOSITED PLAN 1019977
 AT PARKES
 LOCAL GOVERNMENT AREA PARKES
 PARISH OF CURRAJONG COUNTY OF ASHBURNHAM
 TITLE DIAGRAM DP1019977

FIRST SCHEDULE

THE STATE OF NEW SOUTH WALES (CA142535)

SECOND SCHEDULE (3 NOTIFICATIONS)

- * 1 THE LAND IS A RESERVE WITHIN THE MEANING OF PART 5 OF THE CROWN LANDS ACT 1989 AND THERE ARE RESTRICTIONS ON TRANSFER AND OTHER DEALINGS IN THE LAND UNDER THAT ACT, WHICH MAY REQUIRE CONSENT OF THE MINISTER.
- * 2 LIMITED TITLE. LIMITATION PURSUANT TO SECTION 28T(4) OF THE REAL PROPERTY ACT, 1900. THE BOUNDARIES OF THE LAND COMPRISED HEREIN HAVE NOT BEEN INVESTIGATED BY THE REGISTRAR GENERAL.
- * 3 THE PLAN DEFINING THE LAND IN THIS FOLIO WHICH WAS PREPARED FOR IDENTIFICATION PURPOSES IS NOW SUITABLE FOR TITLE ISSUE. IT IS NOT A CURRENT PLAN IN TERMS OF SECTION 7A OF THE CONVEYANCING ACT 1919.

NOTATIONS

UNREGISTERED DEALINGS: NIL

*** END OF SEARCH ***

comms

PRINTED ON 8/4/2021

* Any entries preceded by an asterisk do not appear on the current edition of the Certificate of Title. Warning: the information appearing under notations has not been formally recorded in the Register. InfoTrack, an approved NSW Information Broker, hereby certifies that the information contained in this document has been provided electronically by the Registrar General in accordance with Section 94d(2) of the Real Property Act 1900.

Annexure 2 Title Searches



FOLIO: 702/1019977

SEARCH DATE	TIME	EDITION NO	DATE
8/4/2021	11:20 AM	-	-

CERTIFICATE OF TITLE HAS NOT ISSUED

LAND

LOT 702 IN DEPOSITED PLAN 1019977
 AT PARKES
 LOCAL GOVERNMENT AREA PARKES
 PARISH OF CURRAJONG COUNTY OF ASHBURNHAM
 TITLE DIAGRAM DP1019977

FIRST SCHEDULE

THE STATE OF NEW SOUTH WALES (CA142535)

SECOND SCHEDULE (3 NOTIFICATIONS)

- * 1 THE LAND IS A RESERVE WITHIN THE MEANING OF PART 5 OF THE CROWN LANDS ACT 1989 AND THERE ARE RESTRICTIONS ON TRANSFER AND OTHER DEALINGS IN THE LAND UNDER THAT ACT, WHICH MAY REQUIRE CONSENT OF THE MINISTER.
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NOTATIONS

UNREGISTERED DEALINGS: NIL

*** END OF SEARCH ***

COMMS

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Received: 08/04/2021 11:20:47

Annexure 2 Title Searches



FOLIO: 1/46/758827

SEARCH DATE	TIME	EDITION NO	DATE
8/4/2021	11:23 AM	-	-

CERTIFICATE OF TITLE HAS NOT ISSUED

LAND

LOT 1 OF SECTION 46 IN DEPOSITED PLAN 758827
 AT PARKES
 LOCAL GOVERNMENT AREA PARKES
 PARISH OF CURRAJONG COUNTY OF ASHBURNHAM
 (FORMERLY KNOWN AS ALLOTMENT 1 OF SECTION 46)
 TITLE DIAGRAM CROWN PLAN 90.2139

FIRST SCHEDULE

THE STATE OF NEW SOUTH WALES (CA131887)

SECOND SCHEDULE (2 NOTIFICATIONS)

- * 1 THE LAND IS A RESERVE WITHIN THE MEANING OF PART 5 OF THE CROWN LANDS ACT 1989 AND THERE ARE RESTRICTIONS ON TRANSFER AND OTHER DEALINGS IN THE LAND UNDER THAT ACT, WHICH MAY REQUIRE CONSENT OF THE MINISTER.
- * 2 LIMITED TITLE. LIMITATION PURSUANT TO SECTION 28T(4) OF THE REAL PROPERTY ACT, 1900. THE BOUNDARIES OF THE LAND COMPRISED HEREIN HAVE NOT BEEN INVESTIGATED BY THE REGISTRAR GENERAL.

NOTATIONS

UNREGISTERED DEALINGS: NIL

*** END OF SEARCH ***

COMMS

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Annexure 2 Title Searches



NEW SOUTH WALES LAND REGISTRY SERVICES - TITLE SEARCH

FOLIO: 2/46/758827

SEARCH DATE	TIME	EDITION NO	DATE
8/4/2021	11:25 AM	-	-

CERTIFICATE OF TITLE HAS NOT ISSUED

LAND

LOT 2 OF SECTION 46 IN DEPOSITED PLAN 758827
 AT PARKES
 LOCAL GOVERNMENT AREA PARKES
 PARISH OF CURRAJONG COUNTY OF ASHEURNHAM
 (FORMERLY KNOWN AS ALLOTMENT 2 OF SECTION 46)
 TITLE DIAGRAM CROWN PLAN 53.3035

FIRST SCHEDULE

THE STATE OF NEW SOUTH WALES (CA131887)

SECOND SCHEDULE (2 NOTIFICATIONS)

- * 1 THE LAND IS A RESERVE WITHIN THE MEANING OF PART 5 OF THE CROWN LANDS ACT 1989 AND THERE ARE RESTRICTIONS ON TRANSFER AND OTHER DEALINGS IN THE LAND UNDER THAT ACT, WHICH MAY REQUIRE CONSENT OF THE MINISTER.
- * 2 LIMITED TITLE. LIMITATION PURSUANT TO SECTION 28T(4) OF THE REAL PROPERTY ACT, 1900. THE BOUNDARIES OF THE LAND COMPRISED HEREIN HAVE NOT BEEN INVESTIGATED BY THE REGISTRAR GENERAL.

NOTATIONS

UNREGISTERED DEALINGS: NIL

*** END OF SEARCH ***

Comms

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12.3. (DO) Essential Energy Street Lighting Upgrades

Prepared By:

Director Operations

Executive Summary

Council has been approached by Essential Energy to expedite lighting upgrades across the Shire to replace existing aged and inefficient lighting to modern LED's.

Background Information

Parkes Council entered into an agreement with Central NSW Joint Organisation (Formerly CENTROC) to participate in the Southern Lights Program. The Southern Lights program was implemented to provide enabling infrastructure that delivers better, safer, brighter, cheaper lighting and smarter and connected communities. Southern Lights NSW is currently working closely and collaboratively with the owner of street light assets, Essential Energy. These lights will be upgraded from existing mercury vapor to state of the art, modern LED's. Whilst some Councils within the JO have had their lighting projects completed, Parkes is still yet to be delivered.

Legislative or Policy Implications

Local Government Act 1993

Project Delivery Implications

ACTIVITY+ *Passive Recreation*

COUNCIL+ *Council*

COMMUNITY+ *Wellbeing*

ENVIRONMENT+ *Built*

TRANSPORT+ *Roads*

TRANSPORT+ *Footpaths*

Risk Assessment

An assessment of the challenge posed to Council implementing the action/s contained in this report, in the current environment with available resources: Moderate

Budget and Financial Implications

Council will be required to fund the upgrades which total \$787,513.54 if it wishes to proceed with this proposal. A financial evaluation has been undertaken on the proposal and based on the current expenditure for operating street lights, this proposal would see the return on asset of the upgrades would be achieved within 5.7 years. Once completely paid off at 5.7 years, Council would continue to see an ongoing saving of approximately \$129,000 per annum for a further 14 years (minimum depending on asset life).

Recommendation

1. That Council accept the Lighting upgrade proposal offered by Essential Energy for \$787,513.54
2. That Council endorses the General Manager and Director Operations to execute any signed agreements and/or contracts as required

Attachments

1. Streetlight Tariff Q&A

Attachment 1 - Streetlight Tariff Q & A

New Streetlight Tariffs - Questions and Answers



Q1: What is changing for streetlight tariffs?

Currently Essential Energy provides an invoice to Councils and other streetlight customers that groups street lighting components into a single tariff. From 1 July 2019, this changes when Essential Energy commences billing by itemised streetlight components, separating out luminaires/lanterns, brackets and supports and their associated costs.



Q2: What will the changes deliver for streetlight customers?

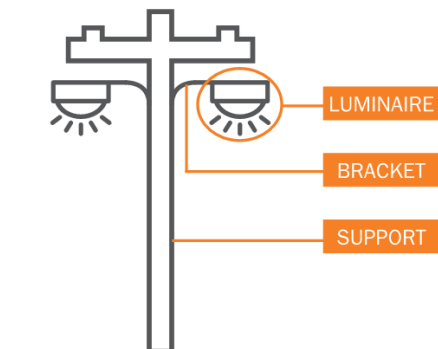
These changes are aimed at improving clarity and transparency as well as providing greater flexibility for councils and other streetlight customers who choose to fund installation costs. New look invoices and supporting reports will enable simpler reconciliation of invoices and assets and will simplify and support LED technology uptake.

Q5: Why is Essential Energy making this change?

In the submission to the Australian Energy Regulator (AER) Essential Energy made a customer commitment to simplify streetlight billing and deliver component-based billing. This change will ensure these commitments are upheld. A further commitment made to the AER is to write off any streetlight assets installed prior to July 2009.

Q3: What are the itemised streetlight components?

The itemised streetlight components are: Luminaire, Bracket and Support as shown in the diagram below.



Q6: When will customers get the first new invoice??

Customers will get the first new invoice in August for the July streetlight capital and maintenance charges.

Q7: What information will be in the new invoices?

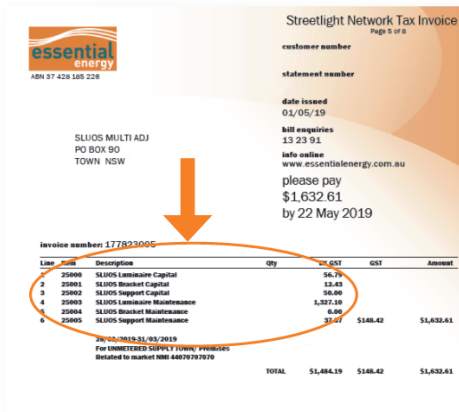
The new invoice will show itemised capital and maintenance charges for each component (luminaire, support and bracket) as well as a supporting monthly report to show the volume of components. The new invoice is shown in the example below.

Q4: What is the relationship between the 'new' funding arrangements for componentised billing and the 'old' tariff codes?

The table below shows the new funding arrangements for luminaires and the relevant tariff code –

Luminaire funded by:	Old tariff code
Customer Pre July 2009	TC2*
Customer	TC4
Essential Energy	TC1/3/5
Private	TC6

* For TC2 streetlight assets Essential Energy historically recovered a prepayment towards the next luminaire replacement.



Note 1: Capital charges are only applied to Essential Energy funded assets installed post July 2009.
 Note 2: Maintenance charges are applied to all Essential Energy funded and customer funded assets.

New Streetlight Tariffs - Questions and Answers



Q8: How are the prices for streetlighting determined?

The prices for streetlighting are approved by the AER each year and take effect from 1 July. The new prices are published on the AER website and on the Essential Energy website by following this link: <https://www.essentialenergy.com.au/our-network/network-pricing-and-regulatory-reporting/network-pricing>
The night patrol charge is to be included in the Maintenance charge – this applies to V type luminaires only.

Q9: Does this change include other public lighting such as night vision and floodlights?

This change includes floodlights but not night vision lighting.

Q10: What should I do if I have questions about my streetlight bill?

Essential Energy will organise webinars for Councils and other streetlight customers in the week commencing 5 August 2019, following planned dispatch of the first new invoice.

This is an opportunity to answer any questions directly. In addition you can make contact by email: streetlighting@essentialenergy.com.au and the streetlighting team will respond accordingly.

Q11: How can customers be assured that the data on the invoice is accurate?

Essential Energy has had a dedicated team of streetlight and tariff experts in place since November 2018 to implement component - based billing. This team has reviewed and updated six data fields for approximately 170,000 streetlights (over 1 million data fields) and rigorously tested the changes for eight weeks. The test results and results from scenario testing have been carefully reviewed by Essential Energy managers prior to deploying the new tariffs. The changes have been developed in line with the rules and prices approved by the AER on 14 June 2019.

Q12: What is the process if there is an issue with the move to component-based billing?

No issues are expected, however contingency plans are in place should there be a need following the change in July 2019. If there is any resulting delay in dispatch of an August invoice, Essential Energy will notify councils and other streetlight customers accordingly.



 EssentialEnergyAU
  essentialenergy
 Power outages 13 20 80

12.4. DO) Places to Play Grant Opportunity

Prepared By:

Director Operations

Executive Summary

The NSW Government has released a grant opportunity for 'Places to Play' to provide funding for the creation for innovative and inclusive play and recreation spaces for people of all ages and abilities across NSW.

Background Information

Council undertook the development of sporting and recreation facility masterplans between 2014 and 2016. The Kelly Reserve Master Plan had identified areas for future expansion including adventure, recreation, water and exercise facilities.

Legislative or Policy Implications

Nil.

Project Delivery Implications

ACTIVITY+ *Active Recreation*
ACTIVITY+ *Passive Recreation*
COUNCIL+ *Council*
COMMUNITY+ *Wellbeing*

Risk Assessment

An assessment of the challenge posed to Council implementing the action/s contained in this report, in the current environment with available resources: Low

Budget and Financial Implications

The funding opportunity provides an allocation of up to \$250,000 for the construction of water parks and up to \$500,000 for playgrounds. The grant is 100% fully funded.

Recommendation

1. That Council supports the proposal to submit an application under the NSW Government Places to Play program for an inclusive park and options for Kelly Reserve.

Report

The NSW Government has released a grant opportunity for 'Places to Play' to provide funding for the creation for innovative and inclusive play and recreation spaces for people of all ages and abilities across NSW. The funding opportunity provides an allocation of up to \$250,000 for the construction of water parks and up to \$500,000 for playgrounds. The grant is 100% fully funded.

Upon investigation, Council has adopted several recreation Master Plans however the project team after careful consideration feel that an expansion of the Kelly Reserve open space would suit all suitable criteria for the grant application. Kelly Reserve provides the options for an all inclusive play park be constructed to expand on the existing active and passive activities.

The grant timelines are extremely tight with projects to be shovel ready by announcement of funds which is currently April 1 2022. Due to these timeframes, the project team are not in a position to submit the water park for this round due to design and options analysis still underway. The project team will submit this water park under round 2 of this fund which is outlined in the funding guidelines.

The proposal from Council would see the following aspects included in the submission:

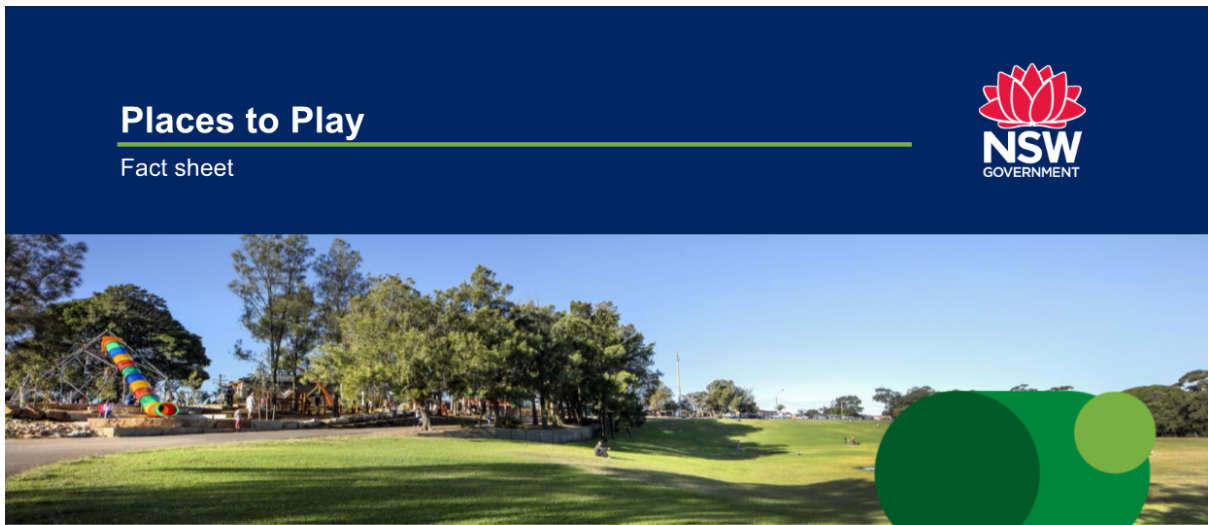
1. Construction of Ninja park
2. Construction of all age inclusive playground options, these include ramps, merry go rounds, swings and natural play areas
3. Additional exercise equipment if required

With the expansion of Kelly Reserve and letting of the Driver Reviver building, these upgrades would see this playground develop into a premier park within the region.

Attachments

1. Places to Play fact sheet and guidelines

Attachment 1 - Places-to-Play-Fact-Sheet



November 2021

Places to Play

The Places to Play program is about providing more inclusive public open spaces for adventure and play to support the health and wellbeing of the community as we re-emerge from the COVID-19 pandemic. Places to Play builds on the principles of the Everyone Can Play, broadening its scope to include the creation of inclusive water, nature and adventure play.

About the program

The Places to Play grant program as part of the Open Spaces Program provides funding for the creation of innovative and inclusive playspaces and recreation spaces for people of all ages and abilities across New South Wales.

This program will build on the Everyone Can Play message that play doesn't just mean playgrounds and it isn't just for children. Everyone in the community can come together and play. After almost 2 years of COVID-19 and associated lockdowns we want to reignite fun and playfulness back into communities.

The funding will support the creation of innovative and inclusive public open spaces for adventure, nature and water play for

people of all ages and abilities. This will include:

- New and better public spaces that facilitate adventure sports and recreation (such as mountain biking, parkour, scooter and skate places, pump tracks etc).
- Nature and water play for people of all ages, abilities and backgrounds, and promotion of recreation and connection with nature for families and children following lockdown.

Nature and water play

Nature play has emerged over the last decade as a critical type of play experience for children, significantly improving their physical, cognitive, social and emotional development. In the busy tech savvy, urban world we live in, society has become increasingly disconnected from the natural



Places to Play

Fact sheet



environment, which can have a negative impact on our mental and physical wellbeing.

Playing in natural environments regularly has been identified as critical in growing children's resilience, self-confidence, initiative, creativity and more.

Nature playspaces are environments that include predominantly natural materials, such as plants, rocks, logs, sand, mulch and water, often combined with custom play equipment to provide a variety of experiences. Water is a particularly powerful ingredient in nature play spaces, due to the myriad of ways in which it can be enjoyed and the soothing sensory effects it can have. Playing with water can be magical – watching it flow over surfaces is universally pleasing, as is feeling it run over your hands or feet. In warmer months, water play areas also become a way of cooling down and appreciating being outdoors, despite the heat.

Adventure play

Adventure play is increasingly popular and demand for spaces that support activities such as mountain biking, BMX, parkour and skateboarding is growing. The Greater Sydney Outdoors Survey highlights the increasing variety of recreation activities reflective of the diverse population of the state.

Adventure play commonly involves complex and advanced skills, such as strength and control, quick reflexes, balance, and street-style technical tricks. This type of play has an inherent level of risk that appeals to those who seek a thrill and rush of adrenaline.

Program objectives

The objectives of the Places to Play program include:

- Create innovative and inclusive open spaces that promote play.
- Demonstrate how to apply the Everyone Can Play principles to the creation of adventure, nature and water play areas.
- Support investment in the creation of high-quality, inclusive public and open spaces to create a lasting community benefit.
- Support community health and wellbeing.
- Address critical shortfalls in freely accessible places for adventure, nature and water play.
- Contribute to the post pandemic economic recovery of NSW through the creation of jobs, stimulating businesses and the recreation and visitor economy.
- Contribute to the delivery of the NSW Government's Priority for Greener Public Spaces by increasing the proportion of homes in urban areas within 10 minutes' walk of quality green, open and public space by 10% by 2023.



Places to Play

Fact sheet



Eligibility

Funding is available to all New South Wales councils and eligible NSW state government agencies and entities for projects that deliver new and better public spaces that facilitate adventure, play and recreation.

Eligible state government agencies include infrastructure agencies who own and manage the publicly accessible land on the which the public spaces improvements would be built. The delivered facilities must be freely and publicly accessible.

This can include:

- Inclusive water and nature playspaces
- Inclusive mountain biking tracks and supporting infrastructure
- Inclusive scooter and skate places and supporting infrastructure
- Inclusive pump tracks and supporting infrastructure
- Other spaces/facilities that offer inclusive adventure play in line with the program objectives and criteria.

Projects funded through the 2021/22 grant program must be delivered within an 18-month timeframe and must be freely accessible to the community upon completion. All projects selected as pilot projects must be advanced in their planning and design and ready to commence immediately with construction to commence no later than 28 February 2022.

See Program Guidelines for a list of ineligible projects.

Funding

The Places to Play program includes a \$16.7 million investment over three years for projects across New South Wales that deliver

inclusive public open spaces for adventure, nature and water play.

For the 2021/22 Places to Play program, a total of \$9 million funding is available: This includes:

- \$4 million for adventure play in the 2021/22 grant program
- \$4 million for nature and water play in the 2021/22 grant program
- \$1 million for Pilot projects.

Eligible applicants can apply for up to \$500,000 for adventure play projects and up to \$250,000 for nature and water play projects. Places to Play is a competitive grant program and while matched funding is not a requirement, projects that include a financial contribution from council and/or from other grant programs will be favoured.

Pilot project EOIs

As part of the 2021/22 grant allocation, councils and NSW Government agencies are invited to submit expressions of interest (EOI) for up to \$500,000 in funding for an adventure play pilot project and up to \$250,000 in funding for a nature or water play pilot project.

The Department is looking to fund pilot projects that can demonstrate best practice inclusive adventure and/or nature and water play projects. Successful pilot projects will have earlier access to funding than the grant program but must be projects that are ready to commence immediately and be delivered within an 18-month timeframe. Only eligible projects that are in an advanced design stage or that are an enhancement to existing spaces will be considered for pilot projects.

For more information please see the Program Guidelines.



Places to Play

Fact sheet



Case study: Lizard Log Western Sydney Parklands

Lizard Log is nature based playspace located in Western Sydney Parklands. Walking and cycling tracks of various lengths perfect for scooter and biker riders loop around the playspace. The playspace includes a climbing wall, slide, dual and single flying foxes, balancing beams, giant swings and a water play deck. The wood-carved animals that decorate the playground were made using timber salvaged from the area.



Lizard Log Playspace. Image source: Western Sydney Parklands

Assessment criteria

Successful projects will need to demonstrate how they address the following criteria:

- **Program alignment and project clarity:** The scope of the project is clearly stated and supports the objectives of the program.
- **Inclusion:** The project will be designed and delivered to enable all community members to 'get there, stay and play'. This could be through increased amenity, improved accessibility, improved safety, and provision of more diverse opportunities.

- **Innovation:** The project clearly demonstrates best practice methodologies and outcomes that offer learnings that can be shared across government and industry in the creation of adventure, water and nature play spaces in NSW. The project does not revert to a 'business as usual' approach.
- **Collaboration:** The project drives collaboration and partnerships with community and relevant institutions, taking a place-based approach. Plans for collaboration between individuals and/or institutions to develop the project are clearly articulated. Approach to engaging the community in the project is clearly articulated including ensuring engagement is inclusive.
- **Environmental Sustainability:** Projects demonstrate how the health and safety of the community and the local environment will be sustained and enhanced during construction and in operation of the facility.
- **Financial viability:** Project budget clearly outlines the most significant cost line-items required for the development of the project, along with a reasonable timeline for the expenses (direct and in-kind costs are identified).
- **Deliverability:** Project methodology is clear and feasible within the parameters of the program.
- **Timeliness of delivery:** Applicant commitment to roll out project quickly. Project schedule and project plan are clear and identify key deliverable dates within program timeframes.
- **Risk mitigation:** Risk assessment included with strategies to mitigate project risks.



Places to Play

Fact sheet



- Value for money:** Project uses funding effectively to maximise the scale and impact of the project. Projects that include applicant contributions will be considered favourably.

How can I get involved?

Applications will open 16 November 2021. Eligible applicants can submit expressions of interest for pilot projects or applications for the 2021/2022 grant program via the SmartyGrants link on the Open Spaces Program website.

Applications for pilot projects will close 4pm Wednesday 1 December 2021.

2021/2022 grant applications will close 4pm Friday 4 March 2022.

For more information please see the Program Guidelines and the FAQs available on the website.

Questions

If you have any questions please contact the open space team via email:
open.space@planning.nsw.gov.au

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Attachment 2 - Places-to-Play-Guidelines





Acknowledgement of country

The Department of Planning, Industry and Environment acknowledges the traditional custodians of the land and pays respect to Elders past, present and emerging.

We recognise Australian Aboriginal and Torres Strait Islander peoples' unique cultural and spiritual relationships to place and their rich contribution to society.

Published by NSW Department of Planning, Industry and Environment.

dpie.nsw.gov.au

Title: Places to Play
 Subtitle: Program guideline

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Cover image: photo by Andrew Seaman

Artwork (left) by Nikita Ridgeway



Place, Design and Public Spaces

The Place, Design and Public Spaces group within the Department of Planning, Industry and Environment (the Department) improves people’s lives by planning and designing places and public spaces that make NSW a great place to live and work. We enable places in which people love to live and connect, now and into the future, by influencing, designing and delivering great and sustainable places for the benefit of the people and natural environment of NSW. We do this by putting people, place and community at the centre of everything we do.

We help provide homes, services and infrastructure; build great communities; create jobs and protect the environment. We create great places and experiences for all. We plan for a changing and thriving NSW. We inspire strong and resilient communities and regions and ensure the responsible and sustainable use of NSW’s resources.

Place, Design and Public Spaces also includes the Government Architect NSW, Greater Sydney Parklands, Royal Botanic Gardens and Domain Trust, Place Management NSW, Sydney Olympic Park Authority, and Hunter and Central Coast Development Corporation.

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Introduction

The Department of Planning, Industry and Environment is inviting councils and eligible NSW Government agencies and entities to apply for funding through the Places to Play program as part of the Open Spaces Program. The purpose of the funding is to create inclusive public open spaces for adventure, nature and water play.

The COVID-19 pandemic has revealed how much communities value their public spaces. Results from the Public Spaces During COVID-19 survey showed that half of people surveyed were spending more time outdoors during the pandemic. The Places to Play program is about providing more inclusive public open spaces for adventure, nature and water play. This will support the health and wellbeing of the community as we re-emerge from the COVID-19 pandemic.

The program includes a \$16.7 million investment over 3 years to support the creation of innovative and inclusive play and recreation spaces. These spaces will be for people of all ages and abilities and have a focus on adventure, nature and water play. This investment will include:

- new and better public spaces that facilitate adventure sports and recreation (such as mountain biking, parkour, scooter and skate places and pump tracks)
- nature and water play for people of all ages, abilities and backgrounds, and promotion of recreation and connection with nature for families and children following lockdown

The program builds on the principles of the Everyone Can Play program, broadening its scope to include the creation of inclusive water, nature and adventure play. It will build on the Everyone Can Play message that play doesn't just mean playgrounds and it isn't just for children. Everyone in the community can come together and play.



Photograph – Sarah Rhodes

Adventure play

Adventure play is increasingly popular, and demand is growing for spaces that support activities such as mountain biking, BMX, parkour and skateboarding. The Greater Sydney Outdoors Survey highlights the increasing variety of recreation activities, reflecting the diverse population of the state.

Adventure play commonly involves complex and advanced skills, such as strength and control, quick reflexes, balance, and street-style technical tricks. This type of play has an inherent level of risk that appeals to those who seek a thrill and rush of adrenaline.

Adventure play, such as skateparks, has traditionally been targeted at adolescent boys and young men and have been built at the periphery of places. But it can be designed to attract a broader cross-section of users – such as adolescent girls, younger users and parents, and people with disability.

This program provides an opportunity to deliver adventure play for everyone. We encourage applicants to think about integrating adventure play in the heart of public and open spaces, where traditional users are not marginalised and where new users feel safe and welcome. We also encourage applicants to consider features that are not typically associated with these traditional types of play that might appeal to a broader user group.



Case study: Harrington Park Lake Youth Precinct

In 2018, Camden Council upgraded the 6,850 m² Harrington Park Lake Reserve into an inclusive youth precinct.

A major component of the upgrade involved transforming the old car park and road that cut through the centre of the park into a play area. Skating elements, such as jumps, steps, ramps and pyramids, were integrated into the old road. The pavement was also retained to provide inclusive connections between the different activity nooks located along the route.

The design includes play experiences that cater to a variety of interests, ages and abilities. Play experiences include scooter tracks and moguls for younger users, skate elements for older and more experienced users, and a giant net for those who want an extra challenge.

Quiet relaxation areas and seating options are scattered between these active nooks for those who want to rest between adrenaline-pumping activities and for those who prefer watching and supervising. These transition areas are also important in creating a vibrant park full of exciting activities diffused through the space without creating user conflict.



Photo: Guy Wilkson

Nature and water play

Nature play has emerged over the last decade as a critical type of play experience for children, significantly improving their physical, cognitive, social and emotional development. In the busy, tech-savvy, urban world we live in, society has become increasingly disconnected from the natural environment, which can have a negative impact on our mental and physical wellbeing.

Playing in natural environments regularly has been identified as critical in growing children's resilience, self-confidence, initiative, creativity and more. Connection with nature is also known for reducing stress and anxiety in people of all ages.

Nature playspaces are environments that include predominantly natural materials, such as plants, rocks, logs, sand, mulch and water, often combined with custom play equipment to provide a variety of experiences. Water is a particularly

Photo: Department of Planning, Industry and Environment



powerful element in nature play spaces, due to the myriad of ways in which it can be enjoyed and the soothing sensory effects it can have. Playing with water can be magical – watching it flow over surfaces is universally pleasing, as is feeling it run over your hands or feet. In warmer months, water play areas also become a way of cooling down and appreciating being outdoors, despite the heat.

Nature and water play can help make playspaces welcoming, comfortable, interesting and diverse. The Everyone Can Play principles should be applied to these types of playspaces to offer a range of social, environmental, and developmental benefits that are available to everyone.

Maintaining access and connection to nature and water is a great way to support inclusion through the incorporation of sensory play environments.

We're all aware of how good nature is for our mental health – this benefit is magnified for kids and adults with special needs who spend significant amounts of time in artificial environments. This program provides an opportunity for more people in our community to experience the benefits that nature and water play offer.



Case study: Lizard Log, Western Sydney Parklands

Western Sydney Parklands' Lizard Log is a nature-based playspace designed to reflect its surrounding natural environment. The playspace includes a climbing wall, slide, dual and single flying foxes, balancing beams, giant swings and a water play deck.

The water play deck includes a simple pump and rill water play system where water drains into a holding vessel and then further down a steep rill before draining into the soil, providing moisture for nearby plants. This demonstrates how water play doesn't have to be big, complicated or expensive to provide a fun, inclusive experience.

Lizard Log also includes tracks through and around the playspace that are perfect for scooters, bike riders and walkers to enjoy the bushland setting. The tracks have different lengths so people can choose based on their preferred level of challenge.

A distinctive feature of the playspace are the wood-carved animals made from salvaged timber from the area. Other timber elements include stepping blocks and organic logs of different sizes that can be used for balancing, sitting and climbing.

After a big day of playing, walking and cycling, everyone can enjoy a nice picnic together in one of the picnic shelters and use one of the public barbecues.



Photo: Greater Sydney Parklands



Photo: Michelle Gonsal

Funding

The Places to Play program includes a \$16.7 million investment over three years for projects across New South Wales that deliver inclusive public open spaces for adventure, nature and water play.

For the 2021/22 round of the Places to Play program, a total of \$9 million in funding is available: This includes:

- \$4 million for adventure play in the 2021/22 grant program
- \$4 million for nature and water play in the 2021/22 grant program
- \$1 million for pilot projects.

Eligible applicants can apply for up to \$500,000 for adventure play projects and up to \$250,000 for nature and water play projects. Places to Play is a competitive grant program and while matched funding is not a requirement, projects that include a financial contribution from council or eligible government agencies and/or from other grant programs will be prioritised.

Pilot project expression of interest

As part of the 2021/22 allocation, the Department invite councils and eligible NSW Government agencies and entities to submit expressions of interest (EOI) for up to \$500,000 in funding for an adventure play pilot project and up to \$250,000 in funding for a nature or water play pilot project.

The Department is looking to fund pilot projects that can demonstrate best-practice, inclusive adventure and/or nature and water play projects. Successful pilot projects will have earlier access to funding than the grant program, but must be projects that are advanced in their planning and design and ready to commence immediately. Construction must start no later than 28 February 2022.



Photo: Department of Planning, Industry and Environment

Program objectives

The objectives of the Places to Play program include:

- creating innovative and inclusive open spaces that promote play
- demonstrating how to apply the Everyone Can Play principles to the creation of adventure, nature and water play areas
- supporting investment in the creation of high-quality, inclusive public and open spaces to create a lasting community benefit
- supporting community health and wellbeing
- addressing critical shortfalls in freely accessible places for adventure, nature and water play and recreation
- contributing to the post-pandemic economic recovery of NSW through the creation of jobs, stimulating businesses and the recreation and visitor economy
- contributing to the delivery of the NSW Government's Priority for Greener Public Spaces by increasing the proportion of homes in urban areas within 10 minutes' walk of quality green, open and public space by 10% by 2023.

Eligibility

Funding is available to all New South Wales councils and eligible NSW state government agencies and entities for projects that deliver new and better public spaces that facilitate adventure, play and recreation.

Eligible state government agencies include infrastructure agencies who own and manage the publicly accessible land on which the public spaces improvements would be built. The delivered facilities must be freely and publicly accessible.

Refer to Appendix A - Application Checklist for more information on preparing your grant or EOI application.



Photo: Cameron Murchison

Projects can include:

- inclusive water and nature playspaces
- inclusive mountain biking tracks and supporting infrastructure
- inclusive scooter and skate places and supporting infrastructure
- inclusive pump tracks and supporting infrastructure
- other spaces/facilities that offer inclusive adventure play in line with the program objectives and criteria.

Projects funded through the 2021/22 grant program must be delivered within an 18-month timeframe and must be freely accessible to the community upon completion. All projects selected as pilot projects must be advanced in their planning and design and ready to commence immediately. Construction must start no later than 28 February 2022.

Projects must be located on land that applicants own or are responsible for managing. If the applicant is not the land owner, submissions must include a letter of support from the land owner.

For more resources to support your application, visit the [Open Spaces Program website](#). This includes frequently asked questions, fact sheets and a webinar designed to help you address the program guidelines.

Ineligible projects

The following projects and works are not eligible for funding:

- projects outside of NSW
- projects located in sensitive cultural sites or in environmentally restricted areas
- remediation projects that do not achieve the program objectives of delivering inclusive, public open spaces for adventure and play
- funding of personnel or staff positions, unless a labour cost exemption request is completed by council and approved by the Department
- purchase or lease of land for purposes other than open space creation
- temporary infrastructure or buying/upgrading non-fixed equipment
- public art pieces as a singular project. Public art that is integrated into a wider public and open space project will be considered.
- projects that require the community to pay fees to access
- commercial buildings and clubhouses
- sports fields, full-sized courts, swimming pools, indoor facilities
- events, marketing, branding, advertising or product promotion
- projects requiring ongoing funding from the NSW Government

- retrospective funding to cover any project component that is already complete or underway (under the grant program)
- design services will only be funded as part of the delivery of a project. Master planning or design services will not be funded in isolation.
- maintenance works
- car parking, unless it directly supports improved access to public open space and an exemption is requested and approved by the Department.

Pilot project EOIs will not be considered unless they:

- are sufficiently detailed and specific to allow consideration against the program objectives
- are accompanied by a supporting letter from a general manager or council CEO
- are submitted by the deadline
- are accompanied by in-principle support of the landowner, where the land is not owned or managed by council
- identify all necessary approvals and include evidence of in-principle support from relevant authorities
- include detailed costing, tender or detailed design plans and planning approval documentation.



Photo: Brett Boardman

Assessment process and criteria

Assessment process

An independent assessment panel (the Panel) will review and assess all applications against the program objectives and assessment criteria (see criteria and weighting below).

The Panel will make recommendations to the Department for endorsement. We will notify successful applicants, and prepare funding agreements. Funding will be released once funding agreements have been signed and executed.

The Panel will be made up of NSW Government representatives from different agencies and external landscape and open space design experts. A probity adviser will oversee the assessment.

Assessment criteria

Table 1 outlines the assessment criteria. The panel will assess projects against key components including project merit and project deliverability.

Table 1. Assessment criteria

Project Merit 50%	
Criteria	Details
Program alignment and project clarity	The project scope is clearly stated and supports the objectives of the program.
Inclusion	The project will be designed and delivered to enable all community members to 'get there, play and stay'. This could be through increased amenity, improved accessibility, improved safety, and provision of more diverse opportunities.
Innovation	The project clearly demonstrates best practice methodologies and outcomes that offer lessons that can be shared across government and industry in the creation of adventure, water and nature play spaces in NSW. The project does not revert to a 'business as usual' approach.
Collaboration	The project drives collaboration and partnerships with community, businesses and institutions, taking a place-based approach. Plans for collaboration between individuals and/or institutions to develop the project are clearly articulated. The approach to engaging the community in the project is clearly articulated. This includes ensuring engagement is inclusive.
Environmental sustainability	Projects demonstrate how the health and safety of the community and the local environment will be sustained and enhanced during construction and operation of the facility.

Project deliverability 50%	
Criteria	Details
Financial viability	Project budget clearly outlines the most significant cost line-items required for the development of the project, along with a reasonable timeline for the expenses (Direct and in-kind costs are identified).
Deliverability	Project methodology is clear and feasible within the parameters of the program.
Timeliness of delivery	Applicant commitment to roll out project quickly. Project schedule and project plan are clear and identify key deliverable dates within program timeframes.
Risk mitigation	Risk assessment included with strategies to mitigate project risks.
Value for money	Project uses funding effectively to maximise the scale and impact of the project. Projects that include applicant contributions will be considered favourably.



Photo: Adrian Taylor

Application process and timeframes

Table 2 outlines the application and assessment process and timeframes for the 2021/22 funding round of the program.

Table 2. Timeframes for the Program

Date	Milestone
16 November 2021	Pilot project EOI opens and the 2021/22 Grant round open to receive applications
1 December 2021	Pilot project expression of interest closes 4pm
December 2021	Pilot projects assessment. Announcement of successful pilot projects and funding offers made. Construction on pilot projects to commence no later than 28 February 2022
4 March 2022	2021/22 Grant applications close 4pm
March 2022	2021/22 Grant assessment
April 2022	2021/22 Grant announcement and notifications
April 2022	2021/22 Grant projects commence
October 2023	2021/22 Grant projects to be completed prior to October 2023

How to apply

1. Familiarise yourself with the grant requirements set out in these guidelines and determine if you are eligible.
2. Visit the [Open Spaces website](#) to access resources to support your application
3. Attend the Open Space Program [webinar](#) at 10am, 17 November 2021.
4. For pilot projects, complete and submit your EOI in [SmartyGrants](#) by 4pm, 1 December 2021. Successful pilot projects will be announced late 20221.
5. For 2021/22 grant applications, complete and submit your application in [SmartyGrants](#) by 4pm, 4 March 2021. Successful applications will be announced in April 2022.

Need advice?

If you are having difficulty with your application on the SmartyGrants system, check out the help guide for applicants at www.applicanthelp.smartygrants.com.au

If the problem continues, please contact SmartyGrants at:

- service@smartygrants.com.au
- Telephone support 03 9320 6888
- Support Desk Hours: 9:00am - 5:00pm AEST, Mon – Fri
- Visit www.help.smartygrants.com.au

When you attach files to support the application, we strongly recommend you keep files under 5 megabytes and use concise and descriptive file names.

The Department can provide information to potential applicants on how to interpret these guidelines, including the types of projects eligible for funding. Please contact the team at open.space@planning.nsw.gov.au

Complaints procedure

Any complaints about a grant process must be provided in writing.

If you have any questions about grant decisions for this grant opportunity, please send them to open.space@planning.nsw.gov.au.

If you do not agree with how the Department has handled your complaint, you may raise this with the NSW Ombudsman. The Ombudsman will not usually look into a complaint unless the matter has first been raised directly with the relevant department. Visit the NSW Ombudsman at www.ombo.nsw.gov.au.

Privacy policy

The Department is required to comply with the *Privacy and Personal Information Protection Act 1988*. The Department collects the minimum personal information you voluntarily provide to enable it to contact an organisation and to assess the merits of an application.

Any information provided by you will be stored on a database that will only be accessed by authorised personnel and is subject to privacy restrictions. The information will only be used for the purpose for which it was collected. Applicants must ensure that people whose personal details are supplied with applications are aware that the Department is being supplied with this information and how this information will be used.

Disclaimer

Submission of an application does not guarantee funding. The costs of preparing an application are borne by the applicant.



Photo: Jamie Plaza van Roon



Photo: Jamie Plaza van Roon

Program management

Successful applicants must enter into a funding agreement with the Department. The funding agreement will set out the obligations of the recipient of the funding, including, but not limited to, in relation to monitoring and reporting, project completion, and milestones and payment.

Project management

Grant recipients will be responsible for delivering and meeting the project milestones and delivering the project within 18 months.

Grant recipients will need to supply a project plan to be included in the funding agreement that sets out the works and deliverables, costs and schedule, and must carry out the project in accordance with the project plan.

Grant recipients must also provide a final concept plan before beginning construction.

Approvals

Applicants must ensure they are aware of all approvals required and consult with relevant authorities in preparing the EOI and application.

EOI submissions and applications must be accompanied by a letter of support from the general manager or equivalent.

Other funding

Applicants must disclose whether any aspect of the proposal for this funding program has either:

- received funding through another NSW Government funding program, or
- applied for funding through another NSW Government funding program that may currently be in consideration.

We will review applications to ensure that the applicant is not seeking or receiving multiple sources of funding for the same works.

Consultation with the community and other key stakeholders

The recipient must demonstrate that it has consulted the community and stakeholders on the project or that it intends to do so before finalising concept plans.

Monitoring, reporting and evaluation

Grant recipients are required to:

1. provide 'before' and 'after' reporting on core indicators requested by the Department.
2. collect data both before and after using the [Evaluation Tool for Public Space and Public Life, and analyse the results](#).
3. provide high quality 'before' and 'after' images.
4. provide milestone reports and a final acquittal report via SmartyGrants at the completion of project.

Project opening event and promotion

We will give grant recipients a communication pack with approved key messages, branding, logos and multimedia to help promote the project and acknowledge the funding contribution.

Grant recipients must acknowledge the funding contribution from the NSW Government in all communications and media for the project.

If holding a formal launch event, the recipient must:

- invite the Minister for Planning and Public Spaces or a Departmental representative on the minister's behalf to attend any formal launch event (including opening and completion ceremonies, consulting beforehand on available dates where practicable); and
- give no less than 30 business days' notice before any formal event.

To make the invitation, the recipient should access the minister's [web form](#). It is for the recipient to decide if there is to be an opening event. Recipients should invite the Minister for Planning and Public Spaces, the Department and other dignitaries and consult on a preferred date. If the invitation is accepted, a Department media officer will work with the recipient on the arrangements and media protocols.

Payment of grants

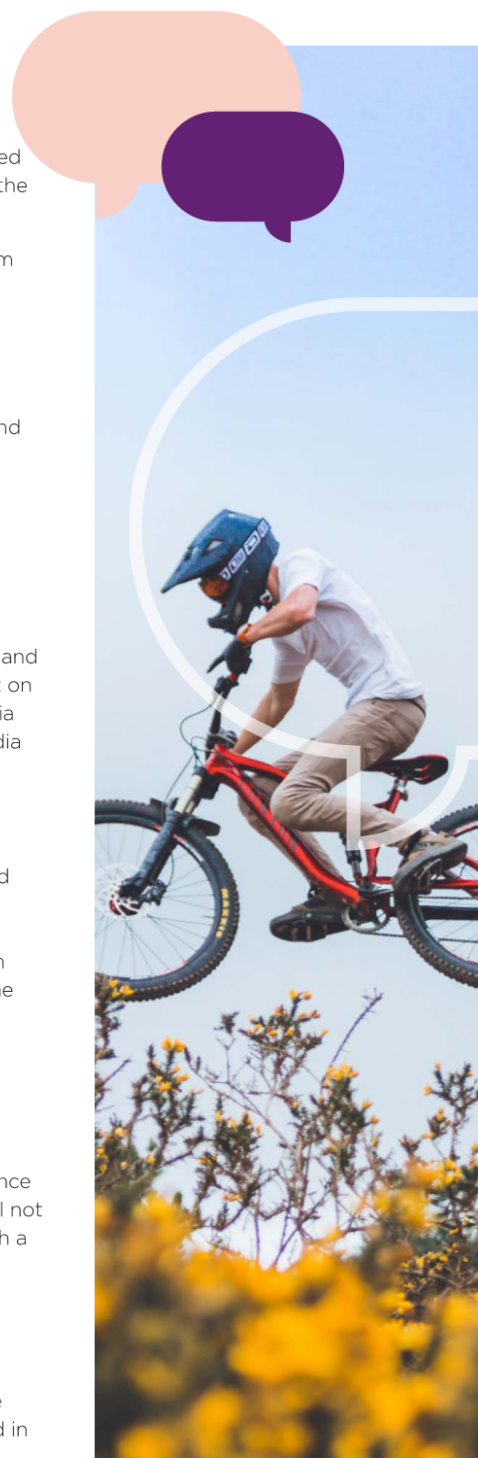
Payment of funding will be conditional on the funding being used only for the project in accordance with the terms and conditions of the funding agreement. Payment of funding will be made in accordance with the milestones and payment schedule set out in the funding agreement and will be subject to compliance with the recipient's obligations. A final acquittal and project report will be required following completion of the project.

Project responsibility

The recipient must acknowledge and agree that it is solely responsible for delivering and completing the project in accordance with the terms and conditions of the funding agreement, and will not be relieved of that responsibility because of any involvement with a third party (for example, subcontracting, partnerships).

Insurance requirements

Recipients must maintain a minimum Public Liability Insurance cover of \$20 million, workers compensation insurance for people involved in delivery of the project and insurance over assets used in connection with the project.



Photograph - Jake Oats

Appendix A: Pilot project EOI and Grant application checklist

Council must submit the following documentation at EOI and application stages.

Table 3. Pilot project EOI and grant application checklist

Pilot Project EOI	Grant Application
<ul style="list-style-type: none"> • Detailed design/tender plans • Planning approval documentation • Council (or land owner) endorsement • Concept reports and imagery • Evidence of detailed community engagement done to inform the design of the project • Project scope • Detailed costing • Project plan with timeframes and methodologies • Detailed risk assessment 	<ul style="list-style-type: none"> • Concept plan and imagery to communicate the design of the project. • General manager or equivalent letter of support for the project • Community engagement outcomes report or plan for community engagement • In-principle support from partners if needed • High quality images of project location • Aerial map showing project location • Risk assessment • Project budget breakdown • Project plan (maximum 10 pages) • Project schedule • Image/s of desired materials for implementation (optional) • Letter/s of support from local businesses or local business associations, community groups, institutions (e.g. schools, universities or cultural institutions) (optional)





dpi.e.nsw.gov.au

12.5. (DO) RAAus Fly-In Weekend

Prepared By:

Director Operations

Executive Summary

Council has been approached to allow for a Recreation Aviation Australia (RAAus) Fly-In at Parkes Regional Airport from 1 to 3 April 2022. The aim of the Fly-In is for the members of RAAus to catch up, have comradery and for some of them to attend "Overture" which will be held at the Cooke Park Pavilion during that weekend.

Background Information

Unlike an Airshow, where lots of planning occurs for "airside" based activities to meet Transport Security Regulations, the RAAus fly-in proposes to camp on the "landside" area of the newly created Industrial Park off Spitfire Road. It is anticipated that 100 members of RAAus will attend. Their proposal includes hiring security at the access gate to ensure compliance of the secured airfield and also hiring marquees and amenities blocks to have placed on the "landside" site for use by attendees.

Legislative or Policy Implications

Parkes Shire Council's approved Transport Security Plan.

Project Delivery Implications

ACTIVITY+ *Active Recreation*

COMMUNITY+ *Wellbeing*

COMMUNITY+ *Culture*

ECONOMY+ *Marketing*

TRANSPORT+ *Aerodromes*

Risk Assessment

An assessment of the challenge posed to Council implementing the action/s contained in this report, in the current environment with available resources: Low

Budget and Financial Implications

The event will be solely funded by RAAus.

Recommendation

1. That Recreation Aviation Australia (RAAus) be granted approval for the use of the landside areas of Parkes Regional Airport for camping and fellowship activities from Friday, 1 April to Sunday 3 April 2022 subject to:
 - Provision of evidence of not less than \$20 Million Public Liability Insurance;
 - Compliance with Development Consent approvals from Parkes Shire Council's Planning & Environment Department;
 - Arrangements being made with RPT Services to avoid conflict; and
 - Compliance with Council's access requirements for Parkes Regional Airport

Attachments

Nil

12.6. (DO) Transfer of Roads from Crown to Council

Prepared By:

Director Operations

Executive Summary

There are a number of Crown Roads that have been maintained by Council for an extensive period of time. As a road authority, it is prudent that Council request that the roads be transferred from Crown to Council ownership. Recently, Bangoran Lane, Cooks-Hills Lane, Boundary Road, Bogan Road, Strahorn Forest Road and Hoopers Hill Road have been identified as crown roads requiring transfer.

Background Information

The crown roads that have been maintained by Council are from the following localities:

Bangoran Lane is off Alecstown West Road

Cooks-Hill Lane is off Bangoran Lane

Boundary Road is off Roseholm Road (Peak Hill)

Bogan Road is from the Newell Highway (Parkes) to Bulgandramine Road (near the northern Shire Boundary)

Strahorn Forest Road is off Boundary Road

Hoopers Hill Road is off McGrane Way (Tullamore)

Legislative or Policy Implications

Roads Act 1993

Project Delivery Implications

TRANSPORT+ *Roads*

Risk Assessment

An assessment of the challenge posed to Council implementing the action/s contained in this report, in the current environment with available resources: Low

Budget and Financial Implications

There are no costs associated with the transfer

Recommendation

1. That Council endorses the transfer of Bangoran Lane, Cooke-Hill Lane, Boundary Road, Bogan Road, Strahorn Forest Road and Hoopers Hill Road from Crown to Council ownership.
2. That if required, the seal of Council be affixed to the documentation to facilitate the transfer.

Attachments

Nil

13. DIRECTOR INFRASTRUCTURE & STRATEGIC FUTURES

13.1. (DISF) Major Projects & Current Works - Progress Report

Prepared By:

Andrew Francis

Executive Summary

This report presents an update on the current major projects within the Shire being managed or undertaken by Council's Infrastructure Department. The report outlines work that has been carried out over the past month and is provided for the information of Councillors.

Background Information

Monthly status report to keep Councillor's abreast of projects being undertaken within the Shire.

Project Delivery Program Implications

The resolution in this report will primarily affect the Delivery Program Future Direction relating to: COUNCIL+ *Council*

Risk Assessment

An assessment of the challenge posed to Council implementing the action/s contained in this report, in the current environment with available resources: Low

Budget and Financial Aspects

Projects have been allocated funding either from grants or Council funds as provided in the Operational Budget.

Recommendation

1. That the information be received and noted.

Report

Location	Project	Target Date	Budget	Forecast	Status	Comments
Parkes	National Logistics Hub GLE Grant	31/10/2021	\$7,808,400	\$7,808,400	Complete	Under budget by \$350,000, final report to GLE drafted. Working with RGDC to determine best use of remaining funds.
Parkes - Peak Hill	Water Supply Drought Relief Program	30/6/2022	\$4,070,000	\$4,070,400	In progress	Bore refurbishment works continuing, alternate route for connecting pipeline awaiting further negotiations with landholders
Parkes - Peak Hill	Town Water Security Program	28/2/2021	\$2,032,075	\$2,032,075	Awaiting grant funding	Still awaiting feedback from grant body on initial business case submission. Supplementary business case for CENTROC Water Grid connection component completed and awaiting review

Location	Project	Target Date	Budget	Forecast	Status	Comments
						from Forbes and Central Tablelands Water.
Shire	IWCM	30/11/2021	\$448,000	\$448,000	Complete	IWCM Final Report received, under review by Council staff and DPE Water before being put out to the community for feedback.

Attachments

Nil

13.2. (DI) Request for a Re-connection to the B-Section Trunk Main, Bogan Gate

Prepared By:

Director Infrastructure

Executive Summary

Council has received a request from a rural landholder for a re-connection to the B-section trunk main that runs through their property in Bogan Gate.

Background Information

It has been a necessary standing policy of Council since a resolution in 1983 and subsequent resolution in 1999, to allow no further rural connections to the various water trunk mains within the Shire, designed to conveying bulk water rather than for domestic connections. A temporary connection was granted to a previous landholder during the extreme drought conditions and was removed at the end of the declared drought period. It has been difficult to ascertain from Council records when the previous connection was instated and removed, which suggests a significant period has elapsed.

Legislative or Policy Implications

Numerous landholders have applied for connections to the various Council trunk mains in the years since the standing policy has been in place and most have been declined due to the existing pressure on the trunk mains.

Project Delivery Implications

H2O+ *Drinking Water*

Risk Assessment

An assessment of the challenge posed to Council implementing the action/s contained in this report, in the current environment with available resources: Low

Budget and Financial Implications

Nil

Recommendation

1. That the request for a re-connection be refused based on Council's standing policy of connections to Trunk Mains.
2. That should the applicant re-request, further information to be sort to inform the decision by Council.

Report

Council has received a request from Yallawadgera Investments Pty Ltd, Bogan Gate for a re-connection to the B-section pipeline (between Forbes and Tottenham).

It has been a policy of Council, via numerous resolutions, since 1983, and subsequent resolution in 1999, to no longer allow connections to any of the water trunk mains in Council's extended network. These large trunk mains were designed and intended only to convey water from one location to another, not for consumer connections. Due to the large number of connections that had been allowed in the past, the condition of the pipeline and the ability to convey water to the rural townships has been severely impacted. As such, there have been no connections since this time and numerous landholders have had applications rejected. Any acceptance by Council of a new connection at this time would set a precedent for future applicants.

The townships of Gunningbland, Bogan Gate, Trundle, Tullamore, Albert and Tottenham are often subjected to water restrictions as a consequence of over subscription. The most recent example of this was during the summer of the 2019 extreme drought, where-by extreme levels of restrictions were applied to the standpipes along the pipeline to allow water to reach the end of the pipeline. Lachlan Council was required to cart water via road from Forbes to Tottenham due to the lack of flow reaching Tottenham.

It is recommended for consistency, that the connection be refused by Council in-line with Council standing policy for connections to Trunk Mains. It should be noted that sufficient information to make a decision as to the demand for the site on the trunk main has not been provided. It would be assumed based on the type of development that the demand would be higher than a standard farm house or residence currently connected to the main.

Attachments

Nil

Attachment 1 - Request for water meter - 3577 Henry Parkes Way Bogan Gate - Not new connection

YALLAWADGERA INVESTMENTS PTY LTD

A.B.N. 50 001 356 707
A.C.N. 001 356 707

63 Pearce St, Hill Top NSW. 2575
Mobile: 0402 044596

Hi Andrew

As per conversations with Geoff Porter and Madelyn Cusack we have been trying for some time to have water turned on and metered at lot 1 DP 1062190 Bogan Gate.

We are currently in possession of a lease for this property, as well as being the land owner of the former RAAF Base 3577 Henry Parkes Way.

Lot 1 has a large building fitted with showers, toilets, a kitchen, fire protection systems and other water using appliances, which to our research were all connected to the town water supply at some point and we would like to use again on the town supply.

The last known account holder that we can trace was Golden West Explosives which was managed and directed by a Neville McHatton who has unfortunately passed away. We found this information from his ex-wife who was also in charge of the company accounts. As well as being used to service the appliances in the building it was most recently used for a rehabilitation project on the ex-dyno Nobel facility adjoining lot 1. This rehabilitation project was carried out by Lisa Mchatton.

It is quite obvious that there has been a water service to this property although it would be at least 5 years since it has been used and in that time the meter itself has been taken.

We have been told by council that there is "B" line Policy meaning that there can be no new connections, but we may be able to apply for an exemption to this due to the grey situation of it clearly not being a new connection just a new customer on an old connection. I have also attached photos of the existing meter stand where the meter has been removed, and the service valve where this service is already on the B line.

Thanks for taking the time to look at this for me and if I can provide any more information, please feel free to contact me.

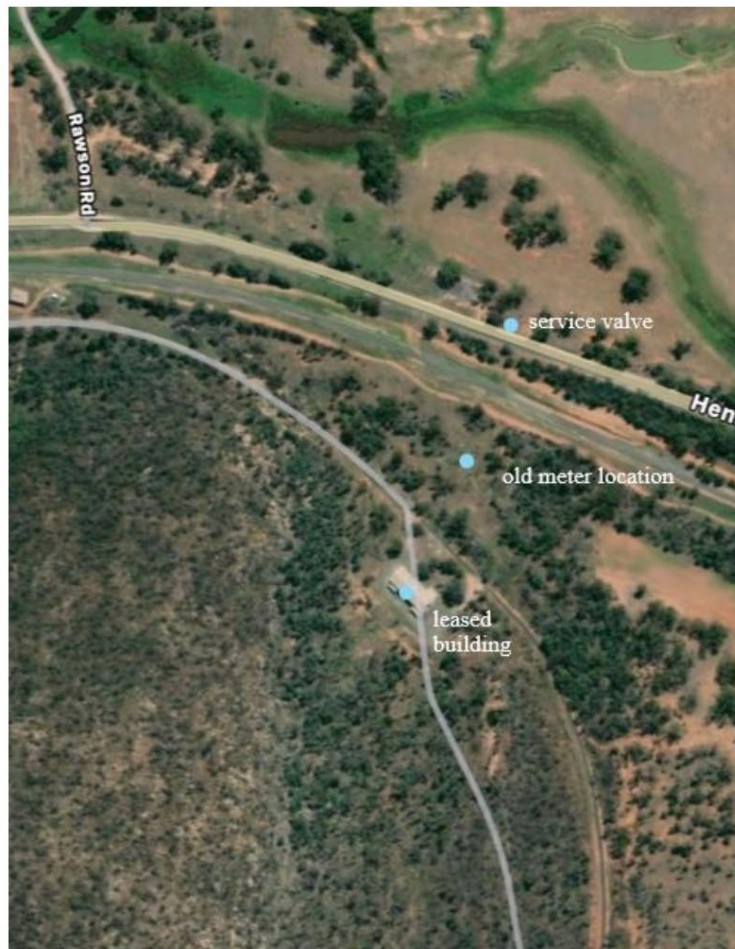
Kind regards
Jim Stevens



Document Set ID: 1497856
Version: 1, Version Date: 16/09/2021



Document Set ID: 1497856
Version: 1, Version Date: 16/09/2021



Document Set ID: 1497856
Version: 1, Version Date: 16/09/2021

Attachment 2 - 2.3.1999 - Trunk Main Policy

Director of Works and Planning Works Report

2/3/99

7. PARKES/^{Peak Hill}WATER SUPPLY – TRUNK MAIN POLICY (4751KB)

Several recent events have required that the current policy for water service connections to trunk mains be reviewed. Trunk mains are provided specifically to convey water from one point to another, they are normally pressurised periodically by pumping. They require cleaning from time to time and as demand grows need to be augmented, normally by changing pumps or upsizing segments of the pipe.

Due to the nature of trunk mains consumer connections associated with them pose a number of potential problems, in particular,

- Trunk mains often have large pressure fluctuations as a result of pumps cutting in and out frequently causing concerns from consumers.
- Cleaning of mains (pigging) requires all services to be turned off, this affects when pigging can be undertaken and the time taken to complete the operation, hence, the cost of the cleaning operation and disadvantages consumers.
- Each new connection reduces the capacity of the main to deliver to its required destination. For example the Parkes to Peak Hill main has difficulty meeting peak demand, it currently has 25 litres per second leaving Parkes and 16 litres per second arriving at Peak Hill, hence 36% of flow is distributed during conveyance.
- Any augmentation to trunk mains will cause pressure variation of some type. Where no formal agreement is in place Council could face the cost of addressing this situation.
- Penetrations required to connect new services adversely affects the integrity of internal coatings, potentially reducing the life of the pipe.

It is recommended that no further connections be allowed to trunk mains.

- 140 RESOLVED: “That as a general policy, no further connections be allowed to trunk mains, with the consideration of connections under exceptional circumstances being referred to Council for final determination.”

RECEIVED AND ADOPTED MIN NO: 140

AM for policy register

14. CONSIDERATION OF COMMITTEE MINUTES

14.1. Committee Minutes - Parkes Sports Council Meeting 8 February 2022

Prepared By:

Anthony McGrath - Secretary

Executive Summary

The Minutes of the Parkes Sports Council meeting held on 8 February 2022 are presented for the information of Council.

Background Information

The Parkes Sports Council engages with the sporting groups in the Shire on the use and development of sports fields and facilities. Fees are raised from member groups, which are used to subsidise the cost of maintenance of grounds and plant replacement. Council has two nominated representatives on the Sports Council including Councillors O'Leary and Biles. The group also facilitates the Ron Harrison Bursary, Shire Sports Awards, the Life Members board, the Sporting Legends gallery and the Northparkes / Parkes Shire Council Sports Grants scheme. As a Section 355 committee, the minutes of its meetings must be presented to Council.

Legislative Information

The Parkes Sports Council operates under [Section 355 of the Local Government Act](#).

Project Delivery Program Implications

ACTIVITY+ *Active Recreation*

Risk Assessment

An assessment of the challenge posed to Council implementing the action/s contained in this report, in the current environment with available resources: Low

Budget and Financial Aspects

Funding for sports field maintenance and amenities is included in Council's operational plan. Capital projects are also funded from the Capital Works programme. A financial snapshot for 2021/2022 is provided for information and is included with the Minutes.

Recommendation

1. That the Minutes of the Parkes Sports Council Meeting held on 8 February 2022 be received and any actions endorsed.

Attachments

1. Minutes of the Parkes Sports Council held on 8 February 2022

Attachment 1 - Committee Minutes - Parkes Sports Council 8 February 2022

Minutes 8/02/2022

Tuesday, 8 February 2022 5:09 PM

**Meeting Structure****Meeting Purpose**

To consider the items on the Agenda and provide recommendations to Council for decision-making.

Chair

Chairperson as elected, or Vice Chairperson in their absence. If either away then elected from the floor at the meeting.

Invited Attendees

Each affiliated sporting group (2), Sports Council Executive (Al Gersbach, Anthony McGrath & Luke Nash), Councilor representatives (Mayor Ken Keith, Cr Louise O'Leary & Cr Jacob Cass), Community Representatives (Michael Greenwood & Gail Bartley). Also included are the Trundle, Tullamore and Peak Hill sports committees.

Minutes

Secretary of the Parkes Sports Council.

Context

The Parkes Sports Council engages with the sporting groups in the Shire on the use and development of sports fields and facilities. Fees raised from member groups are used to subsidise the cost of maintenance of grounds and plant replacement. Council has three nominated representatives on the Sports Council including Crs O'Leary, Keith and Biles. The group also facilitates the Ron Harrison Bursary, Life Member Honour Board, Parkes Shire Sports Awards, the Legends of Sport and the Northparkes/Parkes Shire Council Sports Grants scheme.

Outcomes

Information and Action plan in report to the next Council Meeting

Meeting Formalities**Chairperson**

Al Gersbach

Commencement and Location

7:35pm online via Microsoft Teams and in the Committee Room at Parkes Shire Council Administration Building

Welcome

Chair Al Gersbach

Attendance

Alan Gersbach (Chair), Anthony McGrath, Luke Nash, Jim Daley (Hockey), Noel Huggett (Touch), Greg

Morrissey (Junior Cricket), Wayne Osbourne (Soccer), Mark Kelly (Golf), Cr Louise O'Leary (Peak Hill Sports), Michael Greenwood (Senior League), Andrew Thomas (Junior League),

Online

Al Ryan (Rugby), Leanne Arndell (Tennis), Gail (Community Representative)

Guests: Geoff Finn (Parkes Shire Council)

Apologies

Mayor Ken Keith, Scott Knights (Senior Cricket), Beth Thomas (Croquet), Bill Thomas (Dragon Boating)

PREVIOUS Minutes

Moved for confirmation by Anthony McGrath. Seconded by Andrew Thomas. Carried.

Next Meeting Date

8 March 2022

Meeting Close

The meeting closed at 9:08pm.

Meeting Minutes

Notable Sporting Performances

- Sports awards winners listed in General Business
- League - Malaki Falau Harold Matthews Cup for Penrith, Georgia Simpson development player in Tarsha Gale Cup (U18). Western Rams Development Squad included Ollie Thomas U16, Charlie Mahon U17, and Jamie Thorpe in U18 .
- Hockey - Flynn Thompson named in the U15 State team. Ellie Parker & Ellie Thornbury named in U15 Girls state teams. U13 boys ran second in state indoor hockey championships for Division 1.
- Peak Hill Sports Awards: Ron & John Davis acknowledged for over 65 years involvement in Bowls. Tiashayla Dawson Peak Hill Sports Person of the year.
- Sports Council was praised by Michael Greenwood for a slick presentation of the 2021 sport awards during the Australia Day Awards Ceremony
- Touch has 4 senior representatives - Sue McGrath & Dave Porter (50s for Hornets) Paige Hay selected in Women Opens side for Southern Sons and Teegan Rodgers for the O35 Western Hunter Hornets side.
- Tennis - Harry Yelland was the Western Region tennis U12 winner. Tom Rix and Hayden Arndell made the Semis for U14s.
- Cricket - Nina Richardson-Bartley (13yrs) went to Orange 2 weeks ago to play cricket in the cricket carnival. She was asked to play for Gordon's Women cricket club U15 team. 4 x games over 4 days, 40 over games. Made grand final, they lost by 20 runs.

Review of Outstanding Actions

11/09/2018	1	That a draft version of the new constitution be put to a meeting of the Executive and Patrons before it is tabled at a future Sports Council meeting.	Anthony McGrath
13/8/2019	2	Sports Legends Board at Parkes Leagues Club to be relocated prior to their renovations in November	
8/9/2020	3	Cr O'Leary requested that the Sports Council arrange for some Defib training for sporting groups. NPM is unable to assist but Parkes Touch is organising some training and will invite other groups.	Noel
14/10/2020	4	Dedication ceremony for the Cheney family trophy to be	Luke Nash

		conducted before the first Grinsted Cup match this season	
8/12/2021	5	Sports Council recommends that council publish a media release to advise local residents of what is permitted and not permitted on local sporting grounds. Sporting groups can then share the media release on their social media pages.	Anthony McGrath
8/12/2021	6	Information to be circulated for the PSC after-hours contact number so sporting groups can report information when residents are not adhering to ground rules. Suggest that a sticker be placed on the existing signage.	Anthony McGrath
14/12/2021	7	Note to be sent to Sonia Ruzgas on the passing of Anthony	Anthony
14/12/2021	8	Parkes Cricket to investigate the holding of a Pink event in 2022	Scott Knights

Discussion

1. Anthony Ruzgas' contribution to sport was mentioned by Al during the sports awards presentation ceremony

Correspondence

The following items of correspondence was received or sent

1. Minutes of the last meeting distributed to members
2. Email notice of meeting sent to groups
3. Calendar invite to groups inviting them to participate in the master's planning event
4. Media release 2021 Parkes Shire Sports Award winners

Action

- 1, 2, 4 For information
- 3, General business

Sports Projects Update

Geoff Finn presented a report on the current status of the [sports related projects](#)

1. Trundle cricket nets have had power connected. Stumps to be installed which will complete the project.
2. Tennis court reconstruction to begin with new contractor at the end of February. The contractor will then work with Carpet Court to complete the other courts
3. Drainage works at Northparkes and pioneer complete and top of Spicer is under way.
4. Jack Elliot has taken up a position at Forbes Golf Club. Council is seeking a trainee but exploring a few options including casual staff and existing staff.

For the information of the groups (See attached sports projects report).

Around the Grounds

Tennis (Leanne Arndell)

- All comps now up and running but numbers are restricted due to reduced availability of courts
- Regional tournaments held on weekend

Rugby (Al Ryan)

- Boars were 3rd at Wagga 7s event

League (Andrew Thomas)

- Registrations have opened
- Season launch on Friday.
- Western v Monaro on 27 February at Pioneer. Also double header for U21s on the same day.
- Request Rams logo and numbers marked on the field. Geoff to follow up with the team.

Golf

- Mens pennants started this week (4 teams)
- Ladies open starts on 20 March 2022. Expecting 100 starters
- New apprentice greenkeeper has been appointed
- Luke Nash commented on the excellent condition and presentation of the course.

Hockey

- Set dates for start of competition - 24 March for seniors. Juniors starting 2 April
 - 27-29 May U15 Girls start carnival
 - 13 April pride carnival - U12s
 - 9 March - School Gala day
 - 26 June U13 Western Conference carnival
 - 19 August Laurie Wakefield shield
 - NSW HockeyOne double header rescheduled for October 2022
- Request that the Alarm be looked at in McGlynn Amenities because it couldn't be reset following the break-in.
- Passed on the loss of Ben Bolt following complications from surgery

Dragon Boating

- Bill & Beth represented Parkes at the Blue mountains opening event.
- Beth now a level 2 coach.

Croquet

- Held an Australia Day event, with more new interested participants turning up. Now up to 20 members.
- Croquet T-shirt have been ordered, with Gregor of Regional Business Supplies sponsoring 50% of cost.

Junior Cricket (Greg Morrissey)

- Greg observed that Croaker reserve is an eyesore - in poor condition. Was supposed to be reinstated after draining works was completed, however this hasn't been done. Not suitable for warm up area. Luke advised that Spicer is available for warm up area. Geoff advised that Croaker is to be turned into a detention basin, including some irrigation. Al advised that Graeme Bayliss outlined this information at the meeting in October 2021.

Soccer (Wayne Osbourne)

- Started training this week
- Season will start in April at Woodward.
- Juniors to start after school holidays
- Practise goal is damaged - Geoff advised that it will be repaired
- Cobra request that field be realigned to avoid setting sun as they have a number of 4pm kick off matches. Geoff to organise a meeting with soccer to advise.
- Asked about when drainage works are to start. Al advised that it would be in a couple of weeks. Disappointed that he hasn't been advised when the works would start or what would be done. Anthony to ask Logan to contact Wayne to discuss works
- Requested more light codes for Harrison Park. Anthony advised that Wayne can distribute the soccer code as required.
- Considering plans for backstops (fence) to prevent balls from going into the trees. Wayne to discuss options with Geoff.

Senior League

- Draw has been released with the long weekend game schedule in Forbes. To date an

agreement has not been reached with Forbes to rescheduled the match to Parkes.

Touch

- Bob McEwen & Maely McGregor club captains
- Junior state cup in Wagga
- Drainage issues getting worse in areas including near SDF, carpark, and Field 5. Discussion around reducing the level of water of water in the Brick pit and how that might relieve the pressure on the sub-surface water table. Andrew Daley discussed the issue with Ben Howard today. Mark Kelly asked why would Council continue to spend money on the issue when the issue is not resolving. Andrew Daley commented that the area where the drainage was installed is ok - its the other areas that are now an issue. Cr O'Leary undertook to raise the issue at the next Council meeting.

Cricket

- B Grade cancelled due to teams contracting Covid
- Black mould on synthetic turf on Keast 2. Geoff to investigate.
- Sensor light at Woodward - request that it come on sooner for night cricket scorers

Financial Report - Operational and Capital Works Projects

2022 Levies raised today for all sporting groups.

Operational budget on target.

Al Ryan advised that the Spicer Amenities construction project was running 20 days late due to wet weather. Looking to complete by August 2022.

Mike Greenwood asked about the budget for levies. Luke advised that a reduction for the fees was calculated for all groups and estimated to be around 20-30%.

Presented and moved by Luke Nash Seconded by Michael Greenwood. Carried

General Business

Cleaning of Amenities

Gail asked when amenities are cleaned. Geoff advised that they were cleaned during the week after the events. Keast toilets weren't cleaned before junior representative cricket on Sunday. Insects (crickets) are a problem at the moment. Geoff advised that there was matches on Friday and Saturday prior to the Sunday games. The cleaning staff do not clean all venues on the weekend, only the main public toilets.

Renovation of Cricket Wickets

Andrew Daley observed that Woodward is not up to standard, with lack of renovation work and use during winter for soccer. Wayne Osborne commented that there were no other fields available for the premier league competition (Cobras) matches of a Saturday.

Sports Awards - 2021 Winners

The 2021 Ron Harrison Sports Bursary

Henry Kross (Squash) & Maddie Spence (Cricket)

Sportsperson of the Year

Gabrielle Clyburn (Weightlifting)

Junior Sportsperson of the Year

Abigail Simpson (Hockey)

Team of the Year

Parkes Boars First Grade Rugby Union Team

Senior Sportsperson or Team

Parkes Women's Masters Hockey Team

Referee, Umpire or Official of the Year

Trevor Chatman (Cricket)

Coach, Trainer or Manager of the Year
 Josh Miles (Rugby Union)
 Administrator of the Year
 Jay Kross (Squash)
 Long Service and Dedication
 Dumesny Family (Craig, Tony, John & Michael - Harness Racing)

See the following champion post article for more details:
[Parkes Sports Council announces 2021 Sport Awards winners | Parkes Champion-Post | Parkes, NSW \(parkeschampionpost.com.au\)](https://parkeschampionpost.com.au)

Sports Grants - 2022 Round 1

\$30k available this round. Opens on 1 March 2022. Applications via Council's web site here:
[Sporting Grants | Parkes Shire Council \(nsw.gov.au\)](https://parkeschampionpost.com.au)

Aquatic Centre

Cr O'Leary received a request received from Bob Barter to rename the Aquatic Centre the Rex Aubrey Aquatic Centre. Cr O'Leary read out his achievements. Requesting endorsement by the Sports Council. Moved by Greg Morrissey Seconded by Michael Greenwood that the naming of the Aquatic Centre be supported by the Sports Council. Carried.

Julian Callachor (former solicitor) Sports Memorabilia Collection

Luke advised that Julian would like to donate his collection cricket and rugby memorabilia to sporting groups to be housed in a sporting facility. Luke to arrange a meeting to review the collection and advise back to next meeting.

Lack of Centralised Sports Events Information.

Michael Greenwood lamented the lack of any way to find out about what sports are on in Parkes Shire on any given week. Mark Kelly suggested a Sports Council Facebook page that could be used by all sports to publish their events. Moved by Mark Kelly and Seconded by Michael Greenwood that discussions be held with Council's Comms team about the possibility of adding a new social channel for sports related events and information.

Sports Council Meeting Actions

Meeting	Item	What	Who	By When
8/02/2022	1	League are requesting rams logo and numbers marked on Jock Colley field for Western v Monaro match on 27 Feb. Geoff to follow up with the team.	Geoff Finn	25/02/2022
8/02/2022	2	Hockey request that the alarm be looked at in McGlynn Amenities because it couldn't be reset following the break-in. Maybe a power related issue.	Bart Ingram	15/02/2022
8/02/2022	3	Practice goal at Parker-Stone field is damaged. Geoff to organise repair	Geoff Finn	15/02/2022
8/02/2022	4	Soccer are considering plans for a backstop fence at Harrison to prevent balls from being kicked into trees. Wayne to meet with Geoff to discuss options	Geoff Finn	15/02/2022
8/02/2022	5	Soccer is concerned that despite being asked for input into the planning for the carpark in Nash Street, they have not been consulted since. Soccer is keen to see what Council is planning for the area prior to the drainage works starting	Logan Hignett	15/02/2022
8/02/2022	6	Review Julian Callachor (former solicitor) Sports Memorabilia Collection and report back to next meeting.	Luke Nash	8/03/2022

8/02/2022	7	That a letter be written to Parkes Shire Council supporting the request made by Bob Barter to rename the Parkes Aquatic Centre the Rex Aubrey Aquatic Centre in honour of Olympian and Parkes native, Rex Aubrey.	Anthony McGrath	15/02/2022
8/02/2022	8	That the possibility of a new social channel for Sporting groups to use to publicize their events and matches be discussed with Councils Comms team. The channel would allow contributions from sporting groups and be administered by a group of sports council members.	Anthony McGrath	8/03/2022
8/02/2022	9	That the worsening condition of Cheney Park be raised by Cr O'Leary at the next Council meeting.	Cr Louise O'Leary	15/02/2022

Attachments

1. Masters Games Sub-Committee Meeting Minutes
2. Sports Finance and Projects report January 2022

Masters Games Sub-Committee Meeting Minutes

The Masters Games Sub-Committee meeting held on 8/2/2022 commenced at 7pm

Present

Cr Louise O'Leary (Chair), Mark Kelly (Golf), Andrew Daley (Hockey), Wayne Osbourne (Soccer), Rachael (Touch), Noel Huggett (Touch), Luke Nash (Sports Council), Al Gersbach (Sports Council), Anthony McGrath (Sports Council), Jay Kross (Squash), Louie (Bowls), Beth Thomas (Dragon Boating & Croquet)

Apologies

Tennis.

Welcome

Al opened the meeting and thanked Louise for driving the Master Games event. Cr Louise O'Leary took the chair.

Louise gave a brief outline of the event and what work had been done to date including discussions held with Rob Bradley (Australian Masters Games).

Information on the Barrellan and Lismore masters games was distributed to those present (links below).

- [Barellan Welcomes You... It's Never Too Late to Participate! Always Last Weekend in February - Home \(barellanmastersgames.com.au\)](https://www.barellanmastersgames.com.au/)
- [Lismore - MASTERS GAMES - Lismore & Nimbin Tourism LISMORE MASTERS GAMES](#)

Sports committed to date

Tennis, golf, touch, squash, croquet, hockey, dragon boating and bowls

Set the date (planned for 2023).

Discussion on best time of year - between the summer & winter seasons. Suggest a 2-3 day event starting on a Friday, however it depends on the individual sport. Age for a 'Master' is determined by each sport.

Suggested Dates - Friday 31 March, Saturday 1 April & Sunday 2 April.

Fees and Fundraising

Suggest entry fee + sport fee. Sports to determine what their fee would be.
Merchandising to be discussed.

Events

Codes to evaluate what sporting competitions could be staged for the event.

Name of the Event

To be discussed at next meeting.

Schedule of events and functions

To be discussed at next meeting.

Next Meeting

8 March 2022 at 6:30pm

Financial Snapshot 2021/22

Sports Council (Sporting Grounds) Overview - February 2022

Sporting Grounds - Operational Revenue

GL Number	Budget	Actual	% Budget Received
10-1009-1001-41185	\$54,500	\$0	0%
10-1009-1001-41187	\$12,960	\$0	0%
Total Income	\$67,460	\$0	0%

Sporting Grounds - Operational Expenditure

Project Number	Budget	Actual	Committed	A + C	% Spent	Budget Remaining
100121	\$285,115	\$201,180	\$1,266	\$202,446	76%	\$62,669
Total Expenditure	\$285,115	\$201,180	\$1,266	\$202,446	76%	\$62,669

Sporting Grounds - Capital Expenditure

Work Project	Budget	Actual	Committed	A + C	% Spent	Budget Remaining	Completion Status
Drainage Improvements - Northparkes, Pioneer & Spicer Oval (Grant Funded - Crown Land Reserves)	\$41,016	\$41,619	\$0	\$41,619	101%	-\$603	Works On-going
Drainage Improvements - Harrison Park (Grant Funded - Local Roads & Community Infrastructure)	\$150,000	\$290	\$382	\$672	0%	\$149,328	Grant Funding Awarded
Path & Disabled Access - McGlynn Park (Grant Funded - Local Roads & Community Infrastructure)	\$30,000	\$17,890	\$0	\$17,890	60%	\$12,110	Grant Funding Awarded
Spicer Oval Clubhouse (Grant Funded - Resources for Regions)	\$2,520,000	\$321,266	\$1,821,256	\$2,142,522	85%	\$377,478	Tender Awarded & Works Commenced
Parkes Tennis Courts - Surfacing Upgrades (Grant Funded - LRCI & Crown Land Reserves)	\$421,000	\$288,838	\$100,097	\$388,936	92%	\$32,064	Works On-going
Parkes Tennis Courts - Lighting Upgrades (Funded - Community Infrastructure Projects Policy)	\$86,691	\$86,691	\$0	\$86,691	100%	\$0	Works Completed
Spicer Oval - Lighting Upgrades (Grant Funded - LRCI)	\$400,000	\$336,248	\$3,400	\$339,648	85%	\$60,352	Works Completed
Pola Park - Changerooms & Public Amenities (Grant Funded - Drought Communities & TI Fund)	\$225,000	\$209,940	\$0	\$209,940	93%	\$15,060	Works Completed
Berrymann Oval - Changerooms Refurbishment (Grant Funded - Drought Communities & TI Fund)	\$100,000	\$92,365	\$0	\$92,365	92%	\$7,635	Works Completed
Berrymann Oval - Cricket Nets (Grant Funded - Local Roads & Community Infrastructure)	\$96,500	\$89,857	\$920	\$90,777	94%	\$5,723	Contractor Engaged & Works Commenced
Peak Hill Tennis Courts (Grant Funded - Local Roads & Community Infrastructure)	\$138,500	\$138,202	\$0	\$138,202	100%	\$298	Works Completed
Parkes Skate Park (Grant Funded - Stronger Country Communities Fund)	\$150,000	\$0	\$0	\$0	0%	\$150,000	Grant Funding Awarded & Planning Stage
Trundle Skate Park (Grant Funded - Stronger Country Communities Fund)	\$150,000	\$0	\$0	\$0	0%	\$150,000	Grant Funding Awarded & Planning Stage
Northparkes Oval - BBQ Area (Grant Funded - Local Roads & Community Infrastructure)	\$100,000	\$106	\$0	\$0	0%	\$100,000	Grant Funding Awarded & RFC Issued
Total Expenditure	\$4,608,707	\$1,623,312	\$1,926,055	\$3,549,261	77%	\$1,059,446	

14.2. Committee Minutes - Parkes Local Traffic Committee Meeting

Prepared By:

Ben Howard

Executive Summary

The Parkes Local Traffic Committee was held on 9 February 2022.

Background Information

The Parkes Local Traffic Committee meetings are held quarterly and membership consists of a Council Representative, Transport NSW Representative, NSW Police Representative and a Representative of the Local Member of State Parliament. The Committee is an advisory body only, having no decision making powers. It is, primarily, a technical review committee that is required to advise the Council on traffic related matters referred to it by Council.

Legislative Information

Under the Road Transport (Safety & Traffic Management) Act 1999, Transport NSW is legislated as the organisation responsible for the control of traffic on all roads in New South Wales. In order to deal with the large number and range of traffic related matters effectively, Transport NSW has delegated certain aspects of the control of traffic on local roads to Councils.

Transport NSW delegation imposes certain conditions on Councils. One of these conditions requires Councils to obtain the advice of Transport NSW and the Police prior to proceeding with any proposal. This is achieved by Councils establishing a Local Traffic Committee

Project Delivery Program Implications

TRANSPORT+ *Roads*

Risk Assessment

An assessment of the challenge posed to Council implementing the action/s contained in this report, in the current environment with available resources: Low

Budget and Financial Aspects

Signage and road related expenditure.

Recommendation

1. That the Minutes of the Parkes Local Traffic Committee Meeting held on 9 February 2022 be received and any actions endorsed.

Attachments

Nil

Attachment 1 - MINUTES | Parkes Traffic Committee Meeting 9 February 2022



PARKES TRAFFIC COMMITTEE

MINUTES

WEDNESDAY 9 FEBRUARY 2022

Minutes of the Traffic Committee of Parkes Shire Council held at the Council Administration Centre, 2 Cecile Street, Parkes commencing at 9.00am for the purpose of considering the items included on the Agenda.

GENERAL MANAGER: Kent Boyd

Voting Members of the Committee are invited to attend, namely:

Cr Ken McGrath (Chairperson - Council Representative)
Ms Angie Drooger (Transport NSW Representative)
Sergeant Martin Ling - NSW Police - Central West Highway Patrol (Police Representative)
Chris McQuie - State Member Representative

And non-voting representatives

Cr George Pratt (substitute Council Representative)

Council staff:

Ben Howard, Director Operations
Melanie Sutor, Road Safety and Injury Prevention Officer
Ben Coultas, Design and Traffic Engineer
Sue McGrath, Business Support Coordinator

NOTE:

Each formal member has one vote, the quorum being one (1) Council representative, one (1) NSW Police Force representative and one (1) Transport NSW representative.

All enquiries relating to the items appearing on this Agenda are to be directed to Mr Ben Howard, Director Operations on 02 6861 2343.

Delegation to Councils - Regulation of Traffic

A Council can regulate traffic for the specific reasons set out in Division 1 of Part 8 of the *Roads Act 1993*, such as carrying out work on a road, etc, whereas the Roads and Maritime Services (RMS) can regulate traffic for any purpose.

If a Council wishes to regulate traffic for purposes other than those specified in Division 1 of Part 8 of the *Roads Act 1993*, it must seek the advice of its Local Traffic Committee and act in accordance with the RMS' "Delegation to Councils - Regulation of Traffic".

Section 50 of the *Transport Administration Act 1988* confers the power to the RMS to delegate the following Traffic Regulation responsibilities to Council:

- 1) **Section 50 to Section 55 (inclusive)** of the *Road Transport (Safety and Traffic Management) Act 1999*. Install, display and remove prescribed traffic control devices.
- 2) **Section 122** of the *Road Transport (Safety and Traffic Management) Regulation 1999*. Establish and operate a special event parking scheme for any road.
- 3) **Section 116 to 119 (inclusive)** of the *Roads Act 1993* Part 8 Division 2. The erection (or removal) of any notice or barrier, the carrying out of any work or the taking of any other action for the purpose of regulating traffic (restrict or prohibit the passage along a road of persons, vehicles or animals) on a public road for purposes other than those referred to in Division 1 (ie. Sections 114 and 115).
- 4) 115 Roads Authority may regulate traffic in connection with road work, etc.
- 5) A roads authority may regulate traffic on a public road by means of barriers or by means of notices conspicuously displayed on or adjacent to the public road.
- 6) The power conferred by this section may be exercised by the RMS for any purpose but may not be exercised by any other roads authority otherwise than:
 - a) For the purpose of enabling the roads authority to exercise its functions under this Act with respect to the carrying out of road work or other work on a public road, or
 - b) For the purpose of protecting a public road from serious damage by vehicles or animals as a result of wet weather, or
 - c) For the purpose of protecting earth roads from damage caused by heavy vehicles or by animals, or
 - d) For the purpose of protecting members of the public from any hazards on the public road, or
 - e) For the purpose of protecting vehicles and other property on the public road from damage, or
 - f) For the purpose of enabling a public road to be used for an activity in respect of which a permit is in force under Division 4 or Part 9, or
 - g) For a purpose for which the roads authority is authorised or required, by or under this or any other Act or law, to regulate traffic.

The Council may sub-delegate their powers to Councillors, the General Manager or an employee of the Council for Items 1 and 2 above.

Council may not sub-delegate Item 3.

For further information please refer to the following document:

"A Guide to Delegation to Councils for the Regulation of Traffic (Including the Operation of Traffic Committees)" RTA - Version 1.3 2009

<http://www.rms.nsw.gov.au/doingbusinesswithus/lgr/index.html>

PRESENT

Cr George Pratt (Chairperson - Council Representative)
Ms Angie Drooger (Transport NSW Representative)
Senior Constable Tracey Bolam - NSW Police - Central West Highway Patrol (Police Representative)
Chris McQuie - State Member Representative

Together with Council staff:

Ben Howard, Director Operations
Melanie Sutor, Road Safety and Injury Prevention Officer
Gemma Bradbury, Business Support (Minute Secretary)

MEETING COMMENCEMENT

The meeting commenced 09.04am.

1 APOLOGIES

Martin Ling - NSW Police - Central West Highway Patrol
Ben Coultas - Design and Traffic Engineer
Chris McQuie - Western Road Liners
Cr Ken McGrath - Council Representative

Committee Recommendation

That the apologies for non-attendance be accepted and that be granted leave of absence from the meeting.

Support for Recommendation: Unanimous

2 DECLARATION OF PECUNIARY INTERESTS

Nil.

Support for Recommendation: Unanimous

3 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

Committee Recommendation:

That the Minutes of the Parkes Traffic Committee held on 27 October 2021, copies of which have been forwarded to Committee Members, be confirmed.

Support for Recommendation: Unanimous

4 OUTSTANDING BUSINESS

Meeting Date	Item No.	Description	Comment	Last updated
9 August 2017	5.4	Parking at St Georges Anglican Church	To go to Council's Access Committee to discuss. Gradient of ramp doesn't meet standards. Ben Howard will contact relevant Council staff to determine when the next Access Committee meeting will be. INPROGRESS	13/07/2021
9 August 2017	8.4	Safety of pedestrians on refuge in Short Street (near FACS)	PSC to consult Transport NSW. Preliminary design created. To be forwarded and reviewed with Transport NSW. Ben Howard to forward to Transport NSW. INPROGRESS	13/07/2021
15 August 2018	5.9	McGee's Lane One way	Plans updated and 21 day consultation period to commence. Checking previous resolution/recommendation and previous community consultation. Sarah Coles has forwarded initial 21 day consultation letters to Ben Howard for review. INPROGRESS	13/07/2021
8 May 2019	5.4	Baker Street Closure	DWS is engaging Traffic Consultant to undertake traffic modelling assessment to assist with consultation. INPROGRESS	13/07/2021
27 October 2021	6.2	HPAA Zone in Peak Hill on the Newell Highway.	The most recent advice from TfNSW was that this would be completed this 2021/2022 financial year	27.10.2021

Staff Recommendation

That the information be received and noted.

Committee's Recommendation

That the information be received and noted.

Support for Recommendation: Unanimous

5 COMMITTEE BUSINESS

5.1 ANZAC Day - Parkes

Executive Summary

It is anticipated that the Parkes Sub Branch of the Returned and Services League of Australia will request, as in previous years, to conduct an ANZAC Commemorative Service/March on Monday 25 April 2022.

The March usually involves marshalling in Short Street (Short Street to be closed from 8:30am to 10:30am), travelling along Welcome Street to the Square and then east along Clarinda Street (Welcome and Clarinda Streets to be closed from 8:45am to 9:15am) returning to Short Street for the Commemorative Service.

Background Information

The proposed route has been used for the ANZAC Service/March in previous years. The 2022 Parkes Elvis Festival has been moved from the second week in January to the 20-24 April. The Henry Parkes Way detour will already be in place from the Elvis Festival until Sunday 24 April till 8pm.

Issues

This event is considered to be a "Class 2" Special Event, as described in the Roads and Traffic Authority "Guide to Traffic and Transport Management for Special Events", version 3.3 August 2004.

Staff Recommendation

1. Provide Council with evidence of Current Public Liability Insurance.
 2. Submit to Council a Traffic Management Plan for approval.
 3. Notify Emergency services of the proposed road closure.
 4. Allow for emergency vehicle access.
 5. Allow for access for local residents/businesses in the affected area.
 6. Control noise as required under the Protection of the Environment Operations (Noise Control) Regulation 2008.
 7. The organiser of the event to be responsible for and reimburse Council for cost of damage repairs, cleaning etc. of the street if required.
 8. Comply with Council Officer's reasonable directives.
 9. The organiser is to maintain the area in clean and tidy condition.
 10. Council reserves the right to cancel the approval at any time.
 11. That the organisers receive approval from the Police for holding a Public Assembly and relevant road closures.
 12. That the organisers seek approval from the Transport for NSW for the closing of Short Street, Parkes.
 13. The Traffic Control Plan detours be confined to B-Double routes.
-

Committee Recommendation

1. Provide Council with evidence of Current Public Liability Insurance.
2. Submit to Council a Traffic Management Plan for approval.
3. Notify Emergency services of the proposed road closure.
4. Allow for emergency vehicle access.
5. Allow for access for local residents/businesses in the affected area.
6. Control noise as required under the Protection of the Environment Operations (Noise Control) Regulation 2008.
7. The organiser of the event to be responsible for and reimburse Council for cost of damage repairs, cleaning etc. of the street if required.
8. Comply with Council Officer's reasonable directives.
9. The organiser is to maintain the area in clean and tidy condition.
10. Council reserves the right to cancel the approval at any time.
11. That the organisers receive approval from the Police for holding a Public Assembly and relevant road closures.
12. That the organisers seek approval from the Transport for NSW for the closing of Short Street, Parkes.
13. The Traffic Control Plan detours be confined to B-Double routes.
14. Committee proposed that detour signage be put in place in front of the Department of Community Services Building.

Support for recommendation: Unanimous

5.2 ANZAC Day - Bogan Gate, Trundle & Peak Hill

Executive Summary

Applications have been received from the Peak Hill, Bogan Gate and Trundle Sub Branches of the Returned and Services League of Australia requesting, as in previous years, to conduct an ANZAC Commemorative Service/March on Monday 25 April 2022 in their respective villages.

The Trundle Service will involve the closure of Forbes Street from the Trundle Central School Carpark to Parkes Street, Trundle from 10:45am to 11.30am.

The Bogan Gate service will involve the closure of the intersection of Lachlan and Hutton Streets, from 5:50am to 7:30am.

The March and Service in Peak Hill will involve the closure of Caswell Street Peak Hill from Narra Street to Ween Street, Peak Hill from 10:30am to 12:30pm. All traffic will be diverted along Euchie Street, Peak Hill.

Background Information

This event is considered to be a "Class 2" Special Event, as described in the Roads and Traffic Authority "Guide to Traffic and Transport Management for Special Events", version 3.3 August 2004.

Staff Recommendation

1. Provide Council with evidence of Current Public Liability Insurance.
2. Submit to Council a Traffic Management Plan for approval.
3. Notify Emergency services of the proposed road closure.
4. Allow for emergency vehicle access.
5. Allow for access for local residents/businesses in the affected area.
6. Control noise as required under the Protection of the Environment Operations (Noise Control) Regulation 2008.
7. The organiser of the event to be responsible for and reimburse Council for cost of damage repairs, cleaning etc. of the street if required.
8. Comply with Council Officer's reasonable directives.
9. The organiser is to maintain the area in clean and tidy condition.
10. Council reserves the right to cancel the approval at any time.
11. That the organisers receive approval from the Police for holding a Public Assembly and relevant road closures.
12. That the Peak Hill organisers notify the Roads and Maritime Services of the closing of Caswell Street, Peak Hill.

Committee Recommendation

1. Provide Council with evidence of Current Public Liability Insurance.
2. Submit to Council a Traffic Management Plan for approval.
3. Notify Emergency services of the proposed road closure.
4. Allow for emergency vehicle access.
5. Allow for access for local residents/businesses in the affected area.

6. Control noise as required under the Protection of the Environment Operations (Noise Control) Regulation 2008.
7. The organiser of the event to be responsible for and reimburse Council for cost of damage repairs, cleaning etc. of the street if required.
8. Comply with Council Officer's reasonable directives.
9. The organiser is to maintain the area in clean and tidy condition.
10. Council reserves the right to cancel the approval at any time.
11. That the organisers receive approval from the Police for holding a Public Assembly and relevant road closures.
12. That the Peak Hill organisers notify the Roads and Maritime Services of the closing of Caswell Street, Peak Hill.

Support for recommendation: Unanimous

5.3 East Street - Shared Path (Gap Street to Orange Street)

Executive Summary

Council have received LRCI funding to install Shared path for 'Parkes Pedestrian and Cycling strategy - June 2016'. Council is proposing to install an on road shared path on the western side in East Street, from Gap Street to Orange Street.

Background Information

The 'Parkes Pedestrian and Cycling Strategy - June 2016' proposal was for shared path to be install in East Street on the western side. During the scoping and investigation, it was determined that there was a large amount of tree's established in the nature strip on both sides of the street. On the eastern side of the street there is over head powerlines heading north and south, this requires the tree's to be trimmed to provide required clear zone which is determined by Essential Energy. Council have concerns that the constant trimming may impact the health of these tree, council are looking reducing the environmental impact by not removing any established trees.

The use of an 'on-road' shared path will be Parkes first one in area and considerations to parking and safety. The proposal is to change parking from 45 angle parking to parallel parking. Which will allow the shared path, including one metre clearance between pedestrians and cyclist from the parking lane. The configuration has been designed with reference to Austroads standards in particular 'Guide to Road Design Part 6A: Pedestrian and Cyclist Paths'

Issues

1. The grade of the road is approximately 10%, which high speeds are likely to occur from cyclist heading south.
2. Large number of trees located in the nature strip on the eastern and western side of East Street.
3. Reduction in parking from 42 spaces to 17 spaces from 45 angle to parallel parking.

Staff Recommendation

1. Install shared path 'on-road' to conform with Austroads Guideline 'Guide to Road Design Part 6A: Pedestrian and Cyclist Paths'
2. Update signage and line making (as per attached)

Committee Recommendation

1. Install shared path 'on-road' to conform with Austroads Guideline 'Guide to Road Design Part 6A: Pedestrian and Cyclist Paths'
2. Update signage and line making (as per attached)

Support for recommendation: Unanimous

5.4 Parkes High School Disabled Parking - Albert Street

Executive Summary

Parkes High School have requested that Council consider an on street disabled parking space located at the front gates of the school. The Principal of Parkes High School is seeking modification to current signage to improve accessibility of disabled parking for current disabled students.

Background Information

A proposal to extend the existing no parking zone along Albert Street had been approved by the August 2018 Traffic Committee and Parkes Shire Council. Further to the approved plan an improvement to have disabled parking placed at the ramp in front of the main office was proposed. Previously a recommendation was made to Traffic Committee to use the original ramp for access, concerns were highlighted with the grades. Council are planning on completing kerb and gutter works on Albert Street, with a ramp planned to be installed to meet Australia Standards.

Issues

A no parking zone is not suitable to the needs of disabled persons.

Staff Recommendation

1. Implement an on street disabled zone to the North of front gates on Albert Street of the Parkes High School.
-

Committee Recommendation

1. Implement an on street disabled zone to the North of front gates on Albert Street of the Parkes High School.

Support for recommendation: Unanimous

5.5 Overture

Executive Summary

'Overture' is a musical celebration of opera and musical theatre to be held on Saturday 2nd April at the new Cooke Park Pavilion starring prominent celebrity artists supported by emerging artists and a regional youth orchestra.

This will be the first major event held in Cooke Park that will be fenced and ticketed, with approximately 1,500 - 2,000 expected attendance.

There will be an increase in traffic and pedestrian movement around Cooke Park on this date however road closures are not required for the event.

Background Information

Parkes Shire Council officially opened the Cooke Park Pavilion in 2021 and are planning to utilise the new stage and improved event space to run a number of events throughout the year in addition to the highly successful Parkes Elvis Festival.

To trial a sustainable model for this area, Parkes Shire Council have partnered with a Creative Partner, Upstage Australia, to deliver 'Overture'. 'Overture' is a unique event for the Shire targeting a new visitor demographic to generate economic and social benefits for the town. Headlining the event will be renowned Australian artists Lucy Durack and Josh Piterman, supported by up-and-coming regional performers. Cooke Park will be fenced and ticketed, with a combination of allocated seating and picnic rug areas.

This event has received funding from the Department of Regional NSW.

Issues

'Overture' is expected to attract a minimum of 1,000 people and maximum of 2,500.

Gates will open at 3.30pm, with support acts commencing from 4pm and headline acts from 7pm. The event will conclude at 10.30pm.

Three gates will be provided around the park to facilitate easy ingress and egress from the event.

The early opening time with the number of support acts prior to the main acts and multiple entry/exit points will minimise any external queuing and risk of blocking external pathways. Hence road closures will not be necessary. A local shuttle bus system will also be implemented to assist with easing parking and traffic congestion.

The alcohol ban has been lifted on Cooke Park for this event, and patrons can BYO alcohol or purchase from a licenced bar on site. A selection of food trucks will be set up inside the fence line and patrons are also encouraged to bring in takeaway from nearby restaurants and cafes.

The maximum flow of pedestrians will be at the conclusion of the event and exits will be widened to minimise bottlenecks and aid in quick crowd dispersal.

Staff Recommendation

1. For the information and endorsement of the Committee.
-

Committee Recommendation

1. Council to complete a Pedestrian Management Plan to be proposed to Committee at next meeting.
2. For the information and endorsement of the Committee.

Support for recommendation: Unanimous

5.6 Hooley Street and Close Street Intersection Upgrade

Executive Summary

Council were successful in their application to Transport for NSW for funding to upgrade the intersection of Hooley Street and Close Street.

Background Information

High vehicle speeds have been recorded on Hooley Street and in combination with poor sight distances off Close Street an upgrade to the intersection has been proposed.

The Close Street/Hooley Street intersection is a four-way intersection with stop signs on both legs of Close Street.

There are residential properties on three corners with recreational parkland on the south-east corner. An existing utility pole on the south-east corner is currently restricting sight distance for vehicles turning out/heading straight out of Close St from the east and there are three trees on the south-west corner also restricting sight distance turning out/heading straight out of Close Street from the west.

There is no additional intersection warning signage on approach to the intersection. Hooley St is a main feeder road in Parkes to residential and commercial areas as well as the local waste facility.

Issues

1. This intersection has recorded three cross traffic injury crashes and two cross traffic non injury crashes all with vehicles turning out of or driving straight through on Close Street.
2. Hooley Street has vehicles traveling at high speeds due to the width and horizontal alignment of the road.
3. Line marking is faded at the intersection.
4. Sight distance restrictions.

Staff Recommendation

1. Remove and relocate the existing utility pole located on the south east corner to increase sight distance.
2. Update Kerb returns to allow existing Bus turning manoeuvres to continue.
3. Construct raised intersection to reduce speed of vehicles

Committee Recommendation

1. Remove and relocate the existing utility pole located on the south east corner to increase sight distance.
2. Update Kerb returns to allow existing Bus turning manoeuvres to continue.
3. Construct raised intersection to reduce speed of vehicles

Support for recommendation: Unanimous

6 GENERAL BUSINESS

6.1 Classic Outback Trial - Postponed to March 2022

The 2021 Classic Outback Trial has been postponed to 27 March 2022.

7 ROAD SAFETY INJURY PREVENTION OFFICER - UPDATE

7.1 FREE CUPPA FOR THE DRIVER

Currently onboarding this year's participating businesses. Stock and other promotional items are ordered. Currently have seven local participating businesses registered. Will be running from 1 March to 31 May. Planning to do some pop-up events in Dubbo and Bathurst to target visitors travelling to and from the Elvis Festival in April.

7.2 PLAN B WIN A SWAG

Almost 60 pubs, clubs and bottle shops have been taking part in the Plan B Win a Swag promotion throughout December 2021 and January 2022. The prize draws are scheduled for Saturday 29 January. Four local venues were involved in a promotional Facebook video organised by Transport for NSW.

7.3 BACK TO SCHOOL SAFETY

The annual Back to School Safety awareness campaign has been booked/rolled out - including radio and newspaper advertising and media coverage to remind drivers that schools have returned and so too have the 40km/h zones.

8 NEXT MEETING

Will be held Wednesday 13 April 2022.

All meetings to commence at 9:00am and held at the offices of Parkes Shire Council, 2 Cecile Street Parkes.

9 CLOSE OF MEETING

There being no further Traffic Committee business, the meeting closed at 9:33am.

15. QUESTIONS AND MATTERS OF URGENCY

16. CONSIDERATION OF CONFIDENTIAL ITEMS

16.1. Confidential (DO) Contract No PSC2021/081 Management Lease of Spicer Caravan Park

Prepared By:

Director Operations

Reason for Confidentiality

This report is CONFIDENTIAL in accordance with Section 10A(2)(c) of the Local Government Act 1993 and Council's Code of Meeting Practice, which permits the meeting to be closed to the public for business relating to the following: -

(c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business,

16.2. Confidential - Committee Minutes - Economic Development Committee Meeting 01 February 2022

Prepared By:

Economic Development Specialist

Reason for Confidentiality

This report is CONFIDENTIAL in accordance with Section 10A(2)(c) of the Local Government Act 1993 and Council's Code of Meeting Practice, which permits the meeting to be closed to the public for business relating to the following: -

(d) commercial information of a confidential nature that would, if disclosed
(ii) confer a commercial advantage on a competitor of Council